

## AGRICULTURAL COMMISSIONER/SEALER OF WEIGHTS AND MEASURES

### Definition

Under the general policies of the Board of Supervisors and the County Administrator, directs the management and operation of the County's Department of Agriculture/~~a~~Weights and Measures ~~and Animal Regulation programs~~; develops and administers programs designed to enforce applicable ~~legislation~~, laws, regulations, and ordinances; and performs related duties as required.

### Distinguishing Characteristics

This is a single position class functioning at the department head level. The incumbent is responsible for administering ~~an~~Agricultural programs directed to promote and protect the agricultural industry, ~~a~~Weights and Measures programs to safe-guard the buying public, ~~and the Animal Regulation program~~an agricultural land use permitting program, including vineyard and orchard planting, replanting, and cannabis cultivation, to protect the environment. Work is performed with maximum amount of independent judgment and initiative within broad policy objectives and is subject to review by the Board of Supervisors and County Administrator. This position is ~~not in the classified nor~~ unclassified Civil Service and a person in this position shall serve according to provisions of the Food and Agricultural Code Sections 2121 et seq and Business and Professions Code 12200, et seq.

### Typical Duties

Provides leadership and administrative policy direction for the Department of Agriculture/Weights & Measures~~Department~~; plans, directs and controls long and short term progress and services of the Department of Agriculture/~~ae/Weights and Measures~~Department; establishes and communicates performance goals and objectives which are consistent with law and policy; establishes standards and methods for the measurement of activities and work performed.

Formulates and administers programs and services designed to enforce applicable provisions of the California Food and Agricultural Code, Business and Professions Code, and other laws and ordinances pertaining to agricultural inspections, weights and measures and animal regulation, and agricultural land use permitting and cannabis cultivation~~and animal regulation~~; serves as hearing officer for civil penalty hearings related to pesticide use enforcement violations, ~~and~~ other agricultural code violations, and ~~weights and measures~~ violations~~and animal regulation~~.

Establishes and maintains effective communication and working relationships with related County departments and key officials of state, federal, local agencies, ~~other County departments~~; businesses, agricultural, environmental, other interested groups, and the general public; and serves as liaison with Sonoma County Fish and Wildlife Commission~~Advisory Board~~.

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Plans and directs the work of staff providing professional inspection, investigation, and enforcement services to the community through the enforcement of Federal, State, and local laws and regulations.

Plans and directs the work of staff responsible for inspecting, and monitoring the accuracy of all commercial weighing and measuring devices and monitoring the same of packaged commodities. -

Directs programs related to pest prevention and eradication, pesticide use enforcement, nursery inspection, fruit, vegetable, and egg inspection, weighing and measuring device inspection, quantity control inspection for packaged commodities, petroleum production inspection, and agricultural land use permitting and cannabis cultivation regulation. ~~Directs inspection programs and investigations and enforcing rules related to the packing, shipping, and standardization of fruits, nuts, vegetables, eggs, and honey.~~

~~Directs enforcement of regulations concerning the use of pesticides, herbicides and other chemicals.~~

~~Directs inspection programs related to nursery stock, seed and apiaries in order to discover evidence of pest conditions and take steps to control and eradicate such pests when found.~~ Attends meetings of regional and state organizations and associations representing related to agriculture, agricultural land use permitting and cannabis animal regulations, and cultivation regulation, and weights and measures.

~~Supervises and directs subordinates and other staff in the control and eradication of noxious weeds and pest animals.~~

~~Directs the inspection, testing, and sealing of all commercial weighing and measuring devices.~~

~~Directs and supervises the County's animal regulation program.~~

Directs and participates in departmental public information programs including the annual County crop report.

Evaluates the performance of subordinate managers; approves or disapproves merit salary increases; adjusts employee grievances within limits of delegated authority, has authority to hire and discharge employees in the Department of Agriculture/Weights and Measures~~Sealer Department~~; delegates authority and holds subordinate managers accountable for the efficient administration of their divisions or sections.

**Knowledge and Abilities**

**Extensive knowledge of:** the California Food and Agricultural Code, California Business and Professions Code, ~~Animal Regulation laws and regulations~~, and all related applicable county,

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state and federal laws and regulations; the principles of entomology, plant pathology, and horticulture and of the methods and practices of commercial growers and agents; effective procedures and laws pertaining to plant quarantine, standardizations, nursery inspection, seed inspection, ~~field vineyard~~ and orchard inspection, regulation of cannabis and hemp cultivation- best management practices and weed and rodent control; and the use of pesticides and other chemicals.

**Thorough knowledge of:** the principles and practices of administration and organization applicable to the Department of Agriculture/Weights and Measures~~al/Sealer Department~~; the principles and practices of personnel and fiscal administration.

~~**Considerable Knowledge of:** methods and practices employed in enforcing and maintaining weights and measures standards; and legal processes involved in County Agricultural Commissioner and Sealer of Weights and Measures responsibilities.~~

**Ability to:** analyze situations, make sound decisions, and take effective courses of action; establish and maintain effective and harmonious working relationships with the Board of Supervisors, County Administrator, and other agencies and the general public; set performance standards and supervise and evaluate the work activities and performance of subordinates; speak before professional and other groups on agricultural subjects; direct and prepare clear written reports and make effective oral presentations; and develop, justify, and monitor the department budget.

**Minimum Qualifications**

**Education:** A bachelor's ~~of science~~ degree in agriculture, biological, ~~or~~ physical sciences or other degrees approved by ~~unless exempted by~~ the Secretary, of the California Department of Food and Agriculture.

**Experience:** Any combination of training and experience which would clearly demonstrate possession of the knowledge and abilities listed. Normally, five years of experience in the enforcement of agricultural or weights and measures laws including two years of management/supervisory responsibility and program supervision experience would provide such opportunity.

**License Requirement:** Possession of a license of eligibility as a County Agricultural Commissioner and as a County Sealer of Weights and Measures as issued by the California Department of Food and Agriculture.

~~**License:**~~ Possession of a valid driver's license at the appropriate level including special endorsements, as required by the State of California, may be required depending upon assignment to perform the essential job functions of the position.