

FY 2021-22 Supplemental Adjustments
Exhibit C

Narratives	Gross Expenditure Change	Revenue and Reimbursement Change	Net Cost Change
Administrative Services			
Clerk-Recorder-Assessor-General Fund			
Program expenditure appropriations in the Assessor division for an Addback restoration approved during FY 2020-21 budget hearings, that was inadvertently programmed as net cost in the Recorder division special revenue fund. This adjustment aligns the Assessor FY 2021-22 budget with the prior year budget hearing action. Funded by discretionary funding (3/16/21, Item #29).	\$67,094	\$0	\$67,094
County Administrator's Office-General Fund			
Government Affairs: Upgrade an Administrative Analyst III to a Principal Analyst. This classification change is necessary to address the significant level of autonomy and the complex work conducted by the Government Affairs analyst.	\$23,280	\$0	\$23,280
Policy, Grants and Special Projects Division/Office of Recovery and Resilience: Transfer \$649,805 and associated position allocations from the former Office of Recovery and Resilience to the new PGSP section; transfer \$845,005 and associated position allocations from the Administrative section to the new PGSP section so that all funding and allocations are accounted for correctly. No net impacts to Department's budget or total allocations. Change is displayed here as appropriations are moving between divisions and Board approval is required.	\$0	\$0	\$0
Administration: Reduce appropriations by \$214,218 for the transfer of the Climate Analyst to the new Climate subsection (5/11/20, Item #49)	(\$214,218)	\$0	(\$214,218)
LAFCO: LAFCO Commission approved Resolution 2737 increasing the total FTE's to 3.7. Increasing .50 Administrative Aide to 1.0 FTE, upgrading and increase .90 Admin Analyst II to 1.0 Admin Analyst III and decreasing .80 Admin Analyst III to .70 FTE. Net FTE change is 0.50. Cost increase associated with these changes is reimbursed by LAFCO.	\$68,195	\$68,195	\$0
Climate Action and Resiliency: Establish new unit by transferring one existing Climate Analyst (Administrative Analyst III) to a new subsection; by adding three new positions (Deputy County Administrator, Principal Analyst, Administrative Aide), funded with PG&E settlement funds; and establish a budget of \$150,000 for services and supplies. (5/11/20, Item #49)	\$991,500	\$777,282	\$214,218
Communications: Upgrade 1.0 County Communications Specialist to a Supervising Communications Specialist effective 7/1/21 in order to improve the span of control within the Central Communications Division. This action results in a zero net FTE change, and includes a salary & benefit adjustment only (5/11/21, Item #14).	\$25,099	\$0	\$25,099
Communications (ARPA Support): 2.0 Communications Specialist positions focused on COVID will have their end date extended to June 20, 2022. These positions maybe funded by FEMA; any unfunded component will be funded by the American Rescue Plan Act (ARPA).	\$391,611	\$391,611	\$0
Court Support-Other Funds			
Transfer \$793,000 to Capital Projects to upgrade generators at the Sheriff's Office to enhance resiliency. Transfer \$95,000 to Capital Projects to install Distributed Antenna System in Courthouse Connector to ensure radio communications for staff and inmate safety.	\$888,000	\$0	\$888,000
Department of Emergency Management-General Fund			
Provide \$190,000 in support for alert and warning as well as other program areas and post-incident assessments (4/13/21, Item #24). Reduce revenues and expenditures by \$11,000 for grant revenues realized in FY20-21.	\$179,000	(\$11,000)	\$190,000
General Services-General Fund			
Facilities Operations - Vegetation management costs for property located at 665 Highway 1, Bodega Bay. (4/20/21, #7)	\$4,464	\$0	\$4,464
Use of American Rescue Plan Act funds (\$121,575) to support amendment of current janitorial contract to include enhanced COVID level of cleaning required to reopen the Veterans Buildings, extend 1.0 FTE Time-Limited Janitorial Supervisor due to increased scope of work due to COVID (\$115,654), and fund higher janitorial costs due to enhanced COVID related cleaning services (\$590,364).	\$827,593	\$827,593	\$0
Information Services Department-Other Funds			
Program adjustments in the Information Services Replacement Funds to update Device Modernization Program collection totals from departments, to align with Fiscal Year 2021-22 department budgeted expense per replacement schedule. This program provides the mechanism for the County to financially plan for, and complete, the required replacements of obsolete equipment such as computers, printers, and scanners used by County departments.	\$74	\$227	(\$153)
IOLERO-General Fund			
Increase appropriations to true-up IOLERO's FY 2021-22 recommended budget to 1% of the Sheriff's Office FY 2021-22 budget. Measure P - Evelyn Cheatham Effective IOLERO Ordinance, approved by the voters of Sonoma County in November 2020, includes an annual budget requirement that sets the IOLERO budget at 1% of the total annual budget for the Sheriff's Office to finance increased resource needs for expanded and new responsibilities prescribed in the Ordinance. Funded by General Fund.	\$195,106	\$0	\$195,106

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Non-Departmental-General Fund			
Increase appropriations to recognize additional RDA residual revenues and to transfer those revenues to the Reinvestment and Revitalization fund in line with policy.	\$4,000,000	\$4,000,000	\$0
Increase revenue appropriations for Sales Tax in line with most recent estimates from HdL sales tax consultant.	\$0	\$344,000	(\$344,000)
Reduce appropriations for Contingencies to offset increased costs in the Sheriff's Office for Nixie alert and warning software (\$137,871) and in the Department of Emergency Management for preparedness costs (4/13/21, Item #24).	(\$327,871)	\$0	(\$327,871)
Decrease appropriations in Non-Departmental to balance costs that are now reflected in other departments.	(\$163,321)	\$0	(\$163,321)
Non-Departmental-Other Funds			
2017 Wildfire Grant Match Set Aside: Reduce transfer of grant match set aside funds to Emergency Management by \$11,000 as the transfer, which was initially budgeted in FY 21-22, was executed in FY20-21.	(\$11,000)	\$0	(\$11,000)
PG&E Settlement Funds: Transfer \$660,000 to a designated fund in the Ag & Open Space District to fund a Vegetation Management Coordinator position for 3 years (3/23/21, item #19). Transfer \$777,282 to the new Climate Action Resiliency section in the County Administrator's Office to support 3 new FTEs and provide for service and supply costs (5/11/21, #49)	\$1,437,282	\$0	\$1,437,282
Non-COVID Disaster Funds: Recognize a total of \$508,125 in revenues from FEMA and Cal-OES for the October Fires the 2019 floods, Kincadee fire, LNU and Glass Fires. Budget expenditures from these funds totaling \$600,000. Sufficient fund balance exists in each fund to fund net costs.	\$600,000	\$508,125	\$91,875
COVID: Appropriate \$3,997,467 for the Emergency Rental Assistance Program, funded with Federal Funds received in FY20-21 (4/6/21, #29). Appropriate \$314,000 in FEMA federal COVID relief funds to support the disaster finance team.	\$4,311,467	\$314,000	\$3,997,467
COVID - American Rescue Plan Act (ARPA): Recognize the second half of the ARPA allocation award to be received in FY21-22; the first half was received in FY20-21. Appropriate expenditures for anticipated FY21-22 response costs. \$12,262,522 in response costs will be incurred in the Department of Health Services, \$391,611 are appropriated in the County Administrator's Office for 2.0 Communication Specialists, \$827,593 are being appropriated in General Services for enhanced janitorial services, and \$5,684,031 will be expended directly from the Non-Departmental budget. Of the \$96,018,972 total award, there will be an anticipated balance of \$76,853,2315 remained after these supplemental adjustments are made, which will be programmed during FY21-22	\$19,165,757	\$48,009,486	(\$28,843,729)
Reinvestment and Revitalization: Increase appropriations in the Reinvestment and Revitalization fund to recognize additional revenues. Expenditures will be programmed during Budget Hearings.	\$0	\$4,000,000	(\$4,000,000)
Office of Equity-General Fund			
Appropriation adjustment of \$192,278 for the addition of 1.0 FTE Communication Specialist (5/11/21, Item #14)	\$192,278	\$0	\$192,278
Capital Projects			
Capital Projects-Other Funds			
County Facilities Resources Fund - Re-direct General Fund contribution recorded in this holding fund to the projects listed below.	(\$3,900,000)	(\$3,900,000)	\$0
Communication Towers- New funding from General Fund to support two communication towers projects; \$950,000 for a new vault at Pine Mountain, and \$150,000 for road maintenance required by the County's lease agreement with the private owner of the Sleepy Mountain tower site, and transfer \$180,000 from General Fund to the Sheriff's Telecommunication Tower Capital Projects for Microwave replacements.	\$1,280,000	\$1,280,000	\$0
Public Health Lab & Morgue Replacement - Create a 35% bridging design for the new Public Health Laboratory and Morgue facility. These facilities must be relocated from the Chanate campus and are critical infrastructure necessary to ensure the health and safety of the community.	\$200,000	\$200,000	\$0
Veterans Buildings - New funding from General Fund for the following projects; \$100,000 for the Cloverdale Veterans Building Solar Thermal and Pool Safety Upgrades, \$200,000 to resurface and address potholes improving pedestrian and vehicular safety at multiple Veterans Buildings parking lots, \$200,000 for new Solar Parking Canopy at the Santa Rosa Veterans Building, and seismic retrofit designs-\$250,000 for the Santa Rosa Veterans Building and \$250,000 for the Sonoma Veterans Building, and \$800,000 for future projects.	\$1,800,000	\$1,800,000	\$0

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Capital Projects-Other Funds (cont'd)			
2009 SETP ADA - New funding from the General Fund to re-store a portion of prior year's re-direction of funds towards non-ADA priority projects including the Inmate Connector and County Center Parking Improvements. These funds will be used to continue the County's commitment to the Transition Plan priorities, as adopted in the Board's 2009 Self-Evaluation Transition Plan.	\$300,000	\$300,000	\$0
Planning - New funding from General Fund for Capital Program to cover project management of the overall Capital Improvement Plan.	\$276,208	\$276,208	\$0
Chanate - New funding from General Fund for completion of the expanded scope of work for the Chanate geotechnical and constraints mapping project.	\$43,792	\$43,792	\$0
Use of Criminal Justice Construction Fund-\$793,000 for the construction phase of the project to replace the existing generator, uninterruptible power supply (UPS), and transfer switch equipment serving the Sheriff's Building to ensure the continuity of operations during emergencies, and \$95,000 for the addition of an antenna to facilitate communications within the Inmate Connector between the new State Courthouse and the Main Adult Detention Facility to ensure safety of staff and inmates.	\$888,000	\$888,000	\$0
Use of \$2,196,780 Deferred Maintenance for County Government Center Development Project to continue consulting services and staff support to evaluate and plan for the design and construction of new County Center.	\$4,393,560	\$2,196,780	\$2,196,780
Development Services			
Community Development Commission-Other Funds			
Increase appropriations for revenues and expenditures in the amount of \$17,528,751 for the State Block Grant funding award received from the California Department of Housing and Community Development (HCD). Funding will be used for the self-administered Emergency Rental Assistance Program (ERAP) to assist households unable to pay rent or utilities during Covid-19. The original Budget Resolution had revenue and expenditures planned in the section for federal funding, however the program will be recorded in an exclusive section for reporting purposes (04/6/21, Item #29, Resolution #: 21-0148).	\$17,528,751	\$17,528,751	\$0
Increase appropriations for the receipt of Measure O tax revenue for Transitional and Permanent Supportive Housing. Expenditures will be added once the Measure O Ad Hoc recommendations are approved by the Board of Supervisors. (12/15/20, Item # 23).	\$0	\$500,000	(\$500,000)
Economic Development Board-Other Funds			
Add one full time time-limited Department Analyst to support the creation of an updated Comprehensive Economic Development Strategy for the Sonoma Mendocino Economic Development District reimbursed by outside partners (4/20/21, item #5)	\$143,597	\$143,597	\$0
Health & Human Services			
Department of Health Services -Other Funds			
Increase appropriations for the 21-22 COVID-19 disaster response in the Public Health Division and the Health Services Disaster Fund (\$40,193,083) for on-going estimated COVID response costs through FY21-22. Funding coming from the Federal Emergency Management Agency (\$15,086,916), grants (\$12,843,645), and the American Rescue Plan Act (\$12,262,522). (4/26-28 Budget Workshops; Item # 1)	\$40,193,083	\$40,193,083	\$0
Adjust appropriations for the Measure O tax revenue for the establishment of special funds to record all the revenue and reimburse operations for costs (\$10,061,614) and correct recommended budget for a reimbursement that was entered as a expense instead of revenue (\$4,053,750). (12/15/20, Item #23)	\$10,061,614	\$25,418,634	(\$15,357,020)
Reduce appropriations (\$613,608) for contracts and reimbursements associated with Mental Health Services Act Fund to cover expenses for salaries and benefits previously included in the recommended budget to align with MHSA expenditure plan submitted to the State in May/June 2021. (8/11/20, Item #5)	(\$613,608)	\$0	(\$613,608)
Human Services-Other Funds			
Add appropriations for 1.0 FTE time-limited Social Service Worker III supporting the Indigent Defense Grant joint-program between HSD's Employment & Training Division and the Public Defender's Office (PDO). This position will be fully funded by the Board of State and Community Corrections (BSCC) Grant expiring June 30, 2023 (4/6/21, Item #13).	\$164,750	\$164,750	\$0

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Justice Services			
Probation-Other Funds			
Senate Bill 823, Division of Juvenile Justice (DJJ) Realignment, allocates funding to local jurisdictions to address the needs of juveniles previously committed to DJJ. This action recognizes revenue and appropriations in the new Special Revenue Fund created for this purpose. Per SB 823, as of 7/1/21, justice-involved youth will no longer be sentenced to serve time in the state's Department of Juvenile Justice (DJJ) facilities, except under certain high-level conditions, and will instead stay at the local Juvenile Hall. State funds will be used to reimburse costs in the Juvenile Hall. (5/25/2021, Item #18)	\$294,512	\$294,512	\$0
Public Defender-General Fund			
Add appropriations for 1.0 FTE time-limited Deputy Public Defender responsible for post-conviction relief in support of the Board of State and Community Corrections (BSCC) Indigent Defense Grant Program. Position costs will be fully reimbursed by the BSCC Grant awarded to the Public Defender's Office, which expires June 30, 2023. (4/6/21, Item #13)	\$250,301	\$250,301	\$0
Public Defender-Other Funds			
Add revenue and expenditure appropriations in a new Special Revenue Fund created for the Public Defender's Indigent Defense Grant Program, which expires June 30, 2023. The grant revenue received in this fund will be used to pay for two positions supporting the program, 1.0 FTE Deputy Public Defender and 1.0 FTE Social Service Worker III in the Human Services Department. (4/6/21, Item #13)	\$415,051	\$415,051	\$0
Sheriff's Office-General Fund			
Sheriff's Office General Fund supplemental adjustments related to prior Board direction include re-budgeting a portion of the FY 20-21 Asset Forfeiture Funds approved to replace and upgrade the Sheriff's mobile command center (\$166,000) (2/9/21, #12), a true-up of the contract city budget estimates (net cost decrease of \$7,629), increasing appropriations for the Sheriff's alert and warning system (\$145,000) (4/13/21, #24), and re-budgeting grant funding and expenses for the Marine Unit (\$45,163).	\$394,745	\$256,874	\$137,871
Sheriff's Office-Other Funds			
Supplemental adjustments to other funds include re-budgeting FY 20-21 funds for continuing telecommunications capital projects (\$414,000), appropriating new funds for telecommunications CIP projects (\$180,000 for communication towers and \$95,000 for additional antenna), and re-budgeting asset forfeiture funds to complete the Board approved Mobile Command Center Replacement Project (\$166,000) (2/9/21, #12).	\$855,000	\$275,000	\$580,000
Natural Resources			
Ag and Open Space District-Other Funds			
Appropriate \$660,000 in revenues from PG&E Settlement Funds to a designated fund in the District to support a Vegetation Management Coordinator position for 3 years (3/23/21, item #19)	\$0	\$660,000	(\$660,000)
GRAND TOTAL ADJUSTMENTS	\$107,620,746	\$148,414,852	(\$40,794,106)
GENERAL FUND	\$6,904,856	\$6,904,856	(\$0)
OTHER FUNDS	\$100,715,890	\$141,509,996	(\$40,794,106)