



County of Sonoma

State of California

Date: December 6, 2022

Item Number: _____
Resolution Number: _____

☐ 4/5 Vote Required

Resolution of the Board of Supervisors of the County Of Sonoma, State Of California Amending the Department Allocation List For the Human Services Department, To Reflect adding a 1.0 Full-time time-limited Program Planning and Evaluation Analyst and 2.0 Full-time time-limited Administrative Aides (through June 30, 2025), and extending position end dates for 2.0 Program Planning and Evaluation Analyst, 1.0 Accounting Technician and 2.0 Administrative Aide to June 30, 2025, and extending position end dates for 2.0 Department Analysts to June 30, 2025, effective December 6, 2022, to implement the American Rescue Plan Act Community Response Program.

Whereas, the Human Services Department and Office of Equity need increased staffing to implement the Community and County Capacity Building Program associated with the American Rescue Plan Act Community Response Program; and

Whereas, Human Services and the Office of Equity have analyzed staff and job classes to determine the right positions for operations and determined which job classes fit the department; and

Whereas, positions previously added to implement the American Rescue Plan Act Community Response Program that had an original end date of December 31, 2024 need to be extended until June 30, 2025 to allow for the needed staffing and flexibility to perform close out work under this program; and

Whereas, the Human Services Department is requesting to add 1.0 time-limited Program Planning and Evaluation Analyst and 2.0 time-limited Administrative Aides and extend 1.0 time-limited Program Planning and Evaluation Analyst and 2.0 time-limited Administrative Aides to the Planning Research, Evaluation and Engagement Unit through June 30, 2025, and extend 1.0 time-limited Program Planning and Evaluation Analyst and 1.0 time-limited Accounting Technician to the Administrative Services-Contracts Unit; and

Whereas, the Office of Equity is requesting to extend 2.0 time-limited Department Analysts through June 30, 2025.

Now, Therefore, Be It Resolved by the Board of Supervisors of the County of Sonoma that the Department Allocation List be amended for the Human Services Department and Office of

Equity are hereby revised as follows:

Budget Section/ Subsection	Job Class	Class Title	Existing Positions In Class	Change in Position Allocation	New Total Allocation For Class	Duration End Date	Salary Range
39010100	0826	Department Analyst	2.0	0.0	2.0	6/30/2025	\$35.94- \$43.69
24030104	0880	Program Planning and Evaluation Analyst	8.75	1.00	9.75	6/30/2025	\$38.83- \$47.20
24030104	0810	Administrative Aide	2.00	2.00	4.00	6/30/2025	\$28.40- \$34.52
24030111	0880	Program Planning and Evaluation Analyst	2.00	0.00	2.00	6/30/2025	\$38.83- \$47.20
24030111	0404	Accounting Technician	1.00	0.00	1.00	6/30/2025	\$25.90- \$31.49

Supervisors:

Gorin: Rabbitt: Coursey: Hopkins: Gore:

Ayes: Noes: Absent: Abstain:

So Ordered.