



## COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

### SUMMARY REPORT

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**Agenda Date:** 5/21/2024

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**To:** Board of Supervisors

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:** Supervisor Susan Gorin, (707) 565-2241

**Vote Requirement:** Majority

**Supervisorial District(s):** First District

**Title:**

Fee Waiver

**Recommended Action:**

Approve a fee waiver of \$1370.00 for Food Permit for Sonoma Home Meals Inc. DBA Meals on Wheels Sonoma. (First District)

**Executive Summary:**

Fee waiver request for Food Permit fees for Sonoma Home Meals Inc. DBA Meals on Wheels Sonoma annual permit.

**Discussion:**

None.

**Strategic Plan:**

None.

**Racial Equity:**

**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

**Prior Board Actions:**

Sonoma Home Meals Inc. DBA Meals on Wheels Sonoma has received a fee waiver in the past:

2023 \$1255.00

2022 \$1255.00

2021 \$1255.00

2020 \$1135.00

2019 \$1082.00

2018 \$984.00

**FISCAL SUMMARY**

Expenditures	FY23-24 Adopted	FY24-25 Projected	FY25-26 Projected
Budgeted Expenses			

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Additional Appropriation Requested	\$1,370.00		
<b>Total Expenditures</b>	<b>\$1,370.00</b>		
<b>Funding Sources</b>			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies	\$1,370.00		
<b>Total Sources</b>	<b>\$1,370.00</b>		

**Narrative Explanation of Fiscal Impacts:**

None.

**Narrative Explanation of Staffing Impacts (If Required):**

None.

**Attachments:**

Meals on Wheels fee waiver 2024 (includes invoice, fee waiver request and fee waiver form)

**Related Items "On File" with the Clerk of the Board:**

None.