



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 4/28/2026

To: Boards of Directors, Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District, South Park County Sanitation District

Department or Agency Name(s): Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District, South Park County Sanitation District

Staff Name and Phone Number: Grant Davis 707-547-1900, Steven Girard 707-521-1810

Vote Requirement: Majority

Supervisory District(s): Countywide

Title:

As-Needed Electrical Engineering and Design Services

Recommended Action:

Authorize Sonoma County Water Agency's General Manager acting on behalf of Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District, and South Park County Sanitation Districts to execute the first amended agreement for as-needed electrical engineering and design services with LEE + RO, Inc., in substantially the form presented to this Board. The amended agreement increases the amount by \$250,000 and extends the agreement term by two years for a new not-to-exceed agreement total of \$750,000 and end date of April 20, 2028.

Executive Summary:

The Sonoma County Water Agency and its affiliated sanitation districts and sanitation zones (Sonoma Water) continue to require as-needed electrical engineering and design services relating to Sonoma Water's power-generating, wastewater treatment, groundwater, stream and flood water monitoring, potable water production and treatment facilities, and miscellaneous buildings.

Discussion:

HISTORY OF ITEM/BACKGROUND

Sonoma Water effectively manages the water resources in its care for the benefit of people and the environment through resource and environmental stewardship, technical innovation, and responsible fiscal management. Sonoma Water provides an array of services, such as naturally filtered drinking water, flood protection services, distribution of recycled water, recreational opportunities, and wastewater treatment.

Sonoma Water and LEE + RO, Inc. (Consultant) entered into an agreement for purpose of As-Needed Electrical Engineering Services, dated April 30, 2021, in the amount of \$500,000.

This As-Needed Agreement has been successfully used to complete small but important projects, such as designing electrical systems for weather radar stations to support Sonoma Water's Advanced Quantitative Precipitation Information (AQPI) program.

SELECTION PROCESS

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Consultant was selected from a list of qualified consultants developed from a competitive selection process. Attached is a memo that explains the competitive selection process.

Consultant was selected for the subject work because of its expertise in electrical systems and process controls used at water and wastewater facilities. Consultant meets all criteria, is a proven industry leader, and is familiar with Sonoma Water's facilities and design process. In addition, Consultant has performed successfully on recent Sonoma Water projects.

SERVICES TO BE PERFORMED

Under the proposed amended agreement, Consultant will continue to provide as-needed electrical engineering and design services for electrical, instrumentation, control, and corrosion protection relating to Sonoma Water's potable water production and treatment facilities, wastewater treatment facilities, renewable energy, and miscellaneous support buildings.

This amended agreement will continue to support planned Capital Infrastructure Projects, routine maintenance projects, and unplanned repair projects.

This amended agreement will support Sonoma Water with projects which will soon transition from planning into design, such as Sonoma Water's Cathodic Protection Phase 2 project.

The additional cost is \$250,000, for a new not-to-exceed agreement total of \$750,000. Through the original agreement, the General Manager was delegated the authority to approve a written amendment to extend the term of the agreement for up to two additional years by providing written notice to the other party thirty days in advance of the term end date and by executing an agreement amendment."

County of Sonoma Strategic Plan Alignment:

N/A

Sonoma Water Strategic Plan Alignment

Goal: Planning and Infrastructure

Strategy #1: Conduct planning that integrates and balances operational, maintenance, and infrastructure priorities.

Action #1: Continue to engage in planning efforts to support reliable water, wastewater and flood management services.

Strategy #2: Develop processes for addressing emergency or urgent infrastructure repairs.

Action #2: Establish contractor, consultant, and vendor contracts to be used for urgent projects.

Continuing to maintain active As-Needed Agreements allows Sonoma Water to quickly respond to projects when they arise. This agreement also improves the timeliness and efficiency for administering small yet important projects.

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

Agenda Date: 4/28/2026

04/20/2021: Board approved Sonoma County Water Agency’s General Manager to execute an agreement with LEE + RO, Inc., for as-needed electrical engineering and design services through April 20, 2026, in the not-to-exceed amount of \$500,000

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected
Budgeted Expenses	\$250,000		
Additional Appropriation Requested			
Total Expenditures	\$250,000		
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	\$250,000		
Use of Fund Balance			
General Fund Contingencies			
Total Sources	\$250,000		

Narrative Explanation of Fiscal Impacts:

Budgeted amount of \$250,000 is available from FY 2025/2026 appropriations for the Water Transmission Fund for the Occidental, Russian River, South Park, and Sonoma Valley County Sanitation Districts’ Operations Funds, and for the Airport/Larkfield/Wikiup, Geyserville, Penngrove, and Sea Ranch Sanitation Zones’ Operations Funds. The revenue source for the Water Transmission Fund is water rates and for the Districts and Zones is rate-payer annual sewer service charges. No additional appropriations are required.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

- Attachment 1: Amended Agreement with LEE + RO, Inc.
- Attachment 2: Competitive Selection Process Memo

Related Items “On File” with the Clerk of the Board:

None.