



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 9/17/2024

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**To:** Board of Supervisors

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:** Supervisor Susan Gorin, (707) 565-2241

**Vote Requirement:** Majority

**Supervisorial District(s):** First District

**Title:**

Fee Waiver

**Recommended Action:**

Approve a fee waiver of \$301.87 for Use Permit fees for the annual Glen Ellen Village Fair. (First District)

**Executive Summary:**

The Glen Ellen Village Fair Association is requesting a fee waiver for Use Permit fees for the 33rd Annual Glen Ellen Village Fair.

**Discussion:**

For the past 30 years, the Glen Ellen Fair has been bringing together craft, food, non-profit vendors, entertainment, and an opportunity to celebrate all that is wonderful in Glen Ellen and Sonoma Valley. This is a free community event. Funds collected by the fair from vendor fees (kept lower than most other events), raffle ticket sales, and a silent auction do not cover event general and operating expenses.

**Strategic Plan:**

N/A

**Racial Equity:**

**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

**Prior Board Actions:**

The Glen Ellen Village Fair has received a fee waiver for Use Permit fees in the past:

FY2023-2024 - Approved Use Permit fee waiver in the amount of \$1036.30

FY 2022-2023 - Approved Use Permit fee waiver in the amount of \$949.18.

### FISCAL SUMMARY

Expenditures	FY23-24 Adopted	FY24-25 Projected	FY25-26 Projected
Budgeted Expenses			
Additional Appropriation Requested	301.87		
<b>Total Expenditures</b>	<b>301.87</b>		

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<b>Funding Sources</b>			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies	301.87		
<b>Total Sources</b>	<b>301.87</b>		

**Narrative Explanation of Fiscal Impacts:**

N/A

<b>Staffing Impacts:</b>			
<b>Position Title (Payroll Classification)</b>	<b>Monthly Salary Range (A-I Step)</b>	<b>Additions (Number)</b>	<b>Deletions (Number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

Glen Ellen Fair Fee Waiver 2024 packet: fee waiver form, narrative, invoice

**Related Items "On File" with the Clerk of the Board:**

N/A