



SUMMARY REPORT

Agenda Date: 1/10/2023

To: Board of Supervisors

Department or Agency Name(s): Sheriff's Office

Staff Name and Phone Number: Maureen Nicklas, 565-8831

Vote Requirement: 4/5th

Supervisorial District(s): Countywide

Title:

Sheriff's Office Off-Highway Motor Vehicle Grant

Recommended Action:

A) Authorize the Sheriff to execute the Off-Highway Motor Vehicle Recreation Grants and Cooperative Agreements Program agreement and related documents to accept the \$82,623 grant award for the period 10/1/22 through 9/30/23. This grant provides funding to increase the Sheriff's Office presence in county parks in areas only accessible by off-highway motor vehicles. (Majority vote)

B) Adopt a Resolution adjusting the Sheriff's Office FY 2022-2023 Adopted Budget, increasing expenditure appropriations and offsetting grant revenue from the State of California Department of Parks and Recreation in the amount of \$82,623. (4/5 vote)

Executive Summary:

The Sheriff is requesting authorization to execute a grant award agreement and all related grant documents to accept a State of California Department of Parks and Recreation Off-Highway Motor Vehicle Recreation Grants and Cooperative Agreements Program award and authorization to accept \$82,623 for fiscal years FY 22-23 and FY 23-24 to enable the Sheriff's Off-Road Motor Unit to increase the Sheriff's Office presence in county parks in areas only accessible by off-highway motor vehicles.

Discussion:

The State of California's Department of State Parks and Recreation, Off-Highway Motor Vehicle (OHV) Recreation Grants and Cooperative Agreements Program provides financial assistance to eligible agencies and organizations that develop, maintain, operate, expand, support, or contribute to well-managed, high-quality, OHV Recreation areas, roads, and trails, and to responsibly maintain the wildlife, soils, and habitat of Project Areas in a manner that will sustain long-term OHV Recreation.

The Sheriff's Office Off-Road Unit patrols county parks and beaches in areas that are only accessible by off-road vehicles. Currently, the Sheriff's Office receives calls for services and complaints from these areas and has a desire to increase outreach, education, and visibility in these areas. The Sheriff's Office applied for and received a grant award for a project to increase law enforcement patrols, education, outreach, and response to complaints in county parks in areas only accessible by off-highway motor vehicles. Funds will be used to purchase handheld GPS Units, three off road motorcycles, and utility vehicle that allows the transporting of persons who are injured. Currently, the Off-Road Motor Unit personnel have to rely on other agencies for

Agenda Date: 1/10/2023

transport. The grant requires an in-kind match of \$104,557. The Sheriff's Office will satisfy this matching requirement by assigning deputies and sergeants to additional off-road patrolling assignments. The project period covers 10/1/22 through 9/30/23. No General Funds are requested.

Appropriations needed to proceed with approved expenditures are being requested through a budgetary resolution. The Sheriff is requesting the attached Budget Resolution be approved to appropriate expenditures and offsetting revenue from OHV in the amount of \$82,623 for FY22-23. The Sheriff's annual budget already includes ongoing maintenance costs for off-road motor bikes. This new equipment will be used in place of older, aged equipment and should not increase overall ongoing maintenance costs.

Strategic Plan:

N/A

Prior Board Actions:

None

FISCAL SUMMARY

Expenditures	FY 22-23 Adopted	FY23-24 Projected	FY 24-25 Projected
Budgeted Expenses			
Additional Appropriation Requested	\$82,623		
Total Expenditures	\$82,623		
Funding Sources			
General Fund/WA GF			
State/Federal	\$82,623		
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	\$82,623		

Narrative Explanation of Fiscal Impacts:

The OHV grant provides State reimbursement for the approved equipment expenses in the amount of \$82,623 incurred by the Sheriff's Office to allow the Sheriff's Off-Road Motor Unit to increase law enforcement, outreach, and education activities in areas only accessible by off-road vehicles. The Sheriff's Off-Road Motor Unit anticipates expending or encumbering all grant expenditures by June 30, 2023. The grant requires an in-kind match of \$104,557. These funds are included on the Sheriff's Office FY 22-23 budget.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Agenda Date: 1/10/2023

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Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

Resolution authorizing FY 22-23 budgetary adjustments for the off-highway motor vehicle grant.

Related Items "On File" with the Clerk of the Board:

State of California Department of Parks and Recreation Off-Highway Motor Vehicle Recreation Grants Agreement