



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 10/25/2022

To: Board of Directors, Sonoma County Water Agency
Department or Agency Name(s): Sonoma County Water Agency
Staff Name and Phone Number: Paul Piazza 547-1968
Vote Requirement: Majority
Supervisory District(s): Fourth

Title:

Reimbursement Agreement for the Town of Windsor Water Conservation Program

Recommended Action:

Authorize Sonoma County Water Agency's General Manager to execute the Second Amended Reimbursement Agreement for the Town of Windsor Water Conservation Program with the Town of Windsor to provide water conservation funding, in a form approved by County Counsel. The amended agreement increases the amount by \$200,000 and extends the agreement term by two years for a new not-to-exceed agreement total of \$900,000 and end date of December 31, 2024. (Fourth District)

Executive Summary:

This item requests that the Board authorize Sonoma County Water Agency's (Sonoma Water's) General Manager to execute the second amended agreement with the Town of Windsor (Town) to provide additional water conservation funding. The funding comes from Town's water conservation sub-charge, which Town pays to Sonoma Water per the Restructured Agreement for Water Supply (Restructured Agreement) and is retained in Town's reserve account for implementing water conservation programs. Up to \$900,000 would be available to reimburse Town for their program costs and to reimburse Sonoma Water for the costs of providing services and materials for regional water conservation programs (Regional Programs) that are implemented on Town's behalf.

Discussion:

Town and Sonoma Water share the goal of promoting increased water-use efficiency to reduce operating costs, avoid or defer capital improvement costs associated with expansion of water supply and wastewater disposal systems, minimize associated environmental impacts, and meet the criteria and standards of state and federal regulatory agencies.

The Restructured Agreement authorizes Sonoma Water to implement and fund water conservation measures that are cost-effective and will reduce water demands on Sonoma Water's water transmission system.

The Restructured Agreement provides that the water conservation sub-charge collected from Town be placed in a separate account and made available to Town for reimbursement of Regional Program costs.

The Sonoma-Marin Saving Water Partnership (Partnership) was established on December 14, 2010, through signature of a Memorandum of Understanding (MOU) between Sonoma Water and the following public

agencies: City of Cotati, City of Rohnert Park, City of Santa Rosa, City of Sonoma, City of Petaluma, Town of Windsor, Valley of the Moon Water District, North Marin Water District, and Marin Municipal Water District. The MOU, which allows for members of the Partnership to participate in Regional Programs offered through Sonoma Water, was amended in 2018 (First Amended MOU) to determine the amounts to be budgeted and expended by the Partnership for an additional 10 years to 2028.

Sonoma Water and Town have cooperated to develop, implement, and fund a water use efficiency program (Program) and Town desires Sonoma Water's continued assistance in developing and implementing Town's water use efficiency measures.

On December 17, 2019 Sonoma Water and Town entered into an agreement to provide water conservation funding in the amount of \$300,000.

On May 26, 2021, a first amended agreement was approved by the Board of Directors that increased the agreement amount by \$400,000 for a new not-to-exceed total of \$700,000 and extended the agreement term by one year to December 31, 2022.

Town is requesting additional funding in the amount of \$200,000 for continued reimbursement of water conservation program costs, including costs incurred for services and materials from Sonoma Water for implementation and administration of Regional Programs on Town's behalf.

SERVICES TO BE PERFORMED BY SONOMA WATER

Under the proposed amended agreement, Sonoma Water will continue to facilitate the implementation of Regional Program Measures that Sonoma Water performs on Town's behalf, including management, administration, budget, and follow-up. In addition, Sonoma Water will provide staff to respond to incoming Regional Program Measures calls from Town customers, as needed. Town may continue to participate in the following Regional Program Measures under this agreement:

1. Regional Water Smart Home
2. Regional Large Landscape Water Use Survey
3. Regional Commercial, Industrial, and Institutional Water Use Survey
4. Town-run Measures

Town requests additional funding in the amount of \$200,000, for a not-to-exceed agreement total of \$900,000, from Town's reserve account to fund and implement Town-run measures to comply with the First Amended MOU, including services to be performed by Sonoma Water on Town's behalf. The new end date is December 31, 2024.

County Strategic Plan: N/A

Sonoma Water Strategic Plan Alignment:

Water Supply and Transmission System, Goal 1: Protect drinking water supply and promote water-use efficiency.

Work performed under the proposed amended agreement will implement and fund cost-effective water conservation measures that will help reduce water demands on Sonoma Water's water transmission system.

Prior Board Actions:

- 05/25/2021: Approved agreement between Sonoma Water and Town of Windsor to provide water conservation funding. Cost \$700,000; term end December 31, 2022.
- 12/10/2019: Approved agreement between Sonoma Water and Town of Windsor to provide water conservation funding. Cost \$300,000; term end December 31, 2021.
- 10/13/2015: Approved first amended agreement between Sonoma Water and Town of Windsor to provide water conservation funding. Cost \$400,000 for a new not-to-exceed agreement total of \$600,000; term end June 30, 2018.
- 07/30/2013: Approved agreement between Sonoma Water and Town of Windsor to provide water conservation funding. Cost \$200,000; term end June 30, 2018.

FISCAL SUMMARY

Expenditures	FY 22-23 Adopted	FY23-24 Projected	FY 24-25 Projected
Budgeted Expenses	\$200,000		
Additional Appropriation Requested			
Total Expenditures	\$200,000		
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	\$200,000		
Use of Fund Balance			
Contingencies			
Total Sources	\$200,000		

Narrative Explanation of Fiscal Impacts:

Budgeted amount of \$200,000 is available from FY 2022/2023 appropriations for the Water Conservation Fund. Town of Windsor reserve account to be used for Town-Run Measures. No additional appropriation is required.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Agenda Date: 10/25/2022

Attachments:

None.

Related Items “On File” with the Clerk of the Board:

None.