



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 12/3/2024

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**To:** Board of Supervisors

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:** Jenny Chamberlain, 707-565-2241

**Vote Requirement:** Majority

**Supervisory District(s):** Fourth District

**Title:**

Geyserville - Alexander Valley Municipal Advisory Council - Proposed Bylaw Amendments

**Recommended Action:**

Adopt a Resolution amending the Geyserville - Alexander Valley Municipal Advisory Council bylaws to update the quorum and other changes. (Fourth District)

**Executive Summary:**

This item requests the Board adopt a Resolution to amend the establishment of the Geyserville - Alexander Valley Municipal Advisory Council (MAC), which was created in 2018, for the purpose of updating the quorum to align with the increased membership, clarifying membership term lengths, establishing a process for if a represented organization dissolves, clarifying Chair/Vice Chair election timing, clarifying communication processes, adding a map of established boundaries, and other minor corrections.

**Discussion:**

The Geyserville - Alexander Valley MAC (Council) was created on December 11, 2018, through the adoption of Resolution 18-0509 by the Board of Supervisors, with the role of the MAC being to represent the best interests of the unincorporated community while acting as a bridge for communication between the County and residents, businesses, and the public on health, safety, welfare, and quality of life issues affecting the Geyserville area.

Municipal Advisory Councils are established under the California Code, Government Code § 31010, board of supervisors of any county may by resolution establish and provide funds for the operation of a municipal advisory council for any unincorporated area. Given the Resolution is under your Board of Supervisors it may be amended with your approval. The Bylaws may also be repealed and replaced by a vote of the Board of Supervisors.

The Council is requesting that the Board of Supervisors approve an amendment to the establishment of the Geyserville - Alexander Valley MAC to update the MAC's Bylaws as follows:

Quorum

The Council recommends changing its quorum to five members (or four members plus an alternate) in Article IV - Meetings, Section 4 to align with its previously increased membership from seven to nine members.

Membership

The Council recommends removing Article III - Membership, Section 4 about Initial Terms. This section was not properly adhered to when the MAC was created, so the Classes A and B were never established. The classes established as: class A four members initial membership term of three years and Class three members. Class A shall have an initial membership term of three years. Class B initial membership term of two years. This section also wasn't properly labeled "Initial Terms" when it was copied from bylaws of another MAC that has two-year terms, so its mention of two years created confusion.

The Council recommends adding to Article III - Membership, a new Section 7 about new membership organizations so that in the event an organization with representation on the MAC dissolves, the District 4 Supervisor can select a new organization that may nominate a representative.

Map

The Council recommends adding a map of established boundaries under Article II - Authority and Purpose, Section 3.

Elections

The Council recommends clarifying that annual election of the Chair and Vice Chair shall take place in December.

Communications

The Council recommends adding language to clarify that the MAC Chair can communicate with the staff in the District 4 Supervisor's Office in addition to the Supervisor, and not directly with staff members of other County departments.

Other

The Council recommends adding language to clarify the District 4 Supervisor instead of District Supervisor, referring to organizations rather than groups represented on the MAC, updating the Northern Sonoma County Fire Protection District name within membership Article III from Geyserville Fire Protection District, and improvements in formatting, punctuation, and capitalization.

**Strategic Plan:**

N/A

**Racial Equity:**

**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

**Prior Board Actions:**

- 09/17/2024 Board approved the appointment of members of the Geyserville - Alexander Valley Municipal Advisory Council
- 04/30/2024 Board approved the appointment of members and the position changes of existing members of the Geyserville - Alexander Valley Municipal Advisory Council
- 04/16/2024 Board approved amendments Bylaws amendments to add Alexander Valley to Council’s name and membership and other changes.
- 04/18/2023 Board authorized the use of \$570,500 of Tribal Development Impact Mitigation Fund set-aside funds for Geyserville Municipal Advisory Council
- 04/05/2022 Board approved the appointment of members of the Geyserville Municipal Advisory Council
- 11/16/2021 Board approved the appointment of members of the Geyserville Municipal Advisory Council
- 11/16/2021: Board authorized the use of \$135,000 of Tribal Development Impact Mitigation Funds and \$30,000 from the TPW Roads Casino Mitigation Subsidiary Fund
- 3/23/2021: Board authorized the use of \$380,000 of Tribal Development Impact Mitigation Fund
- 10/20/2020: Board authorized the use of \$105,577 of Tribal Development Impact Mitigation Fund
- 07/14/2020 Board approved the appointment of members of the Geyserville Municipal Advisory Council
- 12/11/2018: Board established the Geyserville Municipal Advisory Council
- 2/27/2018: Board approved a budget resolution appropriating \$60,000 from the Tribal Development Impact Mitigation Fund balance, set-aside for outreach, planning, and projects in the Geyserville area.
- 6/13/2017: Board approved set-aside of \$1,086,743 to fund outreach efforts, planning, and infrastructure projects in the Geyserville Area to mitigate the impacts of the casino and general associated changes.
- 11/10/2009: Board authorized the allocation of \$1,200,000 of Dry Creek Tribal Mitigation Funds to TPW in the Roads Casino Impact Subsidiary Fund

**FISCAL SUMMARY**

| <b>Expenditures</b>                | <b>FY23-24<br/>Adopted</b> | <b>FY24-25<br/>Projected</b> | <b>FY25-26<br/>Projected</b> |
|------------------------------------|----------------------------|------------------------------|------------------------------|
| Budgeted Expenses                  |                            |                              |                              |
| Additional Appropriation Requested |                            |                              |                              |
| <b>Total Expenditures</b>          |                            |                              |                              |
| <b>Funding Sources</b>             |                            |                              |                              |
| General Fund/WA GF                 |                            |                              |                              |
| State/Federal                      |                            |                              |                              |
| Fees/Other                         |                            |                              |                              |
| Use of Fund Balance                |                            |                              |                              |
| General Fund Contingencies         |                            |                              |                              |
| <b>Total Sources</b>               |                            |                              |                              |

**Narrative Explanation of Fiscal Impacts:**

N/A

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| <b>Staffing Impacts:</b>                       |  |                           |                           |
|--|--|---------------------------|---------------------------|
| <b>Position Title (Payroll Classification)</b> | <b>Monthly Salary Range (A-I Step)</b> | <b>Additions (Number)</b> | <b>Deletions (Number)</b> |
|  |  |                           |                           |
|  |  |                           |                           |
|  |  |                           |                           |

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

1. Resolution adopting changes to Geyserville - Alexander Valley Municipal Advisory Council's Bylaws
2. Geyserville - Alexander Valley Municipal Advisory Council's Proposed Amended Bylaws
3. Geyserville - Alexander Valley Municipal Advisory Council Bylaws Redlined Against Prior Version

**Related Items "On File" with the Clerk of the Board:**