



SUMMARY REPORT

Agenda Date: 8/26/2025

To: Board of Supervisors of Sonoma County
Department or Agency Name(s): Probation
Staff Name and Phone Number: Vanessa Fuchs, 707-565-2732
Vote Requirement: 4/5th
Supervisory District(s): Countywide

Title:

Continuation of Transitional Housing Program for Individuals on Probation

Recommended Action:

- A) Authorize the Chief Probation Officer to execute an amendment to an existing professional services agreement with InterFaith Shelter Network to modify Fee Schedule and Payment Schedule to increase the payment maximum from \$1,199,214 to \$1,456,666; and
- B) Adopt a Budget Resolution to increase fiscal year 2025-2026 appropriations from the Probation Transitional Housing special revenue fund in the amount of \$47,351. ☐

(4/5th Vote Required)

Executive Summary:

The Probation Department wishes to execute an amendment to an existing professional services agreement with InterFaith Shelter Network to modify the Fee and Payment Schedules to increase the payment maximum from \$1,199,214 to \$1,456,666 and increase appropriations by \$47,351 to cover rent expense for a centralized facility location, enabling the program to better serve a larger population.

Discussion:

The 2016 State Budget Act included a competitive grant through which winning counties could provide transitional housing and public safety services for individuals released from incarceration. In 2017, with Board approval, the Probation Department and InterFaith Shelter Network jointly applied for and won a \$2,000,000 grant of which approximately 60 percent is funding InterFaith Shelter Network's services (housing and case management services), with the remaining 40 percent supporting a Probation Officer III to supervise housing recipients.

A contract with InterFaith was executed for the term October 1, 2017, through September 30, 2027, with a not-to-exceed limit of \$1,199,214 over the term of the contract. The full grant award was received at the initiation of the grant period and retained in a special revenue fund in the Probation department. Since that time, the fund has earned over \$250,000 in interest. As a result, Probation is requesting to increase to this not-to-exceed limit of the agreement with InterFaith Shelter Network to \$1,456,666 to extend housing occupancy dates and increase appropriations to cover increased rental expenses associated with changing a housing location from Glen Ellen to a more centralized location in Santa Rosa. This location change is allowable under the grant and is being made to increase occupancy rates to meet client and operational demand. There is no change to the term of the agreement.

Probation's FY 25-26 Transitional Housing Grant fund includes \$184,540 in appropriations for housing and case management services provided by InterFaith Shelter Network. Additional funding in FY 25-26 of \$47,351 will cover rental costs associated with changing a housing location from Glen Ellen to Santa Rosa.

Strategic Plan:

N/A

Racial Equity:**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

Prior Board Actions:

July 18, 2017 - Contract for State Community-Based Transitional Housing Program

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected
Budgeted Expenses	\$184,540	\$279,891	\$0
Additional Appropriation Requested	\$47,351		
Total Expenditures	\$231,891	\$279,891	\$0
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	\$184,540	\$279,891	\$0
Use of Fund Balance	\$47,351		
General Fund Contingencies			
Total Sources	\$231,891	\$279,891	\$0

Narrative Explanation of Fiscal Impacts:

The above table represents the remaining years of the grant that originated in 2017. Probation's FY 25-26 Transitional Housing Grant fund includes \$184,540 in appropriations for housing and case management services provided by InterFaith Shelter Network. Additional funding in FY 25-26 of \$47,351 will cover rental costs associated with changing a housing location from Glen Ellen to Santa Rosa. Grant funds will cover all contract costs; there is no general fund impact. FY 26-27 costs will be included in the department's FY 26-27 recommended budget. Grant funds are expected to be depleted by June of 2026, so no expenses are anticipated in the FY 27-28 budget.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

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Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

Attachment A - Amendment to the Agreement with InterFaith Shelter Network

Attachment B - FY25-26 Budget Adjustment Resolution

Related Items “On File” with the Clerk of the Board:

None