



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 4/15/2025

To: Board of Supervisors, County of Sonoma
Department or Agency Name(s): Emergency Management
Staff Name and Phone Number: Jeffrey DuVall / 707-565-1152
Vote Requirement: 4/5th
Supervisory District(s): Countywide

Title:

State Homeland Security Grant Program for Program Award Years 2022, 2023 and 2024

Recommended Action:

Adopt a Budget Resolution adjusting the Fiscal Year 2024-25 Adopted Budget to program \$377,865 in grant awards. (4/5th Vote Required)

Executive Summary:

The Department of Emergency Management (DEM) administers the FEMA State Homeland Security Grant Program (SHSGP) and has been receiving annual grant awards to administer on behalf of the Sonoma County Operational Area. The department is currently working on projects for grant program years 2022, 2023 and 2024. The department included anticipated revenue and expenditure appropriations during FY2024-25 budget development totaling \$652,305.

Given the total of all three program year awards is \$1,684,580. staff is requesting a Budget Resolution to increase Fiscal Year 2024-25 revenue and expenditure appropriations to facilitate additional procurement for these projects before FY2024-25 end

There is no local match required for these grants. Additionally, five percent (5%) of allowable reimbursable administrative management grant support costs is \$36,457 for FY2024-25 to supplement budgeted FTE grant administrative staff salaries.

Discussion:

The United States Department of Homeland Security administers a Homeland Security Grant Program. The California Office of Emergency Services (CalOES) administers this grant on behalf of the State of California and its regional Operational Areas, as the State Homeland Security Grant Program.

SHSGP funds are received annually for the Operational Area for the purchase of specialized equipment for fire, law enforcement, and public safety agencies and other local jurisdictional emergency management preparedness needs. Equipment purchased with SHSGP funding enhances the capabilities of local governments and stakeholder agencies to plan for and respond to large scale emergencies, disasters, and other hazardous events.

DEM requested project applications from Operational Area partner agencies, applied to CalOES on behalf of the Sonoma County Operational Area for SHSGP program years 2022, 2023 and 2024 and was awarded the

following allocations:

1. SHSGP Program Year 2022: \$671,457 (85% completed)
2. SHSGP Program Year 2023: \$510,629 (50% completed)
3. SHSGP Program Year 2024: \$477,966 (newly awarded)

The department budgets estimated annual amounts for anticipated project and equipment expenditures and reimbursable grant revenue through the annual budget process. A mid-year analysis of the three active grants revealed additional projects that can be completed during Fiscal Year 2024-25, but will require increased appropriations (Attachment 2).

The department is requesting a Budget Resolution to increase revenue and expenditure appropriations to complete the additional identified projects.

Strategic Plan:

This item directly supports the County's Five-year Strategic Plan and is aligned with the following pillar, goal, and objective.

Pillar: Resilient Infrastructure

Goal: Goal 4: Seek out grant funding to enhance programs and improve infrastructure

Objective: Objective 1: Strengthen critical communications infrastructure, interoperability, and information technology tools relied upon during disasters.

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

None.

FISCAL SUMMARY

Expenditures	FY24-25 Adopted	FY25-26 Projected	FY26-27 Projected
Budgeted Expenses	\$652,305		
Additional Appropriation Requested	\$377,865		
Total Expenditures	\$1,030,170		
Funding Sources			
General Fund/WA GF			
State/Federal	\$1,030,170		
Fees/Other			
Use of Fund Balance			
General Fund Contingencies			
Total Sources	\$1,030,170		

Narrative Explanation of Fiscal Impacts:

The requested additional appropriations are federal passthrough, fully reimbursable by CalOES/FEMA, and have no effect on the department's net cost or general fund.

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

1. Budget Resolution
2. State Homeland Security Grant Program (SHSGP) 2022, 2023, 2024 Additional Projects

Related Items "On File" with the Clerk of the Board:

None.