

Agreement for CEQA Related Services for the Proposed Central Disposal Site Expansion

AGREEMENT FOR CONSULTING SERVICES

This agreement ("Agreement"), dated as of May 1, 2026 ("Effective Date") is by and between the County of Sonoma, a political subdivision of the State of California (hereinafter "County"), and MJR Environmental Science LLC dba RCH Group, Inc. (hereinafter "Consultant").

R E C I T A L S

WHEREAS, Consultant represents that it is a duly qualified environmental services consultant, experienced in performing environmental studies, reports and related services; and

WHEREAS, in the judgment of Sonoma County Public Infrastructure it is necessary and desirable to employ the services of Consultant for CEQA-Related Services for the Proposed Central Disposal Site Expansion.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

A G R E E M E N T

1. Scope of Services.

1.1 Consultant's Specified Services.

Consultant shall perform the services described in Exhibit "A," attached hereto and incorporated herein by this reference (hereinafter "Scope of Work"), and within the times or by the dates provided for in Exhibit "A" and pursuant to Article 7, Prosecution of Work. In the event of a conflict between the body of this Agreement and Exhibit "A", the provisions in the body of this Agreement shall control.

1.2 Cooperation With County. Consultant shall cooperate with County and County staff in the performance of all work hereunder.

1.3 Performance Standard. Consultant shall perform all work hereunder in a manner consistent with the level of competency and standard of care normally observed by a person practicing in Consultant's profession. County has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant hereby agrees to provide all services under this Agreement in accordance with generally accepted professional practices and standards of care, as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release. If County determines that any of Consultant's work is not in accordance with such level of competency and

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standard of care, County, in its sole discretion, shall have the right to do any or all of the following: (a) require Consultant to meet with County to review the quality of the work and resolve matters of concern; (b) require Consultant to repeat the work at no additional charge until it is satisfactory; (c) terminate this Agreement pursuant to the provisions of Article 4; or (d) pursue any and all other remedies at law or in equity.

1.4 Assigned Personnel.

- a. Consultant shall assign only competent personnel to perform work hereunder. In the event that at any time County, in its sole discretion, desires the removal of any person or persons assigned by Consultant to perform work hereunder, Consultant shall remove such person or persons immediately upon receiving written notice from County.
- b. Any and all persons identified in this Agreement or any exhibit hereto as the project manager, project team, or other professional performing work hereunder are deemed by County to be key personnel whose services were a material inducement to County to enter into this Agreement, and without whose services County would not have entered into this Agreement. Consultant shall not remove, replace, substitute, or otherwise change any key personnel without the prior written consent of County. With respect to performance under this Agreement, Consultant shall employ the following key personnel: Paul Miller and Dan Jones.
- c. In the event that any of Consultant's personnel assigned to perform services under this Agreement become unavailable due to resignation, sickness or other factors outside of Consultant's control, Consultant shall be responsible for timely provision of adequately qualified replacements.

2. Payment.

For all services and incidental costs required hereunder, Consultant shall be paid in accordance with the following terms:

Consultant shall be paid on a time and material/expense basis in accordance with the budget set forth in Exhibit B provided, however, that total payments to Consultant shall not exceed One Million Four Hundred Twenty-Three Thousand Dollars (\$1,423,000.00), without the prior written approval of County. Consultant shall submit its bills in arrears on a monthly basis in a form approved by County's Auditor and the Head of the County Department receiving the services. The bills shall show or include for Consultant and for any subconsultants: (i) the task(s) performed; (ii) the time in quarter hours devoted to the task(s); (iii) the hourly rate or rates of the persons performing the task(s); and (iv) copies of receipts for reimbursable materials/expenses, if any. Expenses not expressly authorized by the Agreement shall not be reimbursed.

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Unless otherwise noted in this Agreement, payments shall be made within the normal course of County business after presentation of an invoice in a form approved by the County for services performed. Payments shall be made only upon the satisfactory completion of the services as determined by the County.

Pursuant to California Revenue and Taxation code (R&TC) Section 18662, the County shall withhold seven percent of the income paid to Consultant for services performed within the State of California under this agreement, for payment and reporting to the California Franchise Tax Board, if Consultant does not qualify as: (1) a corporation with its principal place of business in California, (2) an LLC or Partnership with a permanent place of business in California, (3) a corporation/LLC or Partnership qualified to do business in California by the Secretary of State, or (4) an individual with a permanent residence in the State of California.

If Consultant does not qualify, County requires that a completed and signed Form 587 be provided by the Consultant in order for payments to be made. If Consultant is qualified, then the County requires a completed Form 590. Forms 587 and 590 remain valid for the duration of the Agreement provided there is no material change in facts. By signing either form, the Consultant agrees to promptly notify the County of any changes in the facts. Forms should be sent to the County pursuant to Article 12. To reduce the amount withheld, Consultant has the option to provide County with either a full or partial waiver from the State of California.

3. Term of Agreement. The term of this Agreement shall be from May 1, 2026 to May 1, 2029. The term of this Agreement may be extended at the option of the County for up to two (2) additional years, in increments of one year if requested by the County, unless terminated earlier in accordance with the provisions of Article 4 below.

4. Termination.

4.1 Termination Without Cause. Notwithstanding any other provision of this Agreement, at any time and without cause, County shall have the right, in its sole discretion, to terminate this Agreement by giving 5 days written notice to Consultant.

4.2 Termination for Cause. Notwithstanding any other provision of this Agreement, should Consultant fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violate any of the terms of this Agreement, County may immediately terminate this Agreement by giving Consultant written notice of such termination, stating the reason for termination.

4.3 Delivery of Work Product and Final Payment Upon Termination.

In the event of termination, Consultant, within 14 days following the date of termination, shall deliver to County all reports, original drawings, graphics, plans, studies, and other data or documents, in whatever form or format, assembled or prepared by Consultant or Consultant's subcontractors, consultants, and other agents

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in connection with this Agreement and shall submit to County an invoice showing the services performed, hours worked, and copies of receipts for reimbursable expenses up to the date of termination.

4.4 Payment Upon Termination. Upon termination of this Agreement by County, Consultant shall be entitled to receive as full payment for all services satisfactorily rendered and reimbursable expenses properly incurred hereunder, an amount which bears the same ratio to the total payment specified in the Agreement as the services satisfactorily rendered hereunder by Consultant bear to the total services otherwise required to be performed for such total payment; provided, however, that if services which have been satisfactorily rendered are to be paid on a per-hour or per-day basis, Consultant shall be entitled to receive as full payment an amount equal to the number of hours or days actually worked prior to the termination times the applicable hourly or daily rate; and further provided, however, that if County terminates the Agreement for cause pursuant to Section 4.2, County shall deduct from such amount the amount of damage, if any, sustained by County by virtue of the breach of the Agreement by Consultant.

4.5 Authority to Terminate. The Board of Supervisors has the authority to terminate this Agreement on behalf of the County. In addition, the Purchasing Agent or Director of Sonoma Public Infrastructure, in consultation with County Counsel, shall have the authority to terminate this Agreement on behalf of the County.

5. Indemnification.

5.1. Professional Services Indemnification. For claims arising from the provision of professional services, Consultant agrees to accept responsibility for loss or damage to any person or entity, including County, and to defend, indemnify, hold harmless, and release County, its officers and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Consultant, that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant or its agents, employees, contractors, subcontractors, or invitees hereunder, whether or not there is concurrent or contributory negligence on County's part, but, to the extent required by law, excluding liability due to County's conduct.

5.2. General Indemnification. For claims not arising from the provision of professional services (e.g. claims related to bodily injury, personal injury, or property damage), Consultant agrees to accept all responsibility for loss or damage to any person or entity, including County, and to indemnify, hold harmless, and release County, its officers, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Consultant, that arise out of, pertain to, or relate to Consultant's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Consultant agrees to provide a complete defense for any claim or action brought against County based upon a claim relating to such Consultant's or

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its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Consultant's obligations under this Section apply whether or not there is concurrent or contributory negligence on County's part, but to the extent required by law, excluding liability due to County's conduct. County shall have the right to select its legal counsel at Consultant's expense, subject to Consultant's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

6. Insurance. With respect to performance of work under this Agreement, Consultant shall maintain and shall require all of its subcontractors, consultants, and other agents to maintain, insurance as described in Exhibit C, which is attached hereto and incorporated herein by this reference.

7. Prosecution of Work. The execution of this Agreement shall constitute Consultant's authority to proceed immediately with the performance of this Agreement. Performance of the services hereunder shall be completed within the time required herein, provided, however, that if the performance is delayed by earthquake, flood, high water, or other Act of God or by strike, lockout, or similar labor disturbances, the time for Consultant's performance of this Agreement shall be extended by a number of days equal to the number of days Consultant has been delayed.

8. Extra or Changed Work. Extra or changed work or other changes to the Agreement may be authorized only by written amendment to this Agreement, signed by both parties. Minor changes, which do not exceed the delegated signature authority of the Department Head and which do not significantly change the scope of work or significantly lengthen time schedules may be executed by the Department Head in a form approved by County Counsel. The Board of Supervisors must authorize all other extra or changed work. The parties expressly recognize that, pursuant to Sonoma County Code Section 1-11, County personnel are without authorization to order extra or changed work or waive Agreement requirements. Failure of Consultant to secure such written authorization for extra or changed work shall constitute a waiver of any and all right to adjustment in the Agreement price or Agreement time due to such unauthorized work and thereafter Consultant shall be entitled to no compensation whatsoever for the performance of such work. Consultant further expressly waives any and all right or remedy by way of restitution and quantum meruit for any and all extra work performed without such express and prior written authorization of the County.

9. Content Online Accessibility. County policy requires that all documents that may be published to the Web meet accessibility standards to the greatest extent possible, and utilizing available existing technologies.

9.1 Standards. All consultants responsible for preparing content intended for use or publication on a County-managed or County-funded web site must comply with applicable Federal accessibility standards established by 36 C.F.R. Section 1194,

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pursuant to Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794(d)), the County's Web Standards & Guidelines located at <https://sonomacounty.ca.gov/Services/Web-Standards-and-Guidelines/>, and the County's Web Site Accessibility Policy located at <https://sonomacounty.ca.gov/CAO/Administrative-Policies/9-3-Website-Accessibility-Policy/>.

9.2 Alternate Format: When it is strictly impossible due to the unavailability of technologies required to produce an accessible document, Consultant shall identify the anticipated accessibility deficiency prior to commencement of any work to produce such deliverables. Consultant agrees to cooperate with County staff in the development of alternate document formats to maximize the facilitative features of the impacted document(s), e.g. embedding the document with alt-tags that describe complex data/tables.

9.3 Noncompliant Materials; Obligation to Cure. Remediation of any materials that do not comply with County's Web Site Accessibility Policy shall be the responsibility of Consultant. If County, in its sole and absolute discretion, determines that any deliverable intended for use or publication on any County-managed or County-funded Web site does not comply with County Accessibility Standards, County will promptly inform Consultant in writing. Upon such notice, Consultant shall, without charge to County, repair or replace the non-compliant materials within such period of time as specified by County in writing. If the required repair or replacement is not completed within the time specified, County shall have the right to do any or all of the following, without prejudice to County's right to pursue any and all other remedies at law or in equity:

- a. Cancel any delivery or task order;
- b. Terminate this Agreement pursuant to the provisions of Article 4; and/or
- c. In the case of custom EIT developed by Consultant for County, County may have any necessary changes or repairs performed by itself or by another contractor. In such event, contractor shall be liable for all expenses incurred by County in connection with such changes or repairs.

10. Representations of Consultant.

10.1 Standard of Care. County has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant hereby agrees that all its work will be performed and that its operations shall be conducted in accordance with generally accepted and applicable professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Consultant's work by County shall not operate as a waiver or release.

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10.2 Status of Consultant. The parties intend that Consultant, in performing the services specified herein, shall act as an independent contractor and shall control the work and the manner in which it is performed. Consultant is not to be considered an agent or employee of County and is not entitled to participate in any pension plan, worker's compensation plan, insurance, bonus, or similar benefits County provides its employees. In the event County exercises its right to terminate this Agreement pursuant to Article 4, above, Consultant expressly agrees that it shall have no recourse or right of appeal under rules, regulations, ordinances, or laws applicable to employees.

10.3 No Suspension or Debarment. Consultant warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Consultant also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration. If the Consultant becomes debarred, consultant has the obligation to inform the County

10.4 Taxes. Consultant agrees to file federal and state tax returns and pay all applicable taxes on amounts paid pursuant to this Agreement and shall be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes. Consultant agrees to indemnify and hold County harmless from any liability which it may incur to the United States or to the State of California as a consequence of Consultant's failure to pay, when due, all such taxes and obligations. In case County is audited for compliance regarding any withholding or other applicable taxes, Consultant agrees to furnish County with proof of payment of taxes on these earnings.

10.5 Records Maintenance. Consultant shall keep and maintain full and complete documentation and accounting records concerning all services performed that are compensable under this Agreement and shall make such documents and records available to County for inspection at any reasonable time. Consultant shall maintain such records for a period of four (4) years following completion of work hereunder.

10.6 Conflict of Interest. Consultant covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder. Consultant further covenants that in the performance of this Agreement no person having any such interests shall be employed. In addition, if requested to do so by County, Consultant shall complete and file and shall require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" with County disclosing Consultant's or such other person's financial interests.

10.7 Statutory Compliance/Living Wage Ordinance. Consultant agrees to comply with all applicable federal, state and local laws, regulations, statutes and policies,

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including but not limited to the County of Sonoma Living Wage Ordinance, applicable to the services provided under this Agreement as they exist now and as they are changed, amended or modified during the term of this Agreement. Without limiting the generality of the foregoing, Consultant expressly acknowledges and agrees that this Agreement may be subject to the provisions of Article XXVI of Chapter 2 of the Sonoma County Code, requiring payment of a living wage to covered employees. Noncompliance during the term of the Agreement will be considered a material breach and may result in termination of the Agreement or pursuit of other legal or administrative remedies.

10.8 Nondiscrimination. Without limiting any other provision hereunder, Consultant shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, pregnancy, disability, sexual orientation or other prohibited basis, including without limitation, the County's Non-Discrimination Policy. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated herein by this reference.

10.9 AIDS Discrimination. Consultant agrees to comply with the provisions of Chapter 19, Article II, of the Sonoma County Code prohibiting discrimination in housing, employment, and services because of AIDS or HIV infection during the term of this Agreement and any extensions of the term.

10.10 Assignment of Rights. Consultant assigns to County all rights throughout the world in perpetuity in the nature of copyright, trademark, patent, right to ideas, in and to all versions of the plans and specifications, if any, now or later prepared by Consultant in connection with this Agreement. Consultant agrees to take such actions as are necessary to protect the rights assigned to County in this Agreement, and to refrain from taking any action which would impair those rights. Consultant's responsibilities under this provision include, but are not limited to, placing proper notice of copyright on all versions of the plans and specifications as County may direct, and refraining from disclosing any versions of the plans and specifications to any third party without first obtaining written permission of County. Consultant shall not use or permit another to use the plans and specifications in connection with this or any other project without first obtaining written permission of County.

10.11 Ownership of Work Product. All reports, drawings, graphics, plans, and studies, in their final form and format, assembled or prepared by Consultant or Consultant's subcontractors, consultants, and other agents in connection with this Agreement, shall be the property of County. Consultant shall deliver such materials to County upon request in their final form and format. Such materials shall be and will remain the property of County without restriction or limitation. Document drafts, notes, and emails of the Consultant and Consultant's subcontractors, consultants, and other agents shall remain the property of those persons or entities.

10.12 Authority. The undersigned hereby represents and warrants that he or she has authority to execute and deliver this Agreement on behalf of Consultant.

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10.13 Statement of Economic Interests (Form 700). Consultant shall submit a completed Fair Political Practices Commission Statement of Economic Interests (Form 700) with the County within thirty (30) days after the effective date of this Agreement and each year thereafter during the term of this Agreement, or as required by state law.

11. Demand for Assurance. Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may in writing demand adequate assurance of due performance and until such assurance is received may, if commercially reasonable, suspend any performance for which the agreed return has not been received. "Commercially reasonable" includes not only the conduct of a party with respect to performance under this Agreement, but also conduct with respect to other agreements with parties to this Agreement or others. After receipt of a justified demand, failure to provide within a reasonable time, but not exceeding thirty (30) days, such assurance of due performance as is adequate under the circumstances of the particular case is a repudiation of this Agreement. Acceptance of any improper delivery, service, or payment does not prejudice the aggrieved party's right to demand adequate assurance of future performance. Nothing in this Article limits County's right to terminate this Agreement pursuant to Article 4.

12. Assignment and Delegation. Neither party hereto shall assign, delegate, sublet, or transfer any interest in or duty under this Agreement without the prior written consent of the other, and no such transfer shall be of any force or effect whatsoever unless and until the other party shall have so consented.

13. Method and Place of Giving Notice, Submitting Bills and Making Payments. All notices, bills, and payments shall be made in writing and shall be given by personal delivery or by U.S. Mail or courier service. Notices, bills, and payments shall be addressed as follows:

TO: COUNTY: County of Sonoma, Public Infrastructure
Integrated Waste Division
Attn: Tammy Curtis
400 Aviation Blvd., Suite 100
Santa Rosa, CA 95403
PH: (707) 565-3025
Email: Tammy.Curtis@sonomacounty.gov

TO: CONSULTANT: RCH Group, Inc.
Attn: Paul Miller
6521 Chesbro Circle
Rancho Murieta, CA 95683
PH: (916) 212-9600
Email: PMiller@theRCHGroup.com

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When a notice, bill or payment is given by a generally recognized overnight courier service, the notice, bill or payment shall be deemed received on the next business day. When a copy of a notice, bill or payment is sent by facsimile or email, the notice, bill or payment shall be deemed received upon transmission as long as (1) the original copy of the notice, bill or payment is promptly deposited in the U.S. mail and postmarked on the date of the facsimile or email (for a payment, on or before the due date), (2) the sender has a written confirmation of the facsimile transmission or email, and (3) the facsimile or email is transmitted before 5 p.m. (recipient's time). In all other instances, notices, bills and payments shall be effective upon receipt by the recipient. Changes may be made in the names and addresses of the person to whom notices are to be given by giving notice pursuant to this paragraph.

14. Miscellaneous Provisions.

14.1 No Waiver of Breach. The waiver by County of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or provision or any subsequent breach of the same or any other term or promise contained in this Agreement.

14.2 Construction. To the fullest extent allowed by law, the provisions of this Agreement shall be construed and given effect in a manner that avoids any violation of statute, ordinance, regulation, or law. The parties covenant and agree that in the event that any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby. Consultant and County acknowledge that they have each contributed to the making of this Agreement and that, in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one party in favor of the other. Consultant and County acknowledge that they have each had an adequate opportunity to consult with counsel in the negotiation and preparation of this Agreement.

14.3 Consent. Wherever in this Agreement the consent or approval of one party is required to an act of the other party, such consent or approval shall not be unreasonably withheld or delayed.

14.4 No Third-Party Beneficiaries. Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.

14.5 Applicable Law and Forum. This Agreement shall be construed and interpreted according to the substantive law of California, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in Santa Rosa or the forum nearest to the city of Santa Rosa, in the County of Sonoma.

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14.6 Captions. The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

14.7 Merger. This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement, pursuant to Code of Civil Procedure Section 1856. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

14.8. Survival of Terms. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

14.9 Time of Essence. Time is and shall be of the essence of this Agreement and every provision hereof. Notwithstanding the foregoing, in no event will Consultant be responsible for damages due to delays beyond Consultant's reasonable control.

14.10. Counterpart; Electronic Signatures. The parties agree that this Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and together which when executed by the requisite parties shall be deemed to be a complete original agreement. Counterparts may be delivered via facsimile, electronic mail (including PDF) or other transmission method, and any counterpart so delivered shall be deemed to have been duly and validly delivered, be valid and effective for all purposes, and shall have the same legal force and effect as an original document. This Agreement, and any counterpart, may be electronically signed by each or any of the parties through the use of any commercially available digital and/or electronic signature software or other electronic signature method in compliance with the U.S. federal E-SIGN Act of 2000, California's Uniform Electronic Transactions Act (Cal. Civil Code § 1633.1 et seq.), or other applicable law. By its use of any electronic signature below, the signing party agrees to have conducted this transaction and to execution of this Agreement by electronic means.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

CONSULTANT: RCH Group, Inc.

COUNTY: COUNTY OF SONOMA

CERTIFICATES OF
INSURANCE REVIEWED, ON
FILE, AND APPROVED AS TO
SUBSTANCE FOR COUNTY:

By: Paul H. Miller
Name: PAUL H. MILLER
Title: MANAGING MEMBER / President By:
Date: April 1, 2026

Department Director or Designee

Date: _____

APPROVED AS TO FORM FOR
COUNTY:

By: _____

County Counsel

Date: _____

EXECUTED BY:

By: _____

Department Director

Date: _____

Chair, Board of Supervisors

By: _____

ATTEST:

Date: _____

Clerk of the Board of Supervisors

By: _____

Date: _____

Scope of Work

CEQA Analysis for Central Disposal Site Expansion Project

Introduction to Methodology

RCH will manage this project to keep the project team moving forward. We will proactively identify critical pathways and work with the County to ensure appropriate resources are focused on critical steps in the process. Variables that can affect CEQA schedule include:

- Starting the CEQA process in a timely manner
- Completing the project description sufficient to allow resource sections to fully engage
- Defining the project alternatives at the appropriate time
- Preparing, reviewing, and finalizing the Administrative Draft Environmental Impact Report (ADEIR) sections
- Assisting in providing timely information to the public
- Timely notification
- Completion of tribal consultation

Throughout the process, RCH will consistently monitor and track the progress of the EIR team. Our project approach described below is designed to result in a legally adequate EIR in a timely manner. RCH will be delivering the work contemplated hereunder with the support of identified subconsultants. Nonetheless, RCH shall be solely responsible for the performance, quality, and completion of all work described, including any portions subcontracted to third parties. All subcontracted work shall be performed in accordance with the requirements of this Agreement. RCH shall supervise, coordinate, and manage all subcontractors to ensure timely and satisfactory completion of the work, and shall remain the single point of accountability to the County for all deliverables, regardless of subcontracting arrangements.

Tasks

Task A. Project Initiation

First steps for this task include preparation of the Project Description by County staff, followed by a kickoff meeting, data collection and compilation of all available technical studies, a site visit, questions or refinements of the Project Description with CEQA details, and plans to issue the CEQA Notice of Preparation of an EIR.

A1 Kickoff Meetings & Site Visit

The Kickoff Meetings & Site Visit will include conference calls with (1) the EIR management team, County management and Republic and (2) a site visit with the EIR management team (key resource specialists), County management, and Republic at the project site. It is important for the EIR team to be able to understand the history of the project and goals of the County management and also the Republic's Project Objectives (for the Project Description and determining CEQA Alternatives).

A2 Data Collection & Document Review

After the kickoff meetings the EIR team will compile a comprehensive list of data and reports for the Lead Agency. RCH will coordinate the efficient distribution of this information with the EIR Project team, through a file sharing website.

A3 Project Description

RCH understands that at this time the project description is not final. RCH will need to review the current status of the project description during project initiation to understand what decisions have been agreed upon at this time and what decisions are still unknown. While having a final project description can be challenging at the beginning of a CEQA process, determining when the project description is sufficient to begin CEQA analyses and preparation of the EIR Notice of Preparation will be part of the project initiation phase.

County staff will be preparing the Project Description including graphics prior to the team kick-off meeting for beginning the CEQA document. 30% design plans for the anticipated preferred project will be provided at the project kick-off, along with 30% design plans for at least one potential alternative that provides equivalent additional capacity for 75 million cubic yards of refuse. Additional alternatives may be identified as a result of the CEQA process, and these alternatives may provide similar or reduced capacity, and/or have a similar or reduced life span. The project alternatives will also provide equivalent additional capacity for 75 million cubic yards of refuse (with an approximate life of 100 years).

The EIR approach will be a project level analysis for the first 30 years of landfill development and waste disposal, and the remaining site life will be analyzed at the Program level.

A4 AB 52 Tribal Consultation Assistance

RCH will contract with and manage ECORP in assisting the County, as needed, in consulting with California Native American tribes under Assembly Bill 52 (AB 52). ECORP will attend meetings with tribal representatives and County representatives (assumed to be remote teleconference meetings).

Task B. Optional Scope for Public Outreach

All work under Task B will be performed on an as-needed basis and only upon the County's written authorization. RCH Group will contract with and manage Craig Communications, in collaboration with the County, to lead community outreach efforts with the goal of:

- Providing timely and accurate information to stakeholders prior to and during the CEQA process.
- Gathering actional input from key stakeholders and the larger public to support decisions on how best to expand the Central Disposal Site.
- Developing strong project understanding for the preferred expansion alternatives to be considered in the EIR, particularly on issues that may be controversial or of high concern, such as landfill operations, traffic, odor and long-term environmental protection.

The following tasks may be executed at key milestones and are designed to achieve outreach goals in a cost and time effective manner.

B1 – Key Stakeholder List and Stakeholder Mapping

Identifying all stakeholders is a key task of the engagement and outreach process and will likely include most of the following categories. The list will be expanded and categorized based on areas of interest, need, and County and public input and may include:

- Federal, State, County, and City elected officials
- Regulatory agencies – CalRecycle, North Coast Regional Water Quality Control Board, Bay Area Air Quality Management District, etc.
- Neighboring cities, towns and communities
- Local school districts
- Chambers of commerce and business advocacy organizations
- Waste collection/recycling/compost organizations and advocacy groups
- Community organizations: environmental, environmental justice, social justice, health-based, faith-based, etc.

Exhibit A: Scope of Work

- Native American Tribes
- Nearby residences and businesses
- Traditional and social media, editorial boards

Deliverable: A database organized by affiliation to include contact name, organization name, address, phone, email.

B2 – Outreach Materials

RCH, working with Craig Communications, will develop the following materials to support project communications and outreach efforts. All materials will be written in plain language with graphics used, where appropriate, to facilitate understanding of complex landfill and CEQA concepts. Key public-facing documents, such as fact sheets and presentations, will be translated into Spanish. The outreach strategy, talking points, fact sheets, presentations and the webpage will be updated at key project milestones prior to outreach occurring. Outreach materials may include:

- **Outreach strategy:** A concise roadmap that highlights the goals of each outreach effort and the activities and timing to complete those goals.
- **Talking points/FAQs:** Talking points and frequently asked questions that provide key messages for each phase of the project and prepared responses to questions we are likely to receive, including those related to controversial issues (e.g., site expansion, odors, traffic, long-term environmental protection). These will be used by members of the project team during outreach and key messages from this document will be reflected in all other communications.
- **Fact sheet:** A one-page document that summarizes the project, provides an overview of the CEQA process and where the project is in that timeline, announces upcoming outreach opportunities and ways to provide feedback, and provides resources for more information (website, point of contact for questions, etc.).
- **Public notices:** Notices announcing the NOP, Draft EIR and Final EIR public comment periods/hearings will be written in English and Spanish and likely placed in key local papers, such as the Petaluma Argus-Courier, the Press Democrat and La Prensa Sonoma, in coordination with the County's Public Information Officer.
- **Webpage:** A webpage will be developed that acts as a central repository for all project information. The webpage will provide an overview of the project and the CEQA process/timeline, upcoming opportunities for feedback, FAQs and links to key project documents. The webpage will also include a point of contact to call with any questions or to schedule a briefing. The County of Sonoma will host the webpage on its existing site and RCH working with Craig will prepare the webpage text and provide links for key documents (e.g., Draft/Final EIR, supporting appendices, notices, etc.).

Exhibit A: Scope of Work

- **Social media posts/calendar:** Coordinating with the County's Public Information Officer, RCH working with Craig will develop a simple calendar, text and graphics for posts to the County's Facebook and Instagram accounts at key stages in the outreach process. This will include announcing the project to the community and notifying the community of key opportunities for public feedback during the CEQA process.
- **Press releases:** Press releases will be prepared announcing the project and key opportunities for public input during the CEQA process. The proposal assumes the County Public Information Officer will coordinate publication with the appropriate papers.
- **Presentations:** Presentations will be prepared that provide an overview of the project, the CEQA process and schedule, changes made in response to community feedback (when appropriate) and how to provide input. Presentations will be developed for key stakeholder briefings and for the public hearings on the Public Scoping Meeting for the Initial Study/Notice of Preparation, Draft EIR and Final EIR.

Deliverables: An outreach strategy memo, talking points/FAQs, fact sheet, webpage and presentations updated at key milestones; a social media calendar and supporting posts and graphics; public notices, press releases and presentations to support public input on the Notice of Preparation, Draft EIR and Final EIR.

B3 – Project Announcement Outreach

RCH, working with Craig Communications, will announce the project, seek to understand community sentiment and begin to collect community feedback on the project. Two open house meetings are anticipated. This will allow concerns to be addressed with key stakeholders outside of the public spotlight and lead to a more streamlined process because the project team will understand community sentiment and can tailor outreach during the CEQA process to proactively address concerns. Outreach may include:

- **Sonoma County Board of Supervisors:** Prior to any outreach occurring, County of Sonoma staff will likely brief the Board of Supervisors on the project and upcoming outreach. RCH working with Craig will prepare a Board briefing packet to support this update, if needed.
- **City outreach:** Coordinate with County Project staff and Zero Waste Sonoma for informational item presentation at a Zero Waste Sonoma meeting to brief City waste representatives. This may include preparation of briefing packets for distribution to elected officials and/or one-on-one briefings with interested Councilmembers.
- **Stakeholder outreach:** Likely conduct targeted outreach meetings to introduce the project and gather feedback from the following stakeholder groups:
 - Regulatory agencies
 - Waste collection/recycling/compost organizations and advocacy groups

Exhibit A: Scope of Work

- Chambers of commerce/business advocacy groups
- Local school districts and nearby schools
- Community organizations: environmental, environmental justice, social justice, health-based, faith-based, etc.
- Local tribes
- Adjacent residences and businesses
- **Public outreach:** Distribute a project fact sheet and issue a press release to announce the project to the larger community and invite participation in an upcoming open house where interested stakeholders can stop by, learn about the project, and ask questions.
- **Open House:** Hold open house event(s) with poster boards where community members can come as their schedules allow to learn more about the project and ask questions of the project team. The open house poster boards will provide an overview of the project, possible site expansion alternatives, schedule, and details on the upcoming CEQA process and how the community can provide feedback. The open houses will likely be located at a community venue near the Central Disposal Site. All logistics for the open houses, including venue selection, Spanish interpretation, meeting copies, refreshments, and facilitation will be provided by RCH, working with Craig Communications.

Deliverables: Fact sheet with open house invitation; press release announcing open house; open house poster boards and sign-in sheets; briefing packets; notes from stakeholder briefings and the open houses.

B4 – CEQA Outreach

Conduct the following outreach to support notification of the Initial Study/Notice of Preparation, Draft EIR and Final EIR:

- **Public notices:** Prepare and place the Notice of Preparation, Notice of Availability and Final EIR Public Hearing notice in the local paper providing an update on the CEQA status for the project, comment period duration for the Notice of Preparation and Draft EIR and timing for the Public Scoping Meeting and Draft EIR and Final EIR public hearings.
- **Press release:** Prepare a press release announcing each key public comment period/hearing and the final determination for the project for the County Public Information Officer to distribute. Track earned media.
- **Email updates:** Prepare and distribute email updates to interested stakeholder lists announcing the public comment periods on the Notice of Preparation and Draft EIR, the Final EIR public hearing, and the final determination for the project.

Exhibit A: Scope of Work

- **Webpage updates:** Revise webpage language and prepare electronic copies of the Initial Study, Notice of Preparation, Draft EIR, Notice of Availability, Final EIR and any supporting appendices to be uploaded to the webpage at each project milestone. Coordinate uploads with appropriate County of Sonoma staff.
- **Public hearings:** Coordinate logistics and assist with facilitation of the Public Scoping Meeting and the public hearings on the Draft EIR and Final EIR. Work will include preparing presentations, handouts, and meeting materials, and preparing and distributing notes from each meeting.
- **Public comments:** Track comments received during public comment periods on the Notice of Preparation and the Draft EIR. Assist with responses to comments on the Draft EIR that relate to the adequacy of the public outreach efforts and notifications.

Deliverables: Proofs of publication of the Notice of Preparation, Notice of Availability and Final EIR public notice; email updates and press releases to support the Public Scoping Meeting, Draft EIR comment period, Final EIR public hearing and announcement of the final project determination; webpage updates during each phase of the CEQA process; public meeting presentations, outreach materials and meeting notes; response to comments tables and responses to community outreach questions; and a log of stakeholder briefings and communications outside of the formal CEQA process.

B5 – Monitor Community

Maintain a project contact log that documents all stakeholder interactions, including questions, concerns and input, and how those were addressed or responded to in the EIR. The log will be included as part of an outreach report that can be included as an appendix to the EIR. The outreach report will be a narrative summary of the outreach process highlighting the various activities, meetings and actions, and summarizing how input received during the process was incorporated into the final design and environmental document.

Deliverables: Contact log and outreach report at end of project.

Task C. EIR Notice of Preparation (NOP) and Public Scoping.

RCH will prepare a Notice of Preparation of an EIR that describes the project elements, the location of the project, indicates the topic areas that have no potential environmental impacts (and can be focused out of the EIR), and an identification of the many topics that will be included in the EIR for evaluation and technical studies being conducted for the EIR. The public will be given the opportunity to recommend additional technical studies or alternatives to the proposed project (landfill expansion).

Noticing for the EIR Notice of Preparation and the Public Scoping Meeting(s) will follow Section 15082 of the *CEQA Guidelines* (including verifiable notices to responsible and trustee agencies).

Exhibit A: Scope of Work

The NOP Scoping Meeting will be noticed to properties within the vicinity of the Project site. For the Scoping Meeting, the EIR team will prepare and participate (as requested by SPI) in delivering a presentation regarding the proposed project, the CEQA process, and other topics and materials as needed. RCH will also assist County staff in logistical planning for the meetings. We anticipate a ±20-minute presentation of the project description and CEQA process, after which attendees will have opportunities to ask questions, and have their comments recorded.

RCH will prepare a Scoping Summary Report that describes the County's public and agency scoping efforts. Public and agency meetings will be described, and comments received on the NOP and at meetings will be summarized.

Deliverables: Data request(s), Draft Notice of Preparation & Notice of Completion Form for State Clearinghouse, Published Notice of Preparation, Scoping Summary Report.

Task D. Administrative Draft EIR (ADEIR)

RCH will prepare an EIR for the project issues that have been identified by the EIR team and the County and any additional environmental effects identified as a result of the comment responses to the NOP and Scoping Meetings. All issues raised will be systematically addressed to meet requirements of CEQA for substantial evidence, and to provide the County with adequate information on which to base an informed decision regarding the project and its alternatives.

Additional analyses required under CEQA include examination of project alternatives, discussion of the project's potential growth inducing and cumulative impacts, and identification of any significant, unavoidable adverse effects. The EIR will also identify feasible measures that can be implemented to reduce or eliminate adverse effects.

For all topics, RCH, in consultation with the County, will identify the significance thresholds used to determine significance, identify significant and less than significant impacts (direct and indirect) resulting from the project, recommend appropriate mitigation measures as may be needed, and identify any impacts remaining after implementation of the recommended mitigation measures.

The Executive Summary and introductory chapter of the EIR will provide sufficient detail to evaluate and review the environmental impacts of the proposed project. The introductory and Executive Summary chapters will:

- Identify the proposed project location on detailed maps.
- Include a general description of the project's technical and environmental characteristics.
- Include a brief statement describing the intended uses of the EIR.
- Include a discussion of the differences between a project level and program level analysis, and how that is handled in the EIR for the different components.

Exhibit A: Scope of Work

- List the agencies expected to use the EIR in their decision-making and approvals for which the EIR will be used.
- Itemize and briefly discuss each significant effect of the proposed project, proposed mitigation measures, and alternatives that would reduce or avoid that impact.
- Identify areas of controversy (if any) and issues raised by agencies or the public.
- Identify issues that still need to be resolved, including choices among alternatives and whether or how to mitigate the significant impacts.

EIR Technical Section SOWs

The following proposed scopes of work have been developed for some of the key resources to be evaluated in the EIR. Prior to initiation of these scopes, memorandums describing the data sources, methods, and assumptions to be used in the analysis, including software, modeling techniques, significance thresholds, etc. will be submitted for review and approval to County staff. If necessary, the bi-weekly conference calls will be used for interactive discussions to expedite these reviews.

D1. Air Quality, GHG Emissions, Odor, and Health Risk Assessment:

RCH working with SCS will provide support for the Air Quality Impact Analysis (AQIA) Technical Report, by preparing the LFG analysis and reviewing other analyses, with RCH Group preparing the additional analyses and the EIR section for Air Quality and Greenhouse Gas (GHG) emissions.

RCH working with SCS will perform the calculations for the baseline (No Project), project landfill gas (LFG) emissions (preferred project) and alternatives that will be provided to RCH Group to be included in the AQIA Technical Report.

The SCS calculations will include criteria air pollutants and toxic emissions from both current operations (actual and permitted) and future potential operations based on the project improvements as related to LFG sources, excluding construction emissions. The calculations will include GHG emissions for the baseline, preferred project and alternatives. Upon completion of SCS emissions calculations, SCS will provide the emission calculations to RCH.

A draft of the calculations will be submitted to the RCH for review prior to finalization. Following RCH review, SCS will revise the emission calculations once prior to submittal of a final set of calculations. The task will be considered completed upon submittal of the updated calculations for inclusion in the AQIA Technical Report.

RCH will incorporate the SCS peer reviewed calculations into the overall AQIA Technical Report. This scope includes an analysis of the air quality impacts, an assessment of GHG emissions, and a Health Risk Assessment (HRA) and an assessment of odor impacts related to the construction and operation of the proposed project and alternatives. The air quality analysis will be prepared pursuant to the Bay Area Air Quality Management District (BAAQMD)'s CEQA Air Quality

Exhibit A: Scope of Work

Guidelines for assessing the significance of air quality impacts. Mitigation measures for the proposed project will be evaluated, as needed.

Construction emissions will be based upon the design requirements modifying the LFG collection system. Operational emissions will be based upon the characteristics of the landfill operation combined with up-to-date California Air Resources Board (CARB) emission models such as EMFAC/OFFROAD emission factors (motor vehicles and equipment), CalEEMod (land use development), USEPA's AP-42, and other appropriate guidance. The analysis will focus on the potential impacts to air quality, health impacts, and GHG emissions from increased LFG generation, long term continued operation, and any increased haul truck trip generation. Odor impacts will also be evaluated.

A GHG emissions inventory prepared by SCS will be included in the overall GHG analysis. The most appropriate GHG emission inventory guidelines, tools, and methods recommended by the CARB and USEPA such as Landfill Gas Emissions Model (LandGEM) will be used as well as existing landfill GHG reports. The County of Sonoma Climate Resilience Comprehensive Action Plan will be reviewed in the context of the proposed project. A GHG analysis of diverting organic materials to other facilities per SB 1383 will also be conducted.

The HRA will address proposed project health impacts on nearby receptors (existing schools and residences). The HRA will be prepared based on the California EPA's Air Toxics Hot Spots Program Risk Assessment Guidelines. The Hotspots Analysis Reporting Program (HARP) or similar techniques along with the AERMOD dispersion model will be used to develop the exposure assessment and risk characterization. The modeling methodology will be consistent with procedures documented in the USEPA Guideline on Air Quality Models. The primary issues are the health impacts due to diesel emissions from off-road equipment, haul truck trips, and air toxics from LFG.

Once the AQIA Technical Report is reviewed and approved by County Staff, RCH will incorporate the findings into the air quality and GHG emissions sections of the EIR. The air quality and GHG emissions sections will include all relevant setting and impact discussion information that adequately evaluates all of the air quality and GHG emissions criteria found in Appendix G of the CEQA Guidelines.

RCH will also prepare an Odor Impact Minimization Plan (OIMP). The OIMP will include the following items in order to provide guidance to on-site operation personnel and serve as documentation of site-specific operating procedures designed to minimize the potential for nuisance-level offsite odors at the facility:

- Identification of the major sources potentially contributing to off-site odor and nearby odor receptors
- An odor monitoring and data collection protocol for on-site odor sources
- A description of meteorological conditions affecting migration of odors and/or transport of odor-causing material off-site

Exhibit A: Scope of Work

- A description of operational responsibilities related to the prevention, detection, and correction of off-site odor
- A description of design considerations and/or projected ranges of optimal operation to be employed in minimizing odor
- A complaint response and recordkeeping protocol

D2. Energy

RCH will prepare an energy section, which will assess whether the project could result in significant energy effect on the environment, including effects from the wasteful, inefficient, and unnecessary consumption of energy, and to assess whether the project could conflict with or obstruct state or local plans for renewable energy and energy efficiency. RCH will estimate the consumption of energy due to the construction and operation of the proposed project using the results and assumptions in the Air Quality, GHG Emissions and Transportation analyses. Sources of energy consumption include on-road transportation, on-site equipment, and electrical usage. RCH will compare the project's energy use estimates to statewide, regional and local energy use and to relevant state and local plans for renewable energy and energy efficiency. Mitigation measures will be presented to reduce impacts, as appropriate.

D3. Noise & Vibration – Technical Report and EIR Section

RCH will prepare a Noise Technical Report for the EIR following the Permit Sonoma's Guidelines for the Preparation of Noise Analysis (February 2019), the Sonoma County General Plan Noise Element, and other applicable laws, policies, and regulations relevant to noise in the County. The Noise Technical Report will describe and discuss existing major sources of noise in the vicinity of the project area. Site-specific measurements will follow the guidelines. RCH will meet with County staff prior to conducting any field work to discuss adequate noise measurement locations and methodologies. The noise monitoring data captured from the site-specific measurements will be used to determine the existing baseline noise levels.

The Noise Technical Report will include an inventory of residences and other noise-sensitive uses near the project site and along proposed haul routes for the project and project alternative sites. Based upon project-specific information, the Noise Technical Report will estimate noise levels associated with project construction (including potential blasting events) and operations at sensitive receptor locations (nearby residences). Noise from construction equipment will be estimated using the Federal Highway Administration (FHWA) Roadway Construction Noise Model (Version 1.1).

The Noise Technical Report will assess the potential for construction (including potential blasting events) and operational-related vibration impacts to result in damage to nearby structures or result in substantial human annoyance based on the type of equipment proposed and assessment criteria developed by Caltrans for large-scale construction projects. Vibration levels from proposed equipment will be estimated and compared to applicable criteria. The Noise Technical Report will identify feasible and appropriate mitigation measures to avoid or reduce adverse noise and vibration impacts, as needed.

Exhibit A: Scope of Work

Once the Noise Technical Report is reviewed and approved by County Staff, RCH will incorporate the findings of the Noise Technical Report into the Noise Section of the EIR. The Noise Section will include all relevant setting and impact discussion information that adequately evaluates the noise and vibration criteria in Appendix G of the *CEQA Guidelines*.

Sutro Science EIR Section Preparation - Work and Approach

RCH will work with subconsultant Sutro to complete the Geology, Soils and Seismicity, Hydrology and Water Quality, and Hazardous Materials sections of the environmental checklist for inclusion in the EIR for the proposed project. This scope of work includes the review of key documents prepared for the project by the applicant or their consultant, understood to be Geosyntec Consultants, Inc., including design drawings, engineering reports, geologic studies, updates and changes to stormwater or leachate collection, treatment, and management facilities, as well as any hydrologic or drainage studies related to the proposed landfill site expansion. Sutro understands that SCS Engineers will be available to provide support as needed for technical peer review of applicant-provided geological/geotechnical investigation reports and landfill design changes associated with the project, such as any necessary alterations to the leachate collection and disposal system, fill sequencing, final slope configurations, and overall slope stability. For each topic area, RCH will ensure Sutro provides cumulative impact analysis, analysis and comparison of project alternatives, and identify feasible mitigation measures, if applicable. RCH will ensure that Sutro prepares concise CEQA-compliant environmental settings, impact analyses, cumulative analyses, and recommended mitigation measures to avoid or reduce significant impacts, as needed, supported by relevant documentation and data sources.

Sutro Science Administration

Figures deemed necessary by RCH and/or County will be prepared by Sutro in draft form and provided to RCH for final production, formatting and inclusion into the final document. Sutro will assemble copies of the cited reference materials and will submit them to RCH with the draft technical sections. The level of effort and estimated cost for this task includes Sutro's in-house technical peer review and editorial review to be completed prior to submitting the draft sections to RCH.

This scope and cost estimate assumes that Sutro will respond to comments and make necessary revisions to the draft technical sections based on one round of review by RCH and two rounds of review by the County. Sutro's draft and final work products will be submitted to RCH as electronic files.

D4. Hydrology and Water Quality

The Hydrology and Water Quality section will evaluate whether project implementation, including any of the expansion alternatives under consideration, may result in significant environmental effects during construction and operation of the project on surface and groundwater resources, water quality, stormwater, drainage patterns, erosion, sedimentation, and flooding on- and off-site. RCH, working with Sutro, will develop a comprehensive regional and site-specific hydrologic setting based on available technical studies, flood hazard information, County-provided engineering data, and design drawings. RCH, working with Sutro, will identify and characterize

Exhibit A: Scope of Work

significant drainage and surface water features, evaluate existing and proposed stormwater controls, and assess potential impacts of the proposed project with consideration of applicable regulatory requirements. The analysis will focus on the changes to the local hydrologic regime. Changes to the hydrologic regime could include altered drainage pathways, changes in stormwater flow velocity and volume, and changes in water quality on-site and down gradient in receiving waters, including as a result of erosion and sedimentation. Potential impacts related to operational (on-site) stormwater and leachate collection and disposal will be assessed within the context of the existing and proposed CDS facilities, including stormwater basins, sedimentation ponds, Class II surface impoundments, and the leachate pipeline to the Laguna Wastewater Treatment Plant. The performance of existing and proposed stormwater and leachate management facilities under both routine and extreme (e.g., 100-year storm) hydrologic conditions, and evaluate potential off-site effects, including downstream flooding or water quality degradation. The analysis will include addressing the County's MS4 permit and any necessary LID measures that need to be incorporated into the design.

D5. Geology, Soils and Seismicity

The Geology Soils and Seismicity section will characterize existing geologic, soil, and seismic conditions and evaluate the potential for geologic hazards to affect project construction and long-term landfill performance. The scope of work includes developing a comprehensive understanding of regional and local geologic conditions using available data from the U.S. Geological Survey (USGS), the California Geological Survey (CGS), Sonoma County sources, and other publicly available mapping and literature; no new field or laboratory testing is proposed. Major regional fault systems and discrete mapped faults will be identified and plotted, including an assessment of their seismic history, distance to the CDS, potential to generate large-magnitude earthquakes, and the extent to which associated ground shaking could affect landfill stability. RCH, working with Sutro, will evaluate static and seismic slope stability for the proposed expansion areas, including an assessment of erosion hazards and the potential for slope deformation during landfill cover construction and closure, particularly where proposed slopes could interface with shallow groundwater. The analysis will also describe and assess project grading plans, including the depth and extent of cuts and fills, anticipated topographic modifications, and how existing groundwater conditions may influence short- and long-term slope stability. Using the compiled data and analysis, RCH, working with Sutro, will prepare the EIR environmental setting section, including applicable regulatory requirements, and will evaluate the project and its CEQA alternatives for potential impacts related to seismic hazards, slope stability, erosion, and ground failure, as per Appendix G of the *CEQA Guidelines*. Where impacts are determined to be potentially significant, RCH, working Sutro, will identify feasible mitigation measures to reduce such impacts to a less-than-significant level.

D6. Hazards and Hazardous Materials

Preparation of the Hazards and Hazardous Materials section will involve compiling and analyzing existing regulatory and environmental data to characterize current and potentially hazardous materials conditions associated with landfill operations and the proposed expansion. RCH, working with Sutro, will review applicable federal, state, and local regulations; summarize existing hazardous materials management programs; and evaluate historical and current site conditions

Exhibit A: Scope of Work

using available sources such as EnviroStor, GeoTracker, and County environmental records. The impact analysis will identify hazardous materials used during landfill expansion and subsequent operations, (i.e. such as fuels, solvents, landfill gas constituents, and leachate) and assess potential risks related to accidental releases, worker exposure, transport of hazardous substances, fire hazards, emergency response, and compatibility with sensitive receptors, consistent with the CEQA Guidelines Appendix G criteria. Because the CDS is not within two miles of a public airport, airport-related hazards will be addressed only as needed for completeness. The scope also includes describing existing and proposed hazardous materials management programs, spill prevention measures, and emergency response procedures, as well as identifying whether additional mitigation measures—such as enhanced handling protocols, construction BMPs, updated emergency action plans, or regulatory compliance measures—may be required to reduce potential impacts to a less-than-significant level.

ECORP - Work and Approach

ECORP will be the lead subconsultant working under RCH's direction for biological resources, cultural resources, land use, agricultural and visual resources EIR sections. RCH will provide ECORP with the preferred EIR template to use (approved by the County in advance).

D7. Biological Resources

Task 1 – Biological Resources Assessment

Under RCH's direction, ECORP will conduct a biological resources assessment (BRA) for the project that will focus on the preferred project and alternatives. ECORP will conduct a review of existing biological information in the region and documentation specific to the project, including a literature review. The literature review will include available information such as aerial photography and database queries of the California Department of Fish and Wildlife (CDFW) California Natural Diversity Database (CNDDB), California Native Plant Society (CNPS), U.S. Fish and Wildlife Service (USFWS), and National Marine Fisheries Service (NMFS) for potentially occurring special-status species in the vicinity of the project. The BRA will also include aerial photograph interpretation and a reconnaissance-level site investigation to identify and characterize vegetation communities present onsite and the approximate extent of potential aquatic resources (preliminary aquatic resources assessment). Vegetation communities, including riparian vegetation, will be assessed, and mapped using the Manual of California Vegetation (Sawyer et al., 2009). The BRA will also include an evaluation of special-status species with potential habitat that occurs onsite based on the literature review and reconnaissance-level site visit. These species will include California tiger salamander, California red-legged frog, western pond turtle, and other species that qualify as "special-status" under CEQA.

A summary of the findings will be incorporated into the BRA report. The report will provide the regulatory context, as well as the methods, results, and recommendations for appropriate mitigation measures to address potential impacts to biological resources for incorporation into the CEQA review document. Potential impacts to biological resources will be assessed using the

Exhibit A: Scope of Work

CEQA Guidelines Appendix G Checklist. As part of the BRA, ECORP will also identify the likely required permits and approvals to implement the project design and construct the project.

BRA Task 1 Deliverables:

- Draft version of the stand-alone BRA in Microsoft Word format
- Final version of the stand-alone BRA in PDF format
- Biological Resources CEQA section for the EIR (Word and PDF formats)

Task 1a – Optional Scope for Protocol Level Surveys for Sensitive Species and Related Coordination or Consultation with the Regulatory Agencies

All work under Task 1a will be performed on an as-needed basis and only upon the County's written authorization. The County acknowledges that the attached budget does not include protocol-level surveys or any associated coordination or consultation with regulatory agencies that may be required. If Task 1a is requested, RCH and the County will mutually develop and agree upon a detailed scope of work and budget before commencement of such work.

Task 2 – Aquatic Resources Delineation (ARD)

If potential aquatic resources are identified during the site assessment for Task 1 RCH working with ECORP wetland scientist(s) will conduct an aquatic resources delineation within the project Area. The aquatic resources delineation will be conducted in accordance with the Corps of Engineers Wetlands Delineation Manual (Environmental Laboratory 1987), Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Arid West Region, Version 2.0 (U.S. Army Corps of Engineers 2008), and the U.S. Army Corps of Engineers Minimum Standards for Acceptance of Aquatic Resource Delineation Reports (U.S. Army Corps of Engineers 2025). Prior to conducting field work, ECORP will review existing available information for the Project, including National Wetland Inventory mapping, U.S. Geological Survey topographic mapping, aerial imagery (recent and historic), soil surveys, and other publicly available data.

ECORP wetland scientist(s) will investigate the preferred project's Study Area to identify and map all aquatic resources present within the Project Area. Potential Waters of the U.S. and State, including wetlands, will be mapped in the field using global positioning system (GPS) unit capable of sub-meter accuracy (e.g. Geode GNSS) and/or georectified aerial photography. Indicators of the ordinary high-water mark (OHWM) and paired sample point data of vegetation, soils, and hydrology will be used as needed to support the determination of boundaries of aquatic features.

An ARD report will be prepared that describes the methods and results of the field investigation and literature review, including a map of all aquatic resources identified within the Project Area. This report will be formatted in accordance with the most recent USACE guidance for the San Francisco District. GIS shapefiles will be prepared for transmittal and use by the USACE.

The ARD will be conducted under current field conditions and will cover only the preferred project. This cost estimate is based upon the assumption that the "routine wetland" delineation

Exhibit A: Scope of Work

methodology is utilized and that site conditions are of relatively unaltered terrain that has not been recently farmed, tilled, irrigated, leveled, denuded, treated with herbicide, or other significant land alteration. If the site has been altered to the extent that “routine” methodology is no longer applicable, a change order agreement will be prepared.

ARD Task 2 Deliverables:

- Draft version of the stand-alone ARD in Microsoft Word format
- Final version of the stand-alone ARD in PDF format

Task 3 – Botanical Surveys

If potential habitat for special-status plant species is identified during the initial BRA site visit (as described in Task 1), ECORP will conduct a series of protocol-level botanical surveys. These surveys will be conducted to determine the presence/absence of special-status vascular plant species/special-status plant species in accordance with U.S. Fish and Wildlife Service’s Guidelines for Conducting and Reporting Botanical Inventories for Federally Listed Plants on the Santa Rosa Plain (USFWS 2005a), California Department of Fish and Wildlife’s Protocols for Surveying and Evaluating Impacts to Special Status Native Plant Populations and Natural Communities (CDFW 2018), and California Native Plant Society’s Botanical Survey Guidelines (CNPS 2001). The survey will include visits to local reference population(s) and/or examination of herbaria specimens or other reliable sources, if available, to confirm appropriate phenological conditions for identification of target species. There will be four annual surveys conducted over the first two years of the project. Timing of the surveys will be based on the habitat and identifiable period of species with a potential of presence.

Following each year’s surveys, a report of the findings will be prepared and submitted to the County. The report will include a list of target species, details of field survey methodology, vegetation map, list of all plant species observed, and results of the survey including a map depicting the location(s) and approximate number of individuals of special-status species. Special-status plant locations will be mapped with a global positioning system (GPS) unit capable of submeter accuracy.

Botanical Surveys Task 3 Deliverables:

- Draft annual stand-alone botanical report in Microsoft Word format
- Final annual stand-alone botanical report in PDF format

D8. Land Use and Planning

The parcel associated with the existing landfill (APN 024-080-019) has a land use designation of Public/Quasi Public (PQP). The parcel directly west of the landfill (APN 024-080-003) has a land use designation of LEA (Land Extensive Agriculture). ECORP will analyze the proposed project for consistency with County General Plan policies regarding land use. The County will provide a

General Plan Consistency Determination Memo for use in the EIR. The project will be analyzed for compliance with the goals and objectives of the County Strategic Plan.

D9. Aesthetics

The Aesthetics EIR section will analyze the potential impacts to visual resources as a result of the proposed project. A residential neighborhood is located directly east of the landfill across Mecham Road. It is assumed that some of the public roads within the subdivision, particularly along Mecham Road, may have a partial view of the landfill. ECORP will analyze the potential impacts to public views, including nearby public roadways and Highway 101, and identify potential mitigation measures to address any significant visual impacts, if any. Additionally, ECORP will analyze the proposed project using the County's visual assessment guidelines. At this time, the height of the proposed structures and lighting associated with the proposed project is unknown. These factors will be analyzed within the Aesthetics EIR section, with a discussion of potential mitigation measures to address any significant visual impacts, if any.

The analysis will include preparation of photo simulations from six key observation points (KOPS) for the preferred project and alternatives. Each alternative/KOP set will show the visual impact at three distinct future timeframes (likely to be after 30 years, ~50 years, and at landfill closure). Overall, there will be 54 sets of existing photos and photo simulations (18 each at three different timeframes).

D10. Agriculture and Forestry Resources

Based on preliminary research it's noted that the existing landfill is located on land classified by the California Department of Conservation as "Urban and Built-Up Land". The parcels directly west of the landfill are classified as "Grazing Land". Parcels west of the landfill are enrolled in Williamson Act contracts but they do not meet the criteria for classification as Prime Agricultural Land. At this time, ECORP is unsure whether the proposed project will be developed within parcels under a Williamson Act contract, as the project footprint is not confirmed. The impacts of potentially developing on land enrolled in a Williamson Act contract will be evaluated in the Agriculture and Forestry Resources EIR section. Additionally, ECORP will determine if any agricultural and/or open space easements are present within or adjacent to the proposed project.

D11. Cultural Resources Inventory and Evaluation

RCH working with ECORP will conduct a cultural resources inventory and evaluation of the preferred project and a desktop review of project alternatives. The cultural resources inventory and evaluation will be conducted under the direct supervision of a Registered Professional Archaeologist who meets the Secretary of the Interior's Professional Qualifications Standards for prehistoric and historic archaeology. This study will be conducted pursuant to compliance with the California Environmental Quality Act (CEQA) and Section 106 of the National Historic Preservation Act.

The scope of work for the cultural resources inventory includes a records search of the California Historical Resources Information System (CHRIS) and literature review for the preferred project and project alternatives. ECORP will request a records search of the CHRIS from the Northwest

Exhibit A: Scope of Work

Information Center (NWIC) located at California State University-Sonoma. The CHRIS records search will identify the locations and extent of previous surveys conducted within 0.5 mile of the Project Area and will determine if there are any known cultural resources (i.e., pre-contact [prehistoric] or historic archaeological sites or historic-period features) located within or near the Project Area. In addition, the records search will identify resources listed on or determined eligible for listing on the National Register of Historic Places (NRHP) and/or the California Register of Historical Resources (CRHR) located within or near the preferred project and project alternatives.

RCH working with ECORP will also request a search of the Sacred Lands File from the NAHC for the preferred project and project alternatives. The Sacred Lands File search will identify any known sensitive or sacred Native American resources located within or near the Project Area.

Based on preliminary research, ECORP has identified Sonoma County Landfill and Mecham Road which are over 50 years old. Pursuant to compliance with CEQA, and Section 106, RCH working with ECORP will document and evaluate these structures for eligibility for the National Register of Historic Places (NRHP) and California Register of Historical Resources (CRHR).

RCH working with ECORP will complete an intensive field survey of the preferred project using pedestrian transect intervals spaced 10 to 15 meters apart, where possible. An ECORP archaeologist will closely examine the Project Area for surface evidence of cultural materials, including pre-contact and historic-period (i.e., over 50 years of age) cultural deposits and features. ECORP assumes two resources will be recorded within the Project Area (Sonoma County Landfill and Mecham Road) as a result of the field survey. If any additional resources are identified in the Project Area, they will be documented and mapped in detail in accordance with the standards of the California Office of Historic Preservation (OHP).

RCH working with ECORP will prepare a cultural resources inventory and evaluation report that documents the methods and results of the CHRIS records search, Sacred Lands File search, and map and aerial review of the preferred project and project alternatives. The report will include the results of the field survey, and resource evaluation for the preferred project. The report will include a brief summary of the environmental setting and cultural background. The report will also present recommendations for further work, if needed. All correspondence with the NAHC will be provided as an attachment to the report. If additional cultural resources are identified, ECORP will provide a contract amendment proposal to record, map, and evaluate their significance under state and federal law.

Cultural Task Deliverables:

- Cultural resources inventory and evaluation report
- Cultural resources CEQA section for the EIR

Cultural Task Data Needs: In order to submit a deliverable under the schedule provided above, ECORP will require receipt of the following information:

Exhibit A: Scope of Work

- Boundary files: the client (or its Agent) will provide an AutoCAD file(s) or ESRI shapefile(s) of the project footprint/impact areas as closed polyline or polygon features. ECORP requests that the AutoCAD or ESRI GIS file(s) be provided in a defined and clearly stated coordinate system, with project footprint/impact areas clearly designated on either single layer, or on multiple layers, with clear direction given to what layers constitute the project footprint and or impact areas.
- Project description: the client (or its Agent) will provide a written description of the project, including a description of the depths of disturbance and type of activity being proposed, to the level of detail known at the time that the work requiring this information begins.

D12. Transportation

RCH working with W-Trans will conduct the following tasks that will include a stand-alone report (not part of the CEQA document). The report will follow County Guidelines for Traffic Impact Studies. RCH will use the information in the report to prepare a transportation section for the EIR.

Preliminary Transportation Assessment

1. New roadway segment volume and vehicle classification data will be obtained on Mecham Road near the project site for a 72-hour period spanning a Thursday through Saturday. New weekday a.m. and p.m. peak hour counts including pedestrian and bicycle volumes will be obtained at intersections near the project site and along the Stony Point Road corridor. The selection of intersections will be made in collaboration with Sonoma County Public Infrastructure. W-Trans will also use “big data” sources to obtain transportation metrics including auto and non-auto travel patterns associated with the existing Central Landfill.
2. Existing circulation facilities on Mecham Road will be documented including auto, pedestrian, bicycle, and transit facilities. A summary of existing auto, truck, and bicyclist volumes will be provided. Historical collision data will be obtained for incidents at or near the project’s access, along with any collisions involving pedestrians or bicyclists between the access and Stony Point Road.
3. The project’s estimated daily and hourly trip generation including breakdown of medium duty versus heavy-duty trucks will be developed based on preliminary information provided by the County. The anticipated distribution of trips, including potential truck routes, will also be obtained from consultant team members and/or County representatives.
4. Peak hour intersection levels of service for existing and existing plus project conditions will be analyzed. In addition to LOS, operational concerns such as the potential need for modified traffic controls, increased turn lane storage, and/or acceleration or deceleration lanes will be analyzed at the selected locations.
5. The potential for the project to result in VMT impacts will be assessed. Transportation-based CEQA VMT assessments focus on passenger vehicle commute VMT per employee; as such, truck VMT will not be extensively analyzed, though information provided by the County regarding the anticipated shifts (and potentially reductions) in regional truck traffic associated with the project will be included informationally if available. Employee VMT estimates will be obtained from the SCTCA travel demand model and compared to significance thresholds equal to 15 percent below the regional average VMT per employee.

Exhibit A: Scope of Work

6. The potential for the project to adversely affect existing and planned pedestrian, bicycle, and transit facilities in the vicinity of the project site, or to be inconsistent with adopted policies regarding multimodal circulation, will be assessed and summarized.
7. A list of key transportation issues and constraints that could potentially affect the project, including need for offsite circulation improvements, will be identified. A letter report documenting existing conditions, describing the project's anticipated traffic generation and patterns, and summarizing the findings of the constraints analysis will be prepared and submitted for County review.
8. Comments on the draft letter will be addressed, and a final letter submitted in both PDF and Word formats.
9. W-Trans will participate in meetings during work on the preliminary transportation assessment to discuss transportation-related issues.

Transportation Impact Study

1. RCH working with W-Trans will prepare a full bound TIS report for the ultimate project that is reflected in design plans. Trip generation and distribution information will be developed and refined based on the selected project's anticipated operational characteristics. The TIS operational analysis will include the same intersections that were analyzed in the preliminary transportation assessment. Existing intersection traffic operation will be presented in text; a Level of Service table; figures showing existing lane geometries, controls, and volumes; and calculation output.
2. Future volumes at the study intersections as developed using the SCTCA travel demand model will be used to project future operating conditions assuming any planned future infrastructure improvements. Project trips will be distributed to the roadway network and operating conditions at the study intersections evaluated under Existing plus Project and Future plus Project conditions. The potential for project trips to cause queueing to exceed the available stacking space in dedicated turn lanes at the study intersections will be evaluated, as will the need for improvements such as turn lanes on Mecham Road at the project driveway. The adequacy of emergency access to the site will also be assessed.
3. The adequacy of facilities for pedestrians, bicyclists, and transit riders in the project vicinity will be evaluated, including a review of any pedestrian-related or bicyclist-related crashes. Any improvements or modifications needed to address safety concerns or consistency with adopted active transportation plans will be identified.
4. The project's anticipated impact in terms of Vehicle Miles Traveled (VMT) will be determined. It is anticipated that the significance threshold will be based on a comparison of per-worker VMT to the regional average. While heavy truck VMT will not be assessed in the transportation analysis, available information regarding shifts in regional truck travel characteristics will be provided for informational purposes.
5. Recommendations will be developed to address any impacts or operational deficiencies identified in the TIS, including potential mitigation measures to avoid or reduce significant impacts. A draft report that provides details of the analysis and findings, together with tables and figures, will be prepared and submitted for the County's review. Comments from County staff will then be addressed, and a final report submitted. W-Trans will participate in two meetings with the design team and County to discuss transportation-related issues.

Exhibit A: Scope of Work

6. RCH working with W-Trans will participate in meetings with the design team and County to discuss transportation-related issues during preparation of the TIS.
7. RCH working with W-Trans will assist the team in addressing transportation-related comments received on the CEQA document.

D13. Alternatives to the Proposed Project

CEQA requires that an EIR contain an analysis of alternatives to the proposed Project that would reduce or eliminate environmental impacts while still meeting most of the basic goals and objectives of the proposed Project. Specifically, section 15126.6 (a) of the *CEQA Guidelines* states that an EIR should:

“...describe a range of reasonable alternatives to the project, or to the location of the project, which would feasibly attain most of the basic objectives of the project, but would avoid or substantially lessen any of the significant effects of the project, and evaluate the comparative merits of the alternatives.”

RCH, in conjunction with County staff, will identify project alternatives and will describe the reasons for selecting the alternatives to the project, analyze and provide an assessment of potential impacts associated with each of the various alternatives identified by the County, and provide a listing of environmental advantages and disadvantages of each alternative. As indicated in the RFP, our proposal anticipates that four alternatives will be analyzed including the CEQA-mandated No Project Alternative.

RCH will provide summary tables that compare the environmental effects of each of the alternatives, compared to the proposed project and a table that evaluates how the alternatives meet (or don't achieve) the project objectives. Examples of these two summary tables (Tables 5-1 and 5-2) from the Yolo Landfill Permit Revision Supplemental EIR RCH prepared are shown below.

Exhibit A: Scope of Work

TABLE 5-1. PROJECT ALTERNATIVES COMPARISON

EIR Chapter/Project Impact	No Project Alternative	Reduced Tonnage Alternative	Reduced Footprint Alternative
Aesthetics	L	E	L
Land Use, Planning, and Agriculture	L	E	E
Air Quality	L	L	L
Biological Resources	L	E	L
Cultural and Tribal Resources	L	E	L
Energy	E	E	G
GHG Emissions	E	E	G
Public Health and Safety	L	E	L
Geology, Soils, and Seismicity	L	E	E
Hydrology and Water Quality	E	E	E
Noise	L	E	L
Transportation	L	L	L
Public Services and Utilities	L	E	L
Wildfire	E	E	E

KEY:

- L = Less impact than the Project
- E = Equal or similar impacts as the Project
- G = Greater impact than the Project

SOURCE: RCH Group, 2021

Exhibit A: Scope of Work

Objective 1. To decrease adverse environmental impacts of landfill development, operations, and final closure, and increase the environmental benefits that can be derived from certain aspects of existing YCCL operations.

Objective 2. To increase the County's ability to divert waste (including organics) from the landfill and continue to meet the state-mandated diversion goals provided in AB 1383, other state-mandates to reduce waste from landfill (AB 341) and reduce GHG emissions (AB 32).

Objective 3. To increase efficiency, diversify operations, and operate more economically.

Objective 4. To extend the overall site life of the existing YCCL through new operational methodologies.

TABLE 5-2. ALTERNATIVES ABILITY TO MEET PROJECT OBJECTIVES COMPARISON

Objectives	No Project Alternative	Reduced Tonnage Alternative	Reduced Footprint Alternative
Objective 1		✓	X
Objective 2		X	✓
Objective 3		✓	X
Objective 4		✓	X

KEY:

✓ = Alternative substantially achieves objective

X = Alternative partially achieves objective

SOURCE: RCH Group, 2021

D14. Additional Sections Required in an EIR

In addition to the topical areas listed above, RCH will prepare an analysis of all other sections required under CEQA for an EIR, including:

- Significant Unavoidable Adverse Impacts;
- Growth Inducing Impacts;
- Cumulative Impacts;
- Effects Found Not to be Significant;
- Alternatives to the Proposed Project; and
- Mitigation Monitoring and Reporting Program

Significant Unavoidable Adverse Impacts

Unavoidable adverse impacts, if any, will be described and discussed in the EIR. These impacts are defined as significant impacts that can be mitigated but cannot be reduced to a level that is less than significant.

Growth Inducing Impacts

RCH will evaluate the potential for growth-inducing effects associated with implementation of the project. The *CEQA Guidelines* require a discussion of the ways in which a project could potentially foster economic or population growth or the construction of additional housing in the surrounding environment. This discussion will include the characteristics of the project that may encourage or facilitate future growth that, either individually or cumulatively, could significantly affect the environment. For the most part, landfill projects are not considered to be growth-inducing projects.

Cumulative Impacts

As defined in the State *CEQA Guidelines* Section 15355, Cumulative Impacts refer to two or more individual effects which, when considered together, are considerable or which compound or increase other environmental impacts. RCH will work with the County to identify and compile a list of past, present, and reasonably foreseeable projects likely to produce related or cumulative impacts. RCH will develop a summary of the environmental impacts likely to result from the above-identified projects and will conduct an analysis of the potential cumulative impacts of all related projects. Feasible mitigation measures will be identified that could be incorporated into the overall project design to reduce potentially significant adverse cumulative impacts, if any.

Effects Not Found to be Significant

The EIR will contain a statement explaining the reasons that potential effects for some resource topics were determined not to be significant, and therefore not subject to further analysis in the EIR. The Notice of Preparation will also indicate in advance the resource topics that are determined not to be potentially significant.

Deliverables:

- Administrative Draft EIR (2 rounds of County review)
- Screencheck Draft EIR (2 rounds of County review)
- Draft EIR (for publication)

Task E. Public Review Draft EIR (DEIR)

The EIR Team will respond to comments from the Lead Agency and prepare a Public Draft EIR. This task will include preparation of a Screen Check Public Review Draft EIR for the Lead Agency to review before it is published.

Deliverables:

- Draft EIR and Notice of Availability (electronic copy to County)

Task F. Response to Comments Final EIR

The Final EIR will include:

Exhibit A: Scope of Work

- Responses to Comments received on the Draft EIR.
- The Draft EIR with all revisions including any errata/clarifications OR the list of revisions in redline organized by page location in the Draft EIR, as in the RCH Example Reports for the Yolo County Central Landfill Permits Revision Supplemental FEIR (Chapter 4) and the FEIR for Monte Vista Memorial Gardens (Chapter 4).
- Copies of all comment letters received on the Draft EIR; and
- A full listing of all persons, organizations, and public agencies commenting on the Draft EIR.

Following the close of the 45-day public review period, RCH will prepare draft responses to comments received on the Draft EIR. RCH will submit written responses to the comments and will prepare the Administrative Final EIR documents which include all comments, both oral and written, submitted on the Draft EIR.

The screencheck Final Draft EIR will be prepared based on staff's recommendations and revisions to the Administrative Final EIR. Once the document is reviewed and approved, RCH will provide the County with copies of the County-approved Final EIR with appendices and exhibits.

Deliverables:

- Proposed Responses to Comments
- Administrative Draft Final EIR
- Response to Comments Document Final EIR

Task G. Mitigation Monitoring and Reporting Program

Pursuant to *CEQA Guidelines* Section 15041(a), "a lead agency for a project has authority to require feasible changes in any or all activities involved in the project in order to substantially lessen or avoid significant effects on the environment..." A formal Mitigation Monitoring Program is required to be prepared prior to project approval if adverse impacts have been identified in an Initial Study or EIR, and measures have been adopted as conditions of approval to reduce the significance of impacts (PRC §21081.6).

A Mitigation Monitoring and Reporting Program (MMRP) will be prepared for the specific mitigation measures identified in the Final EIR. It will describe how the measures will be implemented, including timing of implementation, responsible agencies, and monitoring and reporting components.

Task H. CEQA Findings and Notice of Determination

RCH will prepare draft **Findings of Fact** for the County's use in certifying the EIR pursuant to *CEQA Guidelines* Section 15091. The Findings will include identification of each potential environmental impact resulting from the proposed Project, and the proposed changes or alterations in the Proposed Project to substantially lessen the significant environmental impacts. Should any impacts be identified for which the County determines that mitigation is infeasible, RCH can also assist in preparation of this finding. Should any impacts be identified for which the County directs a **Statement of Overriding Considerations** be prepared under *CEQA Guidelines* Section 15093, RCH will assist in preparation of a draft Statement of Overriding Considerations.

If the County certifies the FEIR and votes to approve the Project, RCH will provide the County with a draft of the **Notice of Determination (NOD)** for review and approval. Once approved, RCH will prepare a final version and file the NOD with the State Clearinghouse. The NOD will indicate the final action/outcome taken by the County Supervisors with respect to the Final EIR and Project. The NOD will also report whether a Statement of Overriding Considerations was adopted for the Project and the location of all related materials available for review by the public.

Task I. Project Management

Paul Miller and Dan Jones will manage the EIR Project. Paul and Dan will oversee the technical and administrative management of the EIR, including assignments, schedule and initial technical reviews.

Scheduled Bi-Weekly Conference Calls. RCH has found that nothing keeps a project on track and is more efficient than scheduled conference calls with the Lead Agency CEQA Project Manager. Paul Miller and Dan Jones will be on the calls that RCH suggests occur regularly every other week. More frequent calls are expected when the project needs are more immediate.

Weekly conference calls will facilitate project coordination and will provide a forum for apprising the County of the progress to date, key findings, critical issues, needed decision points, and any issues or concerns identified by the management team or technical staff. RCH assumes one conference call every other week for the duration of the project. Typical call length will be targeted 30 minutes, allowing time for in-depth discussions of EIR items.

Task J. Meetings

The RCH team will be available to participate in meetings identified in the RFP (e.g. with County staff, with the public, with federal and/or state agencies, with a representative of a California Native American tribe) as requested. RCH working with Craig Communications will use their expertise to meet with the public (as described in Section B. Public Outreach above). ECORP has staff available for tribal consultation assistance (see item A6 above). Meetings can be video calls or in person meetings.

Task K. Hearings

The RCH team will attend hearings at the County as requested by County.

Task L. Contingency

To maintain flexibility for unforeseen needs, a contingency budget for additional services is contemplated by the Agreement. Prior written approval by County shall be obtained by RCH for any work proposed to be provided on this basis. Such work will be provided at the rates provided by this Agreement and may include additional consultant support requested by County, supplemental/updated technical studies, additional outreach meetings; extended comment periods; litigation support (e.g., record certification support, expert declarations), agency meetings, and PRA requests.

Exhibit A: Scope of Work

Schedule for CDS Expansion EIR			
Task	Duration (Calendar Days)	Start Date	Completion Date
County Preparation of Project Description	14	5/1/2026	5/15/2026
Initiate Project/Project Kickoff	1	5/16/2026	5/17/2026
Kick-off Meeting/Data Request	30	5/18/2026	6/17/2026
Review of Relevant Project Information/Material	45	6/18/2026	8/2/2026
Public Open House Meetings & Prepare and Circulate Notice of Preparation/Scoping Meeting(s)	30	8/17/2026	9/16/2026
Prepare Administrative Draft EIR (DEIR)	200	9/17/2026	4/5/2027
County Review of Administrative DEIR	100	4/6/2027	7/15/2027
Revise Administrative DEIR; County Review and Publish DEIR	120	7/16/2027	11/13/2027
Circulate DEIR (45 day Public Review)	45	11/14/2027	12/29/2027
DEIR/Prepare Administrative Final EIR (FEIR)	60	12/30/2027	2/28/2028
County Review of Administrative FEIR	50	2/29/2028	4/19/2028
Revise Administrative FEIR; County Review and Publish FEIR	30	4/20/2028	5/20/2028
Findings of Overriding Considerations (if necessary)	12	5/21/2028	6/2/2028
Public Hearing and Adoption	0	6/2/2028	6/2/2028
Notes:			
1. Rough schedule estimates do not include firm dates for meetings and hearings			
2. County review times are estimates			

Cost of Service

Table Cost-1 describes the agreed-upon hourly rates for all services to be provided, along with estimates of the level of effort required to complete the services described in Exhibit A (Scope of Work).

Cost Assumptions:

- RCH will prepare monthly time and materials invoices based on the rate sheets for RCH and the subconsultants. Compensation for indirect costs, overhead, and profit (collectively "Markups") is strictly limited to a cumulative total of 15% above the actual direct cost of the work regardless of the number of subconsultant tiers involved and no single tier (including RCH) may mark up direct costs by more than 10%. RCH is responsible for managing the allocation of this 15% fee among its subconsultants. The County will only reimburse the actual, documented direct costs of lower tier subconsultants plus a single, non-compounded markup. RCH shall require its subconsultants to provide "transparent" invoicing that distinguishes between direct costs and applied markups to ensure compliance with this provision.
- The contract budget assumes up to two rounds of revisions from the County for the Administrative Draft EIR, the Screencheck Draft EIR, and Final EIR documents. The County will provide comments on the EIR documents being reviewed as sections are made available.
- This scope also includes two rounds of review for all technical reports. The County will provide comments for each round of review in a single combined document.
- Costing assumptions were based on a total project area for the Western Expansion of approximately 364 acres. The NW Expansion Alternative would be approximately 456 acres and the Northeast Expansion would be 445 acres. RCH recognizes that, as presented in Table COST-1, only Task D7 (Biology Resources, BRA, ARD, ADEIR) and Task D11 (Cultural Resources Inventory and ADEIR) feature pricing dependent on assumed acreage.
- The BRA will likely identify the need for focused surveys; however, this estimate does not include a budget focused (protocol-level) surveys for sensitive species or coordination or consultation with the regulatory agencies.
- This Aquatic Resources Delineation scope does not include submittal to the USACE or any subsequent permitting.
- The Botanical Survey scope assumes four site visits per year conducted by three surveyors over the course of two years, and each survey will take one day. If additional surveys are needed for reasons beyond the control of ECORP (access issues, potential

Exhibit B: Budget

target species not identifiable and needs recheck, etc.), ECORP will document the same and may seek a budget adjustment from RCH and the County.

- Hourly rate increases will not exceed two percent (2%) per year.
- Our cost assumes that we can flex hours between different tasks in the budget depending on the actual effort needed for the tasks (compared to the estimated efforts).
- To maintain flexibility for unforeseen needs, Consultant has provided a contingency for additional services. Such work will only be authorized by County in writing and will be based on the consultant's approved rate sheet and may include consultant support, supplemental/updated technical studies, additional outreach meetings; extended comment periods; litigation support (e.g., record certification support, expert declarations).

Table COST-1 Proposal for Prepatation of an EIR for the CDS Expansion (3/27/2026)		SCS Engineers										Sub Hour	Sub Labor Costs	Sub Direct Costs	SUB TOTAL COSTS
		Labor Effort													
SCS Engineers		Senior VP	Senior VP	Vice President	Proj Director II	Proj Manager III	Proj Manager I	St. Proj Prof II	Staff Prof III	Staff Prof I					
Employee billing rate: (\$/hr)		\$435	\$435	\$380	\$320	\$266	\$242	\$220	\$175	\$162					
TASKS:															
A. Project Initiation											0	\$0		\$0	
A1	Kickoff Meetings & Site Visit (2 conference calls/ 1 site vist)										0	\$0		\$0	
A2	Data Collection, Document Review (Data request)										0	\$0		\$0	
A3	Project Description										0	\$0		\$0	
	0 Peer Reviews - Landfill Design Review										90	\$21,966		\$21,966	
	0 As Needed Engineering Support Services										40	\$12,050		\$12,050	
A4	Tribal Consultation Assistance - AB 52 (2 telcom meetings)										0	\$0		\$0	
B. Public Outreach											0	\$0		\$0	
B1	Key Stakeholder List and Stakeholder Mapping										0	\$0		\$0	
B2	Project Collateral										0	\$0		\$0	
B3	Project Announcement Outreach (2 Open Houses)										0	\$0		\$0	
B4	CEQA Outreach										0	\$0		\$0	
B5	Monitor Community										0	\$0		\$0	
C. Notice of Preparation (NOP)											0	\$0		\$0	
D. Administrative Draft EIR (ADEIR)											0	\$0		\$0	
D1	Air Qual, GHG, Odor & Health Risk Assessment										32	\$7,668		\$7,668	
D2	Energy										0	\$0		\$0	
D3	Noise										0	\$0		\$0	
D4	Hydrology & Water Quality										0	\$0		\$0	
D5	Geology & Geotechnical Assessment										0	\$0		\$0	
D6	Hazards and Hazardous Materials										0	\$0		\$0	
D7	Biology Resources, BRA, ARD, ADEIR										0	\$0		\$0	
D8	Land Use and Planning										0	\$0		\$0	
D9	Aesthetics (54 Photo Sims)										0	\$0		\$0	
D10	Agriculture and Forestry										0	\$0		\$0	
D11	Cultural Resources Inventory and ADEIR										0	\$0		\$0	
D12	Transportation										0	\$0		\$0	
	PTA Preliminary Traffic Assessment										0	\$0		\$0	
	TIA Stand-alone Traffic Impact Analysis (TIA)										0	\$0		\$0	
D13	Alternatives										0	\$0		\$0	
	D14 Mandatory CEQA Analyses + Minor Resource Topics										0	\$0		\$0	
E. Public Review DEIR - Includes 2 County reviews + Screencheck review											0	\$0		\$0	
F. Response to Comments Final EIR (FEIR) (500 hrs. total)											0	\$0		\$0	
G. Mitigation, Monitoring and Reporting Program											0	\$0		\$0	
H. CEQA Findings & Notice of Determination (Optional)											0	\$0		\$0	
I. Project Management											0	\$0		\$0	
	Bi- Weekly Lead Agency Conf Calls										0	\$0		\$0	
J. Other Site Meetings (6 contingent meetings)											0	\$0		\$0	
K. Public Hearings (4 team members at 4 Hearings)											0	\$0		\$0	
											0	\$0		\$0	
TOTAL EFFORT (Hours)											162				
SUBCONSULTANT TOTAL COSTS (\$)		\$1,740	\$2,610	\$3,800	\$10,240	\$2,128	\$11,616	\$1,760	\$4,550	\$3,240		\$41,684	\$0	\$41,684	

Table COST-1 Proposal for Prepatation of an EIR for the CDS Expansion (3/27/2026)		ECORP															Sub Hours	Sub Labor Costs	Sub Direct Costs	SUB TOTAL COSTS
		Labor Effort																		
ECORP Staff:		Nick Bonzey	Christa Westphal	Griffen Capehart	Kelly Boyle	Stephanie Castle	Principal V	Principal II	Professional IX	Professional VIII	Professional VI	Professional V	Professional IV	Professional III	Professional II	Professional I				
Employee billing rate: (\$/hr)		\$235	\$175	\$165	\$175	\$175	\$450	\$255	\$215	\$200	\$175	\$165	\$150	\$140	\$130	\$120				
TASKS:																				
A. Project Initiation																	0	\$0		\$0
A1	Kickoff Meetings & Site Visit (2 conference calls/ 1 site vist)																0	\$0		\$0
A2	Data Collection, Document Review (Data request)																0	\$0		\$0
A3	Project Description																0	\$0		\$0
	0 Peer Reviews - Landfill Design Review																0	\$0		\$0
	0 As Needed Engineering Support Services																0	\$0		\$0
A4	Tribal Consultation Assistance - AB 52 (2 telcom meetings)		12						4								16	\$2,960		\$2,960
B. Public Outreach																	0	\$0		\$0
B1	Key Stakeholder List and Stakeholder Mapping																0	\$0		\$0
B2	Project Collateral																0	\$0		\$0
B3	Project Announcement Outreach (2 Open Houses)																0	\$0		\$0
B4	CEQA Outreach																0	\$0		\$0
B5	Monitor Community																0	\$0		\$0
C. Notice of Preparation (NOP)																	0	\$0		\$0
D. Administrative Draft EIR (ADEIR)																	0	\$0		\$0
D1	Air Qual, GHG, Odor & Health Risk Assessment																0	\$0		\$0
D2	Energy																0	\$0		\$0
D3	Noise																0	\$0		\$0
D4	Hydrology & Water Quality																0	\$0		\$0
D5	Geology & Geotechnical Assessment																0	\$0		\$0
D6	Hazards and Hazardous Materials																0	\$0		\$0
D7	Biology Resources, BRA, ARD, ADEIR	41.5		112	15	446	3	3	0	45	37	336	58.5	0	423	3	1,523	\$246,063	\$37,900	\$283,963
D8	Land Use and Planning	5			22			3									30	\$5,790		\$5,790
D9	Aesthetics (54 Photo Sims)				40			2									42	\$7,510		\$7,510
D10	Agriculture and Forestry				40		2	2									44	\$8,410		\$8,410
D11	Cultural Resources Inventory and ADEIR		69.5		15			1	14.5	15	65.5	34		3			218	\$38,653	\$7,668	\$46,321
D12	Transportation																0	\$0		\$0
	PTA Preliminary Traffic Assessment																0	\$0		\$0
	TIA Stand-alone Traffic Impact Analysis (TIA)																0	\$0		\$0
D13	Alternatives				20												20	\$3,500		\$3,500
	D14 Mandatory CEQA Analyses + Minor Resource Topics																0	\$0		\$0
E. Public Review DEIR - Includes 2 County reviews + Screencheck review		10			80	10											100	\$18,100		\$18,100
F. Response to Comments Final EIR (FEIR) (500 hrs. total)		40			80	40											160	\$30,400		\$30,400
G. Mitigation, Monitoring and Reporting Program																	0	\$0		\$0
H. CEQA Findings & Notice of Determination (Optional)																	0	\$0		\$0
I. Project Management																	0	\$0		\$0
	Bi- Weekly Lead Agency Conf Calls																0	\$0		\$0
J. Other Site Meetings (6 contingent meetings)																	0	\$0		\$0
K. Public Hearings (4 team members at 4 Hearings)																	0	\$0		\$0
																	0	\$0		\$0
TOTAL EFFORT (Hours)		97	82	112	312	496	5	11	19	60	103	370	59	3	423	3	2153			
SUBCONSULTANT TOTAL COSTS (\$)		\$22,678	\$14,263	\$18,480	\$54,600	\$86,800	\$2,250	\$2,805	\$3,978	\$12,000	\$17,938	\$61,050	\$8,775	\$420	\$54,990	\$360		\$361,385	\$45,568	\$406,953

Table COST-1 Proposal for Prepatation of an EIR for the CDS Expansion (3/27/2026)		Craig Communications						Craig Communications			SUB TOTAL COSTS
		Labor Effort						Sub Hour	Sub Labor Costs	Sub Direct Costs	
		Principal	Sr. project Mgr.	Project Mgr.	Comm Rel Spec	Graphics	Admin				
Employee billing rate: (\$/hr)		\$260	\$225	\$195	\$185	\$135	\$125				
TASKS:											
A. Project Initiation								0	\$0		\$0
A1	Kickoff Meetings & Site Visit (2 conference calls/ 1 site vist)							0	\$0		\$0
A2	Data Collection, Document Review (Data request)							0	\$0		\$0
A3	Project Description							0	\$0		\$0
	0 Peer Reviews - Landfill Design Review							0	\$0		\$0
	0 As Needed Engineering Support Services							0	\$0		\$0
A4	Tribal Consultation Assistance - AB 52 (2 telcom meetings)							0	\$0		\$0
B. Public Outreach								0	\$0		\$0
B1	Key Stakeholder List and Stakeholder Mapping		2	6				8	\$1,620		\$1,620
B2	Project Collateral	8	16	40				64	\$13,480	\$3,000	\$16,480
B3	Project Announcement Outreach (2 Open Houses)	42	8	32				82	\$18,960	\$12,000	\$30,960
B4	CEQA Outreach	32	60	100		4		196	\$41,860		\$41,860
B5	Monitor Community		4	16				20	\$4,020		\$4,020
C. Notice of Preparation (NOP)								0	\$0		\$0
D. Administrative Draft EIR (ADEIR)								0	\$0		\$0
D1	Air Qual, GHG, Odor & Health Risk Assessment							0	\$0		\$0
D2	Energy							0	\$0		\$0
D3	Noise							0	\$0		\$0
D4	Hydrology & Water Quality							0	\$0		\$0
D5	Geology & Geotechnical Assessment							0	\$0		\$0
D6	Hazards and Hazardous Materials							0	\$0		\$0
D7	Biology Resources, BRA, ARD, ADEIR							0	\$0		\$0
D8	Land Use and Planning							0	\$0		\$0
D9	Aesthetics (54 Photo Sims)							0	\$0		\$0
D10	Agriculture and Forestry							0	\$0		\$0
D11	Cultural Resources Inventory and ADEIR							0	\$0		\$0
D12	Transportation							0	\$0		\$0
	PTA Preliminary Traffic Assessment							0	\$0		\$0
	TIA Stand-alone Traffic Impact Analysis (TIA)							0	\$0		\$0
D13	Alternatives							0	\$0		\$0
D14	Mandatory CEQA Analyses + Minor Resource Topics							0	\$0		\$0
E. Public Review DEIR - Includes 2 County reviews + Screencheck review								0	\$0		\$0
F. Response to Comments Final EIR (FEIR) (500 hrs. total)								0	\$0		\$0
G. Mitigation, Monitoring and Reporting Program								0	\$0		\$0
H. CEQA Findings & Notice of Determination (Optional)								0	\$0		\$0
I. Project Management		16	8				40	64	\$10,960		\$10,960
	Bi- Weekly Lead Agency Conf Calls							0	\$0		\$0
J. Other Site Meetings (6 contingent meetings)								0	\$0		\$0
K. Public Hearings (4 team members at 4 Hearings)								0	\$0		\$0
									\$0		\$0
TOTAL EFFORT (Hours)		98	98	194	0	4	40	434			
SUBCONSULTANT TOTAL COSTS (\$)		\$25,480	\$22,050	\$37,830	\$0	\$540	\$5,000	\$0	\$90,900	\$15,000	\$105,900

Table COST-1 Proposal for Preparation of an EIR for the CDS Expansion (3/27/2026)		Sutro Science, LLC					
		Labor Effort				Direct	SUB TOTAL COSTS
Sutro Science Staff		Justin Taplin	Pete Hudson	Sub Hours	Sub Labor Costs	Sub Direct Costs	
Employee billing rate: (\$/hr)		\$185	\$185				
TASKS:							
A. Project Initiation				0	\$0		\$0
A1	Kickoff Meetings & Site Visit (2 conference calls/ 1 site vist)	9	9	18	\$3,330		\$3,330
A2	Data Collection, Document Review (Data request)	8	12	20	\$3,700		\$3,700
A3	Project Description			0	\$0		\$0
	0 Peer Reviews - Landfill Design Review			0	\$0		\$0
	0 As Needed Engineering Support Services			0	\$0		\$0
A4	Tribal Consultation Assistance - AB 52 (2 telcom meetings)			0	\$0		\$0
B. Public Outreach				0	\$0		\$0
B1	Key Stakeholder List and Stakeholder Mapping			0	\$0		\$0
B2	Project Collateral			0	\$0		\$0
B3	Project Announcement Outreach (2 Open Houses)			0	\$0		\$0
B4	CEQA Outreach			0	\$0		\$0
B5	Monitor Community			0	\$0		\$0
C. Notice of Preparation (NOP)				0	\$0		\$0
D. Administrative Draft EIR (ADEIR)				0	\$0		\$0
D1	Air Qual, GHG, Odor & Health Risk Assessment			0	\$0		\$0
D2	Energy			0	\$0		\$0
D3	Noise			0	\$0		\$0
D4	Hydrology & Water Quality	52		52	\$9,620		\$9,620
D5	Geology & Geotechnical Assessment		45	45	\$8,325		\$8,325
D6	Hazards and Hazardous Materials		45	45	\$8,325		\$8,325
D7	Biology Resources, BRA, ARD, ADEIR			0	\$0		\$0
D8	Land Use and Planning			0	\$0		\$0
D9	Aesthetics (54 Photo Sims)			0	\$0		\$0
D10	Agriculture and Forestry			0	\$0		\$0
D11	Cultural Resources Inventory and ADEIR			0	\$0		\$0
D12	Transportation			0	\$0		\$0
	PTA Preliminary Traffic Assessment			0	\$0		\$0
	TIA Stand-alone Traffic Impact Analysis (TIA)			0	\$0		\$0
D13	Alternatives	18	36	54	\$9,990		\$9,990
D14	Mandatory CEQA Analyses + Minor Resource Topics			0	\$0		\$0
E. Public Review DEIR - Includes 2 County reviews + Screencheck				16	32	48	\$8,880
F. Response to Comments Final EIR (FEIR) (500 hrs. total)				20	40	60	\$11,100
G. Mitigation, Monitoring and Reporting Program						0	\$0
H. CEQA Findings & Notice of Determination (Optional)						0	\$0
I. Project Management				5		5	\$925
	Bi- Weekly Lead Agency Conf Calls			0	\$0		\$0
J. Other Site Meetings (6 contingent meetings)						0	\$0
K. Public Hearings (4 team members at 4 Hearings)				24	24	48	\$8,880
				0	\$0		\$0
TOTAL EFFORT (Hours)		152	243	395			
SUBCONSULTANT TOTAL COSTS (\$)		\$28,120	\$44,955		\$73,075	\$0	\$73,075

Table COST-1 Proposal for Preparation of an EIR for the CDS Expansion (3/27/2026)		W-Trans							
		Labor Effort				Direct	SUB TOTAL COSTS		
W-Trans Staff:		Zachary Matley	Kevin Carstens	Assoc Engineer	Admin	Sub Hours		Sub Labor Costs	Sub Direct Costs
Employee billing rate: (\$/hr)		\$285	\$235	\$170	\$150				
TASKS:									
A. Project Initiation						0	\$0		\$0
A1	Kickoff Meetings & Site Visit (2 conference calls/ 1 site vist)					0	\$0		\$0
A2	Data Collection, Document Review (Data request)					0	\$0		\$0
A3	Project Description					0	\$0		\$0
	0 Peer Reviews - Landfill Design Review					0	\$0		\$0
	0 As Needed Engineering Support Services					0	\$0		\$0
A4	Tribal Consultation Assistance - AB 52 (2 telcom meetings)					0	\$0		\$0
B. Public Outreach						0	\$0		\$0
B1	Key Stakeholder List and Stakeholder Mapping					0	\$0		\$0
B2	Project Collateral					0	\$0		\$0
B3	Project Announcement Outreach (2 Open Houses)					0	\$0		\$0
B4	CEQA Outreach					0	\$0		\$0
B5	Monitor Community					0	\$0		\$0
C. Notice of Preparation (NOP)						0	\$0		\$0
D. Administrative Draft EIR (ADEIR)						0	\$0		\$0
D1	Air Qual, GHG, Odor & Health Risk Assessment					0	\$0		\$0
D2	Energy					0	\$0		\$0
D3	Noise					0	\$0		\$0
D4	Hydrology & Water Quality					0	\$0		\$0
D5	Geology & Geotechnical Assessment					0	\$0		\$0
D6	Hazards and Hazardous Materials					0	\$0		\$0
D7	Biology Resources, BRA, ARD, ADEIR					0	\$0		\$0
D8	Land Use and Planning					0	\$0		\$0
D9	Aesthetics (54 Photo Sims)					0	\$0		\$0
D10	Agriculture and Forestry					0	\$0		\$0
D11	Cultural Resources Inventory and ADEIR					0	\$0		\$0
D12	Transportation					0	\$0		\$0
	PTA Preliminary Traffic Assessment	20	28	46	6	100	\$21,000	\$6,800	\$27,800
	TIA Stand-alone Traffic Impact Analysis (TIA)	24	32	50	20	126	\$25,860	\$100	\$25,960
D13	Alternatives					0	\$0		\$0
D14	Mandatory CEQA Analyses + Minor Resource Topics					0	\$0		\$0
E. Public Review DEIR - Includes 2 County reviews + Screencheck review						0	\$0		\$0
F. Response to Comments Final EIR (FEIR) (500 hrs. total)						2	2	4	\$1,040
G. Mitigation, Monitoring and Reporting Program								0	\$0
H. CEQA Findings & Notice of Determination (Optional)								0	\$0
I. Project Management								0	\$0
	Bi- Weekly Lead Agency Conf Calls					0	\$0		\$0
J. Other Site Meetings (6 contingent meetings)								0	\$0
K. Public Hearings (4 team members at 4 Hearings)						40		40	\$11,400
						0	\$0		\$0
TOTAL EFFORT (Hours)		86	62	96	26	270			
SUBCONSULTANT TOTAL COSTS (\$)		\$24,510	\$14,570	\$16,320	\$3,900		\$59,300	\$7,000	\$66,300



RCH Group
Environmental Services
2026 Consultant Fee Schedule

Professional fees for services provided and work performed will be billed and calculated in US currency at the rates and categories described in this Fee Schedule. These rates are for work performed prior to December 31, 2026. Hourly rates will increase by 2.0% per year.

<u>Professional Staff</u>	<u>Rate per Hour</u>
Principal / Senior Scientist/ Senior Project Manager	\$190.00
Senior Air Quality Scientist	\$180.00
Senior Associate	\$160.00
Graphics and CADD	\$150.00
Technical Associate II	\$130.00
Technical Associate I	\$120.00
Word Processor	\$95.00
Administrative Assistant	\$75.00

RCH Staff by Category

- Principal / Senior Scientist: Paul Miller
- Senior Project Manager: Dan Sicular
- Senior Air Quality Scientist: Michael Ratte
- Senior Associate: Dan Jones
- Technical Associate II: Luis Rosas

Subcontractor expenses (labor and direct expenses) and other direct project costs will be invoiced with up to a 10% administrative handling charge.

Mileage charges will be reimbursed based on the current IRS Standard Mileage Rate. The 2026 IRS Mileage Rate is set at 72.5 cents per mile.

INVOICES AND PAYMENT TERMS

Invoices will be issued monthly. Payment is due within thirty (30) calendar days from the date of the invoice.

Fee Schedule

	Rate/Hour
Clerical	95
Administrative/Secretarial	102
Technician	118
CAD Drafter.....	125
Senior Engineering Technician.....	130
Technical Associate I	135
Technical Associate II	140
Assistant Office Services Manager/Project Administrator	140
Office Services Manager/Senior Project Administrator.....	145
Associate Staff Professional I.....	150
Project Analyst.....	151
Associate Staff Professional II.....	157
CAD Designer I.....	160
Staff Professional I.....	162
Staff Professional II.....	168
Senior Office Services Manager.....	170
CAD Designer II.....	175
Staff Professional III.....	175
Project Professional I.....	183
Project Professional II.....	190
Project Professional III.....	198
Senior Project Professional I	207
Senior Project Professional II	220
Senior Project Professional III	230
Industrial Hygienist/Safety Professional	235
Project Manager I.....	242
Project Manager II.....	250
Senior Certified Industrial Hygienist/Safety Professional	255
Project Manager III.....	266
Project Manager IV.....	278
Senior Project/Technical Manager I	290
Senior Project/Technical Manager II	297
Senior Project Advisor.....	299
Project Director I	310
Project Director II	320
Project Director III	335
Vice Presidents.....	380
Senior Vice Presidents and Executives.....	435



General Terms

1. Scheduled rates are effective through March 31, 2027. Work performed thereafter is subject to a new Fee Schedule, with rate increases up to 2% per year.
2. Costs for outside consultants and subcontractors, equipment/supplies, and for job-related employee travel and subsistence, are billed at actual cost plus a 7 percent administrative fee.
3. Charges for SCS field equipment and instruments will be in accordance with SCS's Field Equipment Rental Rates Schedule in effect at the time the work is performed. Company trucks are charged at \$115 for up to a half day (4 hours) of use, and \$170 for up to a full day (company cars at \$90/\$130). These charges incorporate an allowance of 100 miles per job per day; a per mile surcharge is applied for additional miles based on the applicable federal rate.



SUTRO SCIENCE, LLC

Rate Sheet - 2026

Justin Taplin	Principal/Senior Environmental Scientist	\$185/Hour
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Pete Hudson, CEG	Principal/Senior Geologist	\$185/Hour
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Expert Witness		\$250/Hour
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Travel	Sutro Science, LLC charges current hourly rates for travel time to offsite meetings and fieldwork in both directions from our office in Sausalito California. Sutro Science LLC does not charge on a per mile basis.	
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Rate Increases	Sutro Science, LLC hourly rates will increase by 2% per year.	
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Fee Schedule

2026 Staff Billing Rates

Position	Billing Rate (per hour)
Senior Principal	\$330 – \$400
Principal	\$250 – \$330
Senior Engineer/Planner	\$220 – \$245
Engineer/Planner	\$195 – \$220
Associate Engineer/Planner	\$170 – \$190
Assistant Engineer/Planner	\$130 – \$160
Technician/Administrative	\$125 – \$170
Intern	\$40 – \$80
Field Technician	\$30 – \$75

2026 Expense Charges

Item	Charge
Mileage	\$0.725/mile*
Services and Expenses	7% surcharge

These rates are projected for work performed prior to December 31, 2026. Starting in 2027, rates will increase by 2.0% per year.

* Mileage charge will be the IRS Standard Mileage Rate (set at \$0.725/mile effective January 1, 2026).



2025/26 Rate Sheet

Category	Rate	Personnel
Principal	\$260/hour	Tracy Craig
Director of Communications	\$225/hour	John Promani
Project Manager	\$195/hour	Sarah Craig Rebecca Crump
Community Relations Specialist	\$185/hour	Max Craig
Graphic Design	\$135/hour	Rob Deene
Administration	\$125/hour	Bryan Rice
Direct costs – charged with 5.0% mark-up Payment terms – net 30 Starting in 2027, rates will increase by 2.0% per year		

DIVERSITY SPEND: Craig Communications is certified as a disadvantaged, small, woman-owned business by the California Public Utilities Commission, Women’s Business National Enterprise Council, and State of California:

- Women’s Business Enterprise National Council as SWBE – No. 2005124712
- California United Certification Program certified as SWBE – No. 5KN00015
- California State – GSA, Small Business – No. 2010240



FEE SCHEDULE FOR PROFESSIONAL SERVICES

ECORP Consulting, Inc. – 2026 Rates¹

Principal V	\$450
Principal IV	\$370
Principal III.....	\$315
Principal II.....	\$270
Principal I.....	\$250
Professional XI.....	\$270
Professional X.....	\$245
Professional IX.....	\$225
Professional VIII	\$210
Professional VII	\$195
Professional VI	\$185
Professional V	\$175
Professional IV	\$160
Professional III.....	\$145
Professional II.....	\$135
Professional I.....	\$125
Technician IV	\$120
Technician III	\$115
Technician II	\$105
Technician I	\$95
Project Admin III.....	\$135
Project Admin II.....	\$115
Project Admin I.....	\$105

¹Technical and Professional classifications include biologists, regulatory permitting specialists, archaeologists, architectural historians, paleontologists, air quality/greenhouse gas specialists, noise specialists, planners, CEQA/NEPA specialists, UAS pilots, GIS specialists, and other technical professionals.

Expense Reimbursement/Other:

1. Computers, facsimile, and telephone are included in the billing rates, and there is no additional charge.
2. Reproduction, equipment and other direct expenses are reimbursed at cost plus a 7% administrative handling charge (excluding mileage).
3. The hourly rates for Subconsultants will be billed at the hourly rate indicated, plus a 10% administrative handling charge.
4. Mileage will be billed at the current IRS rate, adjusted annually.
5. Per Diem, depending upon location, may be charged where overnight stays are required.
6. Expert Witness Testimony, including Depositions, is billed at time and a half.
7. Non-standard invoicing will be billed at the hourly rates for support personnel.
8. Hourly rates will escalate at a rate of 2% per annum.

Exhibit C - Insurance Requirements

With respect to the performance of work under this Agreement, the Contractor shall maintain, and shall require all subcontractors, Contractors, and agents to maintain, insurance as described below, unless such insurance has been expressly waived by the attachment of a *Waiver of Insurance Requirements*. Any requirement for insurance to be maintained after completion of the work shall survive termination or completion of this Agreement.

The County of Sonoma reserves the right, but has no obligation, to review any of the required insurance policies and endorsements. The County's failure to demand evidence of full compliance with these requirements, or failure to identify any deficiency in the provided insurance, shall not relieve the Contractor from, nor be construed as a waiver of, the obligation to maintain all required insurance at all times during the performance of this Agreement.

1. Workers' Compensation and Employers Liability Insurance

- a. Required if Contractor has employees as defined by the Labor Code of the State of California.
- b. Workers' Compensation insurance with statutory limits as required by the Labor Code of the State of California.
- c. Employers Liability with minimum limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- d. Waiver of Subrogation (when applicable) Where the Contractor's scope of work involves on-site, field-based, or other physical presence activities at County facilities or properties, the Contractor's Workers' Compensation policy shall be endorsed to waive the insurer's right of subrogation against the County of Sonoma, its officers, agents, and employees.
- e. Required Evidence of Insurance:
 - Certificate of Insurance evidencing coverage meeting the above requirements.

If Contractor currently has no employees as defined by the Labor Code of the State of California, Contractor agrees to obtain the above-specified Workers' Compensation and Employers Liability insurance should employees be engaged during the term of this Agreement or any extensions of the term.

2. General Liability Insurance

- a. Commercial General Liability Insurance written on an occurrence form, no less broad than ISO form CG 00 01 or equivalent. Coverage shall include premises and operations, products and completed operations, contractual liability, and personal and advertising injury.
- b. Minimum Limits: \$1,000,000 per Occurrence; \$2,000,000 General Aggregate; \$2,000,000 Products/Completed Operations Aggregate. The required limits may be satisfied by providing a combination of General Liability Insurance and Commercial Excess or Commercial Umbrella Liability Insurance. If Contractor maintains higher limits than the specified minimum limits, County requires and shall be entitled to coverage for the higher limits maintained by Contractor.
- c. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$100,000, that deductible or self-insured retention must be approved in advance by County. Contractor is responsible for any deductible or self-insured retention and shall fund it upon County's written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving the County.

- d. The County of Sonoma, its Officers, Agents, and Employees shall be included as additional insureds for liability arising out of operations by or on behalf of the Contractor in the performance of this Agreement by endorsement or under policy language providing automatic coverage to any person or organization required by written contract to be an additional insured.
- e. The insurance provided to the additional insureds shall apply on a primary and non-contributory basis with respect to any insurance or self-insurance program maintained by the County.
- f. The policy definition of “insured contract” shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard (broad form contractual liability coverage including the “f” definition of insured contract in ISO form CG 00 01, or equivalent).
- g. The policy shall cover inter-insured suits between the additional insureds and Contractor and include a “separation of insureds” or “severability” clause which treats each insured separately.
- h. Required Evidence of Insurance:
 - Certificate of Insurance evidencing coverage meeting the above requirements.

3. Automobile Liability Insurance

- a. Minimum Limit: \$1,000,000 combined single limit per accident. The required limits may be satisfied by providing a combination of Automobile Liability Insurance and Commercial Excess or Commercial Umbrella Liability Insurance.
- b. Insurance shall cover all owned autos. If Contractor currently owns no autos, Contractor agrees to obtain such insurance should any autos be acquired during the term of this Agreement or any extensions of the term.
- c. Insurance shall cover hired and non-owned autos.
- d. Required Evidence of Insurance:
 - Certificate of Insurance; or
 - Copy of Auto Policy Declarations Page

4. Professional Liability/Errors and Omissions Insurance

- a. Minimum Limit: \$1,000,000 per claim or per occurrence. Coverage shall apply to liability arising out of the Contractor’s professional acts, errors, or omissions in the performance of services under this Agreement
- b. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$100,000, that deductible or self-insured retention must be approved in advance by County.
- c. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work.
- d. Coverage applicable to the work performed under this Agreement shall be continued for two (2) years after completion of the work. Such continuation coverage may be provided by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this Agreement.
- e. Required Evidence of Insurance:
 - Certificate of Insurance specifying the limits and the claims-made retroactive date.

5. Standards for Insurance Companies

Insurers, other than the California State Compensation Insurance Fund, shall have an A.M. Best's rating of at least A:VII.

6. Documentation

- a. The Certificate of Insurance must include a reference sufficient to identify the Contractor's insurance coverage applicable to its work for the County (e.g., Contract number, project name, or program).
- b. All required Evidence of Insurance shall be submitted prior to the execution of this Agreement. Contractor agrees to maintain current Evidence of Insurance on file with County for the entire term of this Agreement and any additional periods if specified in Sections 1 – 4 above.
- c. The name and address for Additional Insured endorsements and Certificates of Insurance is:
The county of Sonoma, Officers, Agents, and Employees
Attn: Sonoma County Public Infrastructure
Tammy Curtis
400 Aviation Blvd., Suite 100,
Santa Rosa, CA 95403.
- d. Required Evidence of Insurance shall be submitted upon renewal, replacement, or extension of any required policy, and in no event later than the effective date of such renewal, replacement, or extension.
- e. Contractor shall provide immediate written notice if: (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; or (3) the deductible or self-insured retention is increased.
- f. Upon written request, certified copies of required insurance policies must be provided within thirty (30) days.

7. Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

8. Material Breach

If Contractor fails to maintain insurance which is required pursuant to this Agreement, such failure shall be deemed a material breach of this Agreement. County, at its sole option, may terminate this Agreement and obtain damages from Contractor resulting from said breach. Alternatively, County may purchase the required insurance, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance. These remedies shall be in addition to any other remedies available to County.