



**SONOMA COUNTY  
BOARD OF SUPERVISORS  
MEETING MINUTES - DRAFT**

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

Susan Gorin, First District  
David Rabbitt, Second District  
Chris Coursey, Third District  
James Gore, Fourth District  
Lynda Hopkins, Fifth District

Sheryl Bratton, County Administrator  
Robert Pittman, County Counsel

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**Tuesday, December 6, 2022**

**8:30 AM**

**Virtual/ Board of Supervisors Chambers  
575 Administration Drive 102A  
Santa Rosa, CA 95403**

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**8:30 A.M. CALL TO ORDER**

8:32 A.M. The Board meeting was called to order.

**Present:** Susan Gorin, David Rabbitt, Chris Coursey, Lynda Hopkins, and James Gore

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, County Counsel

**PLEDGE OF ALLEGIANCE**

**I. APPROVAL OF THE AGENDA**

(Items may be added or withdrawn from the agenda consistent with State law)

8:33 A.M.

Items 9A and 9B Added to Closed Session Calendar by Addendum  
Item 10 Title and Recommended Action Amended by Addendum  
Item 19A Added to Consent Calendar by Addendum  
Items 19 and 21 Moved from Consent Calendar to Regular Calendar  
Item 38 Continued to December 13, 2022

Board Action: Approved as amended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

**II. CLOSED SESSION CALENDAR****III. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

8:34 A.M. Public Comment on Closed Session Items Opened

Speakers:

Peter  
Robert  
Callum

8:41 A.M. Public Comment on Closed Session Items Closed

1. The Board of Supervisors will consider the following in closed session: Public Employee Appointment - County Administrator (Government Code Section §54957 (b)(1)). [2022-1355](#)  
No reportable action was taken-the Board gave direction to the County's Labor Negotiators.
2. The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation - Public Defender. (Government Code Section 54957(b)(1)). [2022-1356](#)  
No reportable action was taken-the Board gave direction to Staff.
3. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). 1 Case. Alleged material breach of emergency medical services in Exclusive Operational Area No. 1 (American Medical Response West dba Sonoma Life Support). [2022-1366](#)  
Item 3 was Withdrawn prior to the meeting and was not discussed by the Board.
4. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). 1 case. Alleged material breach of emergency medical services in Exclusive Operational Area No. 1 (American Medical Response West dba Sonoma Life Support). [2022-1367](#)  
Item 4 was also Withdrawn prior to the meeting and was not discussed by the Board.
5. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Vania Jael Hernandez Perez, Plaintiff vs. John David Brencic, Penske Logistics, LLC., County of Sonoma, and Does 1 through 30, inclusive, Defendants. Sonoma County Superior Court Case No. SCV 268160(Government Code Section 54956.9(d)(1).) [2022-1302](#)  
No reportable action was taken-the Board gave direction to Legal Counsel and Staff.

6. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation: Christopher Herman v. County of Sonoma; Workers Compensation Appeals Board Nos. ADJ16182605 and ADJ14954054(Government Code Section 54956.9(d)(1).) [2022-1328](#)

By a vote of 5 to 0, the Board gave approval for the settlement of Christopher Herman's workers' compensation claims by way of Compromise and Release Agreement in the amount of \$150,000, less advances. The Board further gave direction to the Risk Manager to execute all documents necessary to effectuate the settlement.

7. Conference with Legal Counsel - Existing Litigation -California Coastkeeper v. County of Sonoma; Sonoma County Superior Court Case No. SCV268718 (Government Code Section 54956.9(d)(1)) [2022-1349](#)

By a vote of 5 to 0, the Board approved a settlement agreement to fully resolve the litigation, including the following terms:

- 1) County will pay plaintiff's attorneys' fees, expert fees, and costs in the amount of \$325,000.
- 2) Coastkeeper may participate in the public process, including by seeking judicial review, for development and adoption of amendments to the county's well-permitting ordinance to ensure compliance with the public trust doctrine.

Coastkeeper shall dismiss the action, in its entirety, with prejudice, within five (5) days of receipt of the settlement payment.

8. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation: John Veguilla vs. County of Sonoma- Workers Compensation Appeals Board No - ADJ9362213 (Government Code Section 54956.9(d)(1).) [2022-1344](#)

By a vote of 5 to 0, the Board gave approval for the settlement of John Veguilla's workers' compensation claims by way of Compromise and Release Agreement in the amount of \$146,958.00, less agreed upon credits. The Board further gave direction to the Risk Manager to execute all documents necessary to effectuate the settlement.

9. The Board of Supervisors of the County of Sonoma will consider the following in closed session: Conference with Legal Counsel - Potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). 1 Potential Case, ASTM v. Public.Resource.Org, No. 22-7063 (D.C. Cir.) [2022-1359](#)

By a vote of 5 to 0, the Board of Supervisors provided direction to its Legal Counsel and authorized County Counsel to participate on behalf of the County in the amicus briefing in *ASTM v. Public Resources Org.*

**ITEM #9A AND #9B ADDED TO THE CLOSED SESSION CALENDAR BY ADDENDUM**

- 9A. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). 1 Case. 1700 Barlow Lane, Sebastopol, California. Letter attached. [2022-1416](#)

**Attachments:** [220922 PES ltr to County Counsel.pdf](#)

No reportable action was taken-the Board gave direction to Legal Counsel and Staff.

- 9B. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). 1 case. 1700 Barlow Lane, Sebastopol, California. [2022-1417](#)

No reportable action was taken-the Board gave direction to Legal Counsel and Staff.

**IV. 9:45 A.M. RECONVENE FROM CLOSED SESSION**

9:50 A.M. The Board reconvened.

**V. REPORT ON CLOSED SESSION NOVEMBER 14, 2022**

Report out deferred to December 13, 2022.

**VI. REPORT ON CLOSED SESSION DECEMBER 6, 2022.**

Report out deferred to December 13, 2022.

## VII.

CONSENT CALENDAR

10. Approve the Minutes of the meetings October 4, 5, 19, and 26, November 2, 16, 19, and 29, December 7, and 14, 2021. Approve the Minutes of the Sonoma Valley County Sanitation District meetings October 4, 5, 19, and 26, November 16, 19, and 29, December 7, and 14, 2021. [2022-1270](#)

Approve the Minutes of the meetings October 4, 5, 19, and 26, November 2, 16, 19, and 29, December 7, and 14, 2021. Approve the Minutes of the Sonoma Valley County Sanitation District meetings October 4, 5, 19, and 26, November 16, 19, and 29, December 7, and 14, 2021.

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [REVISED Summary Report Summary Report](#)  
[10.04.21 Sonoma County Board of Supervisors Special Closed Session Meeting Minutes.pdf](#)  
[10.05.21 Sonoma County Board of Supervisors Meeting Minutes.pdf](#)  
[10.19.21 Sonoma County Board of Supervisors Meeting Minutes.pdf](#)  
[10.26.21 Sonoma County Board of Supervisors Meeting Minutes.pdf](#)  
[11.02.21 Sonoma County Board of Supervisors Meeting Minutes.pdf](#)  
[11.16.21 Sonoma County Board of Supervisors Meeting Minutes.pdf](#)  
[11.19.21 Sonoma County Board of Supervisors Special Closed Session Meeting Minutes.pdf](#)  
[11.29.21 Sonoma County Board of Supervisors Special Meeting Minutes.pdf](#)  
[12.07.21 Sonoma County Board of Supervisors Meeting Minutes.pdf](#)  
[12.14.21 Sonoma County Board of Supervisors Meeting Minutes.pdf](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

11. Authority to Invest and Reinvest Funds, Approval of the Statement of Investment Policy, and Annual Auditor-Controller -Treasurer-Tax Collector Informational Treasury Report [2022-1202](#)

- A) Approval of the Concurrent Resolution of the Board of Supervisors of the County of Sonoma and all Districts governed ex-officio by the Board of Supervisors renewing authorization for the County Treasurer to assume full responsibility for all transactions and expenditures related to the investment and reinvestment of Funds on deposit in the County Treasury for calendar year 2023.
- B) Approval of the County of Sonoma Statement of Investment Policy with no changes.

**Department or Agency Name(s):** Auditor-Controller-Treasurer-Tax Collector

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Statement of Investment Policy](#)

Board Action: Approved as recommended by Resolution 22-0490.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

12. Disbursement of Fiscal Year 22-23 Second District Community Investment Fund Grant Awards [2022-1262](#)

Approve Community Investment Fund grant awards and Authorize the County Administrator, or designee, to execute an agreement with the following entities for a Community Investment Fund Grant for FY 22-23: 10,000 Degrees, \$1,000; Agricultural Community Events Farmers Markets, \$2,000; Boys & Girls Clubs of Sonoma-Marin, \$2,500; Center for Volunteer & Nonprofit Leadership, \$500; Children's Museum of Sonoma County, \$3,000; The Cotati Accordion Festival, \$5,000; Cotati Chamber of Commerce, \$2,000; Food for Thought, \$1,000; Kid Scoop News, \$500; North Coast Builders Exchange, \$1,000; PEP Housing (dba Petaluma Ecumenical Properties), \$1,000; Penngrove Social Firemen, \$4,000; Sonoma Family Meals, \$4,000; YWCA Sonoma County, \$500. (Second District)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

13. Disbursement of Fiscal Year 22-23 Third District Community Investment Fund Grant Awards [2022-1307](#)
- Approve Community Investment Fund grant awards and authorize the County Administrator, or designee, to execute an agreement with the following entities for a Community Investment Fund Grant for FY 22-23: DeMeo Teen Club, Inc. (dba Chop's Teen Club), \$2,500; California Indian Museum and Cultural Center, \$1,000; Listening for a Change, \$2,000; 10,000 Degrees, \$2,000; Petaluma Ecumenical Properties (dba PEP Housing), \$1,000; North Coast Builders Exchange, \$750; Sonoma Family Meal, \$2,000; Kid Scoop News, \$500; Redwood Trails Alliance, \$1,500; Rural California Broadcasting Corporation (KRCB), \$500; Food For Thought, \$3,000; YWCA Sonoma County, \$1,500; Roseland Community Building Initiative, \$3,500; Face to Face, \$2,000; Children's Museum of Sonoma County, \$2,000; Center for Volunteer & Nonprofit Leadership, \$1,000; and Boys & Girls Clubs of Sonoma-Marin, \$2,000; Santa Rosa Symphony, \$1,500; Sonoma County Women in Law, \$2,000; Sonoma County Safe and Sober Project Graduation Analy High School/Analy & Laguna High School Project Graduation, \$750; Santa Rosa Urban Arts Partnership, \$2,500; North Bay Science Discovery Day 2023, \$750; Moorland Neighborhood Residents, \$2,000. (Third District)
- Department or Agency Name(s):** Board of Supervisors
- Attachments:** [Summary Report](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore
14. Fee Waiver [2022-1358](#)
- Approve request for Kiwanis Club of Cloverdale Foundation, a fee waiver in the amount of \$1691.73. (Fourth District)
- Department or Agency Name(s):** Board of Supervisors
- Attachments:** [Summary Report](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore
15. Disbursement of Fiscal Year 22-23 Fifth District Community Investment Fund Grant Award [2022-1268](#)
- Approve Community Investment Fund grant award and Authorize the County Administrator, or designee, to execute an agreement with the following entity for a Community Investment Fund Grant for FY 22-23: Russian River Alliance, \$5,000; Sebastopol Chamber of Commerce & Visitor Center, \$5,000. (Fifth District)
- Department or Agency Name(s):** Board of Supervisors
- Attachments:** [Summary Report](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

16. Professional Services Agreement for Property Management Services with Eugene Burger Management Services [2022-1076](#)
- A) Authorize the Sonoma County Community Development Commission Interim Executive Director, or designee, to execute a Professional Services Agreement for property management services with Eugene Burger Management Company for a management fee of \$136,800 per year plus additional unit lease-up fees in the event of any unit turn-over. Proposed term of three years with options for up to two (2) one-year extensions.
  - B) Authorize the Sonoma County Community Development Commission Executive Director, or designee to execute amendments to the Agreement to add and delete properties in the scope of work as they may be acquired, leased, or disposed of by the Community Development Commission, and to make corresponding adjustments to the management fee schedule, up to a total Agreement not-to-exceed amount of \$200,000 per year, inclusive of any unit lease-up fees paid.

**Department or Agency Name(s):** Community Development Commission

**Attachments:** [Summary Report](#)  
[Attachment 1 - Properties Under Management Agreement, Details and Proposed Fees](#)  
[Attachment 2 - RFP Property Management July 2022](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

17. AB 1600 Development Fees Annual Reports for FY 2021-22 [2022-1293](#)
- A) Receive, accept, and review the information contained in the AB 1600 Development Fees Annual Reports for FY 2021-2022 for the Regional Parks Department, the Sonoma County Public Infrastructure Department, the Sonoma Valley Fire District and the Sonoma County Fire District
  - B) Adopt a Resolution approving and making findings related to said Annual Reports.

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)  
[Attachment 1: Resolution.pdf](#)  
[Attachment 2: AB 1600 Development Fees Annual Report](#)  
[Attachment 3: Resolution Sonoma Valley Fire District](#)  
[Attachment 4: Resolution Sonoma County Fire District](#)

Board Action: Approved as recommended by Resolution 22-0491.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore



## 18. FY 22-23 Tourism Impact Fund Grant Awards

[2022-1336](#)

- A) Authorize the County Administrator, or designee, to execute agreements with the following grantees Redwood Trails Alliance, \$20,000; Transportation and Public Works, \$5,000; RA Marketing, \$3,000; and Kenwood Fire Protection District, \$5,300;
- B) Authorize the County Administrator, or designee, to amend these agreements to lengthen the time schedules and make minor modifications to the allowed uses that do not increase the amount awarded under the agreement.

(First District)

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

## 19. 2022 Living Wage rate increase

[2022-1226](#)

- A) Adopt a resolution to increase the living wage hourly rate by 2.74%, for the required living wage rate to now be \$17.25 per hour.
- B) Direct staff to consider further actions to increase the rate in relation to Board approval of revisions to the living wage ordinance.
- C) Delegate authority to all department heads, the Purchasing Agent, and the County Administrator, to execute amendments and other contract instruments, in form approved by County Counsel, if needed, to effect the wage increase as to existing covered transactions and contracts, including to the extent any increased contract not to exceed amounts or payments for services exceed existing delegations or Board-approved amounts.
- D) Authorize Human Resources staff to offer to meet and confer with affected labor organizations, if necessary, based on the adjusted living wage rate, to implement any needed job classification salary adjustments to be consistent with the adjusted living wage rate.

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)  
[Resolution](#)

Item 19 Moved to Regular Calendar.

10:18 A.M.

Presenters:

Yvonne Shu, County Administrator's Office, Administrative Analyst

10:21 A.M. Public Comment Opened

Speakers:

Emily

Jack

Maddy

10:27 A.M. Public Comment Closed

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

**Board Action:** Moved by Supervisor Hopkins, Seconded by Supervisor Coursey; Approved as recommended by Resolution 22-0492.

**ITEM #19A ADDED TO THE CONSENT CALENDAR BY ADDENDUM**

- 19A. Continue to Authorize Teleconferencing to Ensure Safe Public Participation in Local Government Meetings [2022-1415](#)

Continue to authorize teleconference meetings of the Board of Supervisors of the County of Sonoma, Board of Directors of the Agricultural Preservation and Open Space District, Board of Directors of the Sonoma County Water Agency, Board of Commissioners of the Community Development Commission, and all other public entities for which the Board of Supervisors Acts as Board of Directors or Commissioners, the Sonoma Valley County Sanitation District (collectively referred to as “Board of Supervisors”), and on behalf of commissions and committees created by the Board of Supervisors pursuant to Government Code section 54952(b) authorizing teleconference meetings in compliance with AB 361 and Resolution 21-0399 to continue to allow members of the public to safely participate in local government meetings.

**Department or Agency Name(s):** Health Services and County Counsel

**Attachments:** [Summary Report](#)  
[Attachment 1 - Recommendations for Safely Holding Public Meetings.pdf](#)  
[Attachment 2- Brown Act Teleconferencing Resolution.pdf](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

20. California Public Utilities Commission Local Agency Technical Assistance Grant and Broadband Update [2022-0797](#)

- A) Adopt a resolution delegating authority to the County Administrator and the Director of the Economic Development Department, and designees, to negotiate and execute grant agreement(s), and any amendments, Consent Forms, and related grant documents necessary for obtaining funding, from the California Public Utilities Commission (CPUC) under the local agency technical assistance (LATA) broadband funding program, in form approved by County Counsel.
- B) Adopt a resolution authorizing a budgetary adjustment of \$499,554 to the Economic Development Department 2022-2023 Final Budget (4/5th Vote Required).
- C) Delegate authority to the Director of the Economic Development Department to negotiate and execute a Memorandum of Understanding between the County of Sonoma and Golden State Connect Authority, in consultation with County Counsel for the purpose of engaging network design services in fulfillment of the Local Agency Technical Assistance funding and related broadband efforts.

(4/5th Vote Required)

**Department or Agency Name(s):** Economic Development Board

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Budget Resolution](#)  
[Award Letter](#)  
[GSCA JPA Reso 21-0409.pdf](#)  
[GSCA Single Source-Waiver.pdf](#)

Board Action: Approved as recommended by Resolutions 22-0493 and 22-0494.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

21. Fire Memorial Work Plan [2022-0972](#)

- A) Approve Work Plan for a fire memorial to those whose lives were lost in the 2017 wildfires.
- B) Authorize Creative Sonoma staff to establish a Memorial Task Force

**Department or Agency Name(s):** Economic Development Board

**Attachments:** [Summary Report](#)  
[Budget Request](#)  
[Fire Memorial Work Plan](#)

Item 21 Moved to Regular Calendar.

10:34 A.M.

Presenters:

Kristen Madson, Creative Sonoma, Director

11:02 A.M. Public Comment Opened

Speakers:

None

11:03 A.M. Public Comment Closed

Board approved the \$250,000 option with the potential for staff to return to request additional contingencies during the mid-year combined budget adjustments.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

Board Action: Approved as recommended.

22. Department of Homeland Security Authorized Agent Signature Authority [2022-1257](#)

Adopt a Resolution authorizing the County Administrator, the Director of Emergency Management, and the Deputy Director of Emergency Management to execute for, and on behalf of, the County of Sonoma any actions necessary for the purpose of obtaining state and federal financial assistance provided by and/or sub-granted through the State of California and/or the federal Department of Homeland Security.

**Department or Agency Name(s):** Emergency Management

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Signatory List](#)

Board Action: Approved as recommended by Resolution 22-0495.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

23. Whole Person Care Staffing Allocation [2022-0402](#)

- A) Adopt a personnel resolution amending the Department of Health Services allocation list to add a 0.7 full-time equivalent Behavioral Health Clinician allocation to support the Whole Person Care team, effective December 6, 2022.
- B) Adopt a resolution authorizing budgetary adjustments to the fiscal year 2022-2023 adopted budget, appropriating \$81,629 to reflect revenue and expenditures associated with the requested position allocation. (4/5th vote required)  
(4/5th Vote Required)

**Department or Agency Name(s):** Health Services

**Attachments:** [Summary Report](#)  
[Attachment 1 - Personnel Resolution](#)  
[Attachment 2 - Budget Resolution](#)

Board Action: Approved as recommended by Resolutions 22-0496 and 22-0497.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

24. Legal Services Agreement [2022-0701](#)

Authorize Sonoma County Counsel to execute a legal services agreement with the law firm of Foley & Lardner LLP for outside counsel assistance regarding health care compliance and privacy for the period October 25, 2022 through June 30, 2025 in an amount not-to-exceed \$70,000 per year and a total not-to-exceed amount of \$210,000; and to make non-substantive changes to the agreement prior to execution.

**Department or Agency Name(s):** County Counsel and Health Services

**Attachments:** [Summary Report](#)  
[Attachment 1 - Legal Services Agreement](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

25. Community Health Workers for COVID-19 Response and Resilient Communities Grant [2022-0751](#)
- A) Authorize the Director of Health Services, or designee, to execute an agreement with the San Francisco Community College District dba City College of San Francisco for community health worker training services related to the Community Health Workers for COVID Response and Resilient Communities grant in an amount not-to-exceed \$733,447 through August 30, 2024, including \$389,586 in fiscal year 2022-2023.
  - B) Authorize the Director of Health Services, or designee, to execute agreements for community health worker training and deployment services to fulfill the Community Health Workers for COVID Response and Resilient Communities grant program requirements, competitively procured during fiscal year 2022-2023, in a total amount not-to-exceed \$1,663,479 through August 30, 2024.
  - C) Authorize the Director of Health Services, or designee, to execute the first amendment to an agreement with the Petaluma Health Care District for the continuation of Community Health Worker deployment and engagement services, increasing the amount by \$21,971, resulting in a new, not-to-exceed amount of \$133,971 for the period August 31, 2021 through December 31, 2022.
  - D) Adopt a resolution authorizing budgetary adjustments to the Department of Health Services fiscal year 2022-2023 adopted budget to increase Centers for Disease Control and Prevention grant revenues and expenditures in support of year-two Community Health Workers for COVID-19 Response and Resilient Communities grant activities in the amount of \$2,132,125.  
(4/5th vote required)  
(4/5th Vote Required)

**Department or Agency Name(s):** Health Services

**Attachments:** [Summary Report](#)  
[Attachment 1 - City College of San Francisco Agreement](#)  
[Attachment 2 - Petaluma Health Care District Amendment](#)  
[Attachment 3 - Budget Resolution](#)  
[Attachment 4 - CHW Grant Funding Summary](#)

Board Action: Approved as recommended by Resolution 22-0498.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

26. American Rescue Plan Act Community Resilience Program Update and Program Administration Capacity Improvements [2022-1075](#)
- A) Receive the American Rescue Plan Act (ARPA) Community Resilience Program Status Update
  - B) Consider Community Resilience Program Administration Capacity Improvements:
    - i. Adopt a Resolution adding 3.0 Time-Limited Full-Time Equivalent (FTE) positions (ending June 30, 2025) to the Human Services Department; and extend the time-limited term for existing ARPA funded positions from an end date of 12/31/2024 to 6/30/2025 (Human Services and Office of Equity).
    - ii. Adopt a Budget Resolution adjusting the FY2022-23 Adopted Budget by \$680,673 to will implement the Community Resilience Program (4/5th Vote Required).
    - iii. Authorize the Director of the Human Service Department, or designee, to execute a contract for up to \$800,000 and give authority to execute amendments not to exceed 10% of the total contract amount or non-substantive changes in contract terms, approve by County Counsel, with Witt O'Brien's, LLC for Federal Compliance Audit Monitoring and CBO training services.

**Department or Agency Name(s):** Human Services, Office of Equity and County Administrator

**Attachments:** [Summary Report](#)  
[Attachment A - List of contractors, subcontractors and program description](#)  
[Attachment B - Detailed Budget](#)  
[Attachment C - Budget Resolution](#)  
[Attachment D - Position Resolution](#)  
[Attachment E - Federal Compliance Monitoring Agreement](#)  
[REVISED Attachment E: Federal Compliance Monitoring Agreement](#)  
[Attachment F: Federal Compliance Monitoring Proposal](#)  
[Attachment G - Summary of Support Services](#)  
[Attachment H - Staffing Summary](#)

Board Action: Approved as recommended by Resolutions 22-0499 and 22-0500.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

27. AGP19-0001; Rescind and Replace Land Conservation Contract for Kenwood-BPSC Hunt Club LLC [2022-1185](#)

Adopt a Resolution to mutually to rescind an existing Non-Prime (Type II) Land Conservation Act Contract and replace it with a Non-Prime (Type II) Land Conservation Act Contract and authorize the Chair of the Board to execute Certificate of Rescission and the New Land Conservation Act Contract and Land Conservation Plan, for affecting the Agricultural Land Located at 6600 Noble Road; APN's 068-220-001, -002, -003, -004, -005, -006, -007, -008, -009, -010, -011, -012, -013, -014. (First District)

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report](#)

[Att 1 AGP19-0001 Board of Supervisors Resolution.pdf](#)

[Att 2 AGP19-0001 Proposal Statement.pdf](#)

[Att 3 AGP19-0001 Land Conservation Site Plan Map.pdf](#)

[Att 4 AGP19-0001 Assessor's Map.pdf](#)

[Att 5 AGP19-0001 Board of Supervisors Approval Resolution \(LLA15-0037 PLP15-0060\).pdf](#)

Board Action: Approved as recommended by Resolution 22-0501.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

28. File No. AGP19-0014 Bell Sonoma LLC Replacement Contract [2022-1299](#)

Adopt a Resolution to mutually rescind and replace a Non-prime (Type II) Land Conservation Act contract with a Prime (Type I) Land Conservation contract for agricultural land on a 30-acre property located at 6981 Trenton Healdsburg Road, Forestville; APN 066-280-004. (Fifth District)

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report](#)

[Att 1 Board of Supervisors Resolution.pdf](#)

[Att 2 Proposal Statement Prepared by Applicant.pdf](#)

[Att 3 Site Plan.pdf](#)

[Att 4 Assessor's Parcel Map.pdf](#)

Board Action: Approved as recommended by Resolution 22-0502.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore



29. Lease Amendment for the Sonoma County Archives Storage at 3555 Westwind Boulevard, Santa Rosa [2022-1119](#)

Authorize the Clerk of the Board to publish notice declaring the intent of the Board of Supervisors to execute a First Amendment to Lease with Sonoma County Farm Bureau, as Landlord, for 5,269 square foot of air-conditioned warehouse space at 3555 Westwind Boulevard, Santa Rosa, occupied by the Sonoma County Archives, that will extend the existing lease term five (5) additional years, commencing August 1, 2023 and expiring July 31, 2028, at an estimated monthly occupancy cost of \$8,799.23 (\$1.67 per square foot per month), consisting of an initial monthly rent of \$6,059.35, (\$1.15 per square foot per month) plus an estimated charge for the premises' pro-rata share of building taxes, insurance and maintenance expenses ("NNN expenses") of \$1,317.25 per month (\$.25 per square foot per month) plus utilities and janitorial expenses estimated at \$1,422.63 per month (\$.27 per square foot per month), with the lease extension to provide long term, secure storage for Sonoma County Archives while giving the County the right to terminate the lease with 180 days' notice for non-appropriation of funds. The Board allocated \$140,000 during the FY 21/22 budget hearings to cover the rent cost for the initial two-year lease term that expires July 31, 2023.

**Department or Agency Name(s):** Public Infrastructure and County Administrator

**Attachments:** [Summary Report](#)  
[1-Lease Amendment.pdf](#)  
[2-Notice of Intent.pdf](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

30. Lease Amendment for the Human Services Department at 2227 Capricorn Way, Santa Rosa [2022-1222](#)

Authorize the Director of Sonoma County Public Infrastructure to execute a Second Amendment to Lease with SR LAKES WATERFALL DE LLC, and REDBIRD SR LAKES WATERFALL DE LLC (successor-in-interest to SR OFFICE PROPERTIES LLC), as Landlord, for 49,739 square foot of office space at 2227 Capricorn Way, Santa Rosa, occupied by the Human Services Department, that will extend the existing lease term five (5) additional years, commencing on or about July 1, 2023, at an initial monthly rent of Eighty Four Thousand Five Hundred Fifty Six and 30/100 Dollars (\$84,556.30), (\$1.70/sf/month), subject to 3% annual rent increases, plus utilities.

**Department or Agency Name(s):** Public Infrastructure and Human Services

**Attachments:** [Summary Report](#)  
[Lease Amendment.pdf](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

31. Lease Amendment for Human Services Department at 3725 Westwind Boulevard, Santa Rosa [2022-1223](#)
- A) Authorize the Director of Sonoma County Public Infrastructure to execute a Second Amendment to Lease with 3725 WESTWIND SR LLC as Landlord, at 3725 Westwind Boulevard, Santa Rosa, to add an additional 5,856 rentable square feet of office and breakroom space ("Suite 230") to the County's existing Lease in the building, for additional monthly rent of \$11,419.20 plus utilities, with the Lease term ending on May 31, 2027.
- B) Adopt a budget resolution approving adjustments to the FY22/23 Human Services Department Budget in the amount of \$315,857. (4/5th Vote Required)  
(4/5th Vote Required)

**Department or Agency Name(s):** Public Infrastructure and Human Services

**Attachments:** [Summary Report](#)  
[1-2nd Amendment to Lease.pdf](#)  
[2-Budget Resolution.pdf](#)

Board Action: Approved as recommended by Resolution 22-0503.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

32. Third Lease Amendment for Department of Health Services at 1450 Guerneville Road, Santa Rosa [2022-1227](#)

Authorize the Board Clerk to publish notice declaring the intent of the Board of Supervisors to execute a Lease Amendment with Codding Enterprises LP, as Landlord, for 8,035 square feet of office space at 1450 Guerneville Road, Santa Rosa, for the Department of Health Services' Woman, Infants & Children (WIC) Program, extending the existing lease term one (1) additional year, to expire November 30, 2024, with a monthly rent of \$13,257.75 (\$1.65/sf/month).

**Department or Agency Name(s):** Public Infrastructure and Health Services

**Attachments:** [Summary Report](#)  
[1-Third Amendment to Lease.pdf](#)  
[2-Notice of Intent.pdf](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

33. Lease for Department of Emergency Management at SMART's Cloverdale Maintenance Facility [2022-1228](#)

Authorize the Clerk of the Board to publish notice declaring the intent of the Board of Supervisors to execute a Lease with Sonoma Marin Area Rapid Transit ("SMART"), as Landlord, for a portion of SMART's Cloverdale Maintenance Building and Yard, consisting of a warehouse building and fenced lot, at 425 Asti Road in Cloverdale, for the Department of Emergency Management for use as a Community Emergency Resilience Center (CERC) for a term of 10 years, with an initial monthly rent of \$843.50 (\$.50/sf/month), subject to 3% annual increase, plus utilities, maintenance, and capital expenses.

**Department or Agency Name(s):** Public Infrastructure and Emergency Management

**Attachments:** [Summary Report](#)  
[1-Lease.pdf](#)  
[2-Notice of Intent.pdf](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

34. Lease Amendment for Department of Health Services at 2227 Capricorn Way, Santa Rosa [2022-1225](#)

- A) Authorize Clerk of the Board to publish a notice, declaring the Board's intent to enter into the proposed lease amendment with SR Lakes Waterfall DE, LLC and Redbird SR Lakes Waterfall DE, LLC (the Landlord), to increase the leased premises at 2227 Capricorn Way, Santa Rosa for the Department of Health Services Behavioral Health Services.
- B) Adopt a Resolution authorizing a \$137,451 budgetary adjustment to the Department of Health Services FY 2022-2023 Adopted Budget. (4/5th Vote Required)  
(4/5th Vote Required)

**Department or Agency Name(s):** Public Infrastructure and Health Services

**Attachments:** [Summary Report](#)  
[1-Resolution.pdf](#)  
[2-Site Plan.pdf](#)  
[3-NOI.pdf](#)  
[4-Amendment.pdf](#)

Board Action: Approved as recommended by Resolution 22-0504.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

35. Sonoma County Local Road Safety Plan 2020 [2022-1237](#)

Adopt a Resolution adopting the Sonoma County Local Road Safety Plan 2020.

**Department or Agency Name(s):** Public Infrastructure

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Sonoma County Local Road Safety Plan](#)

Board Action: Approved as recommended by Resolution 22-0505.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

36. Sonoma County Vision Zero Action Plan [2022-1238](#)

Adopt a resolution adopting the Sonoma County Vision Zero Action Plan.

**Department or Agency Name(s):** Public Infrastructure

**Attachments:** [Summary Report](#)  
[Resolution](#)

Board Action: Approved as recommended by Resolution 22-0506.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

37. Supplemental Professional Services Master Agreements - Charles M. Schulz - Sonoma County Airport [2022-1230](#)

- A) Approve and authorize the Chair to execute the following Master Agreements and supporting Task Orders for the Charles M. Schulz - Sonoma County Airport with terms ending December 5, 2027:
- i. Master Agreement with BKF Engineers for survey and mapping and associated task orders for a total not to exceed \$335,000.
  - ii. Master Agreement with C&S Companies for Construction Management Services with associated task orders for a total of \$614,808.
  - iii. Master Agreement with EBA Engineering for Environmental Services for Hazardous Materials Remediation and associated task orders for a total not to exceed \$131,168.
  - iv. Master Agreement with Guidepost Solutions for Security and associated task orders for a total not to exceed \$150,000.
  - v. Master Agreement with Mead & Hunt for Planning, Engineering and Architectural Services and associated task orders for a total not to exceed \$1,733,700.
  - vi. Master Agreement with Ninyo and Moore - Geotechnical Materials Testing and associated task order not to exceed \$60,000.
  - vii. Master Agreement with RS&H for Sustainability and Environmental Services and associated task orders with a total not to exceed \$452,944.
- B) Authorize the Director of Transportation and Public Works to execute up to four one-year extensions of each Master Agreement and approve amendments for specified scope of services up to a total not to exceed \$200,000 per fiscal year for each Master Agreement.
- C) Approve a budgetary adjustment resolution to the FY 2022-2023 Final Budget for the Public Infrastructure Department in the amount of \$801,112.

**Department or Agency Name(s):** Public Infrastructure

**Attachments:** [Summary Report](#)  
[BUDGETARY RESOLUTION](#)

Board Action: Approved as recommended by Resolution 22-0507.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

38. Annual Airport Update to the Board of Supervisors [2022-1229](#)
- Accept the 2022 Annual Activity Report from the Charles M. Schulz - Sonoma County Airport.
- Department or Agency Name(s):** Public Infrastructure
- Attachments:** [Summary Report](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore
39. Charles M. Schulz - Sonoma County Airport Food and Beverage Lease [2022-1247](#)
- A) Approve and authorize the Charles M. Schulz - Sonoma County Airport Manager to execute a pre-security restaurant and post-security wine/beer bar lease with SSP America.
- B) Approve the Charles M. Schulz - Sonoma County Airport Manager to amend the pre-security restaurant and post-security wine/beer lease with SSP America, as needed, during the term of the lease.
- (4/5 Vote Required)
- Department or Agency Name(s):** Public Infrastructure
- Attachments:** [Summary Report](#)  
[Agreement](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore
40. Delegation of Authority for Obtaining and Managing Grant Assistance Provided by the State of California's State Coastal Conservancy Forest Health and Wildfire Resilience Project. [2022-1308](#)
- A) Adopt a resolution authorizing the Director and/or Deputy Director of Sonoma County Regional Parks to, among other actions, take all necessary steps to obtain grant funding from the State of California's State Coastal Conservancy Wildfire Resilience Program in the amount of \$297,000, including entering into required funding agreements and related instruments in form approved by County Counsel,
- B) Authorize the Director and/or Deputy Director of Sonoma County Regional Parks to procure contracted services to complete the work contemplated by the grant and pursuant to its terms, in total amount not to exceed \$297,000, contingent upon County receipt of the subject grant funds and compliance with applicable procurement processes, and
- C) Adopt a resolution authorizing budgetary adjustments to the Fiscal Year 2022/2023 adopted budget to increase appropriations and expenditures in the amount of \$297,000 in support of the Monte Rio Redwoods Shaded Fuel Break Project.
- (4/5th Vote Required) (Fifth District).
- Department or Agency Name(s):** Regional Parks
- Attachments:** [Summary Report](#)  
[Grant Acceptance Resolution](#)  
[Budget Resolution](#)
- Board Action: Approved as recommended by Resolutions 22-0508 and 22-0509.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

41. Maxwell Farms Redevelopment Specified Grant [2022-1309](#)
- Adopt a resolution authorizing the Director of Regional Parks to apply for Specified Grant Funds from AB-179 Budget Act of 2022 in the amount of \$1 million for Maxwell Farms Regional Park and to execute all documents necessary to carry out and administer the grant. (First District)
- Department or Agency Name(s):** Regional Parks
- Attachments:** [Summary Report](#)  
[Resolution](#)
- Board Action: Approved as recommended by Resolution 22-0510.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore
42. License Agreement with Mark West Youth Club Little League, Inc. at Maddux Ranch Park [2022-1311](#)
- A) Approve the proposed Revocable License Agreement with Mark West Youth Club Little League, Inc. for the operation and maintenance of the Little League fields and parking lot at Maddux Ranch Park for the period of December 6, 2022, through December 5, 2032
- B) Authorize the Director of Regional Parks to extend the agreement for an additional two, 5 -year terms after the expiration of the current agreement, upon satisfactory performance by the Licensee.
- (Fourth District)
- Department or Agency Name(s):** Regional Parks
- Attachments:** [Summary Report](#)  
[Map](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore
43. Retirement Board Second Board Member Position [2022-1291](#)
- Adopt a Resolution ordering that no election be held and directing the County Clerk to cast a unanimous ballot for the only nominated candidate, Travis Balzarini, for the Retirement Board Second Board Member position (Active General Member), of the Sonoma County Employees' Retirement Association.
- Department or Agency Name(s):** Retirement
- Attachments:** [Summary Report](#)  
[Resolution](#)  
[WORD Resolution](#)
- Board Action: Approved as recommended by Resolution 22-0511.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

44. Boating Safety and Enforcement Equipment Grant - FY 2022/23 [2022-1232](#)
- A) Adopt a Resolution authorizing the Sheriff-Coroner to execute the California Department of Parks and Recreation, Division of Boating and Waterways, Boating Safety and Enforcement Equipment Grant Agreement (BSEE-22) and all related documents, for a grant award amount not to exceed \$88,388 and term ending March 31, 2024, to purchase equipment that will restore the Marine Unit's ability to provide boating safety, law enforcement services, and search and rescue activities on the County's waterways.
- B) Adopt a Resolution adjusting the Sheriff's Office FY 2022-2023 Adopted Budget, increasing expenditure appropriations and offsetting grant revenue from the California Department of Parks and Recreation, Division of Boating and Waterways in the amount of \$88,388. (4/5 vote) (4/5th Vote Required)

**Department or Agency Name(s):** Sheriff's Office

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Budget Resolution](#)

Board Action: Approved as recommended by Resolutions 22-0512 and 22-0513.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

45. Agreements for Forensic Toxicology Services [2022-1276](#)

Authorize the Sheriff-Coroner to execute agreements with NMS Labs and Axis Forensic Toxicology for the term of January 1, 2023 to December 31, 2025 for an annual amount not to exceed \$120,000 per vendor, per year, with the option to extend for two additional one-year terms.

**Department or Agency Name(s):** Sheriff's Office

**Attachments:** [Summary Report](#)  
[NMS Labs - Agreement](#)  
[Axis Forensic - Agreement](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

46. Amend the Sheriff's Department Allocation List [2022-1304](#)

Adopt a Resolution to amend the Sheriff's position allocation list to add one Senior Account Clerk, effective December 6, 2022. No additional funding is required.

**Department or Agency Name(s):** Sheriff's Office

**Attachments:** [Summary Report](#)  
[Resolution](#)

Board Action: Approved as recommended by Resolution 22-0514.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

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47. Federal Advocacy for Small Watershed Program, Conservation, and Watershed Health [2022-1116](#)

Authorize Sonoma County Water Agency's General Manager to execute the First Amended and Restated Agreement for Federal Advocacy Services Related to Small Watershed Program, Conservation, and Watershed Health with 9b Group, Inc., in a form approved by County Counsel. The amended agreement increases the amount by \$96,000 and extends the agreement term by two years for a new not-to-exceed agreement total of \$200,000 and end date of December 31, 2024.

**Department or Agency Name(s):** Sonoma County Water Agency

**Attachments:** [Summary Report](#)  
[Attachment](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore



## 48. Services for Groundwater Sustainability Agencies

[2022-1177](#)Agreements with Groundwater Sustainability Agencies

- A) Authorize Sonoma County Water Agency's General Manager to execute an agreement with the Petaluma Valley Groundwater Sustainability Agency, in a form approved by County Counsel, for outreach services from July 1, 2022, through June 30, 2023, in the not-to-exceed amount of \$34,000.
- B) Authorize Sonoma County Water Agency's General Manager to execute an agreement with the Santa Rosa Plain Groundwater Sustainability Agency, in a form approved by County Counsel, for outreach services from July 1, 2022, through June 30, 2023, in the not-to-exceed amount of \$34,000.
- C) Authorize Sonoma County Water Agency's General Manager to execute an agreement with the Sonoma Valley Groundwater Sustainability Agency, in a form approved by County Counsel, for outreach services from July 1, 2022, through June 30, 2023, in the not-to-exceed amount of \$34,000.
- D) Authorize Sonoma County Water Agency's General Manager to execute an agreement with the Petaluma Valley Groundwater Sustainability Agency, in a form approved by County Counsel, for technical services from July 1, 2022, through June 30, 2024, in the not-to-exceed amount of \$462,000.
- E) Authorize Sonoma County Water Agency's General Manager to execute an agreement with the Santa Rosa Plain Groundwater Sustainability Agency, in a form approved by County Counsel, for technical services from July 1, 2022, through June 30, 2024, in the not-to-exceed amount of \$841,500.
- F) Authorize Sonoma County Water Agency's General Manager to execute an agreement with the Sonoma Valley Groundwater Sustainability Agency, in a form approved by County Counsel, for technical services from July 1, 2022, through June 30, 2023, in the not-to-exceed amount of \$198,000.
- G) For the above agreements in which Sonoma County Water Agency is receiving funds for the work, authorize Sonoma County Water Agency's General Manager to amend the agreement to extend the term, make modifications to the scope of work, and increase amount paid to Sonoma County Water Agency.

Subconsultant Services Agreement

- H) Authorize Sonoma County Water Agency's General Manager to execute an agreement with Errol L. Montgomery & Associates, in a form approved by County Counsel, for modeling and technical services support for groundwater sustainability plan implementation from July 1, 2022, through June 30, 2024, in the not-to-exceed amount of \$200,000.
- I) Authorize Sonoma County Water Agency's General Manager to amend the agreement with Errol L. Montgomery & Associates to extend the term, make modifications to the scope of work, and increase costs provided amendments do not cumulatively increase the total cost to Sonoma County Water Agency beyond \$350,000.

**Department or Agency Name(s):** Sonoma County Water Agency

**Attachments:** [Summary Report](#)  
[Attachment](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

49. Annual Countywide Landscape Management Report FY 21/22 [2022-1236](#)

Accept the Countywide Annual Landscape Management Report FY 21/22

**Department or Agency Name(s):** Permit and Resource Management, Agricultural Preservation And Open Space District, Community Development Commission , Public Infrastructure, Regional Parks , Agricultural Commissioner and Sonoma County Water Agency

**Attachments:** [Summary Report](#)  
[21-22 Annual Vegetation Management Report](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

50. Emergency Work on Santa Rosa Plain Water Supply Resiliency Project in Response to Drought Conditions [2022-1239](#)

Receive Report and Make Findings that there is an ongoing need to Continue Emergency Work Without Competitive Bidding to Protect Health, Property and Essential Public Services in response to drought conditions.

(4/5th Vote Required)

**Department or Agency Name(s):** Sonoma County Water Agency

**Attachments:** [Summary Report](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

51. Summary Vacation of Unused Sewer Easement and Acceptance of New Easement for Low Barrier Navigation Center; 18820 Sonoma Hwy [2022-1244](#)
- A) Board of Directors Adopt a Resolution:
- i. Determining that vacating the sanitary sewer easement, located on Assessor's Parcel 056-611-082, will not have a significant adverse effect on the environment;
  - ii. Authorizing the summary vacation of a sewer easement that is not required for purposes of the Sonoma Valley County Sanitation District (District) and has not been used for the purpose for which it was dedicated or acquired for five consecutive years immediately preceding the proposed vacation; and
  - iii. Accepting an access easement from Homeless Action Sonoma to District and authorizing the General Manager to execute the easement agreement and the Certificate of Acceptance, in a form approved by County Counsel.
- (2/3rd Vote Required) (First District)

**Department or Agency Name(s):** Sonoma Valley County Sanitation District (Directors: Gorin, Gore, Ding) and Sonoma County Water Agency

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Draft of the Agreement](#)

Sonoma Valley County Sanitation District

Ayes: Gorin, Gore

Absent: Mayor Ding

Board Action: Approved as recommended by Resolution 22-0515.

## APPOINTMENTS/REAPPOINTMENTS

52. Approve the Appointment of Rocco Cunningham to the Fair and Exposition Board representing the Second District, serving a conterminous term beginning December 6, 2022. (Second District) [2022-1264](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

53. Approve the Appointment of Stacey Powers to the Fair and Exposition Board representing the Second District, serving a conterminous term beginning December 6, 2022. (Second District) [2022-1263](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

54. Approve the Re-Appointment of Jenifer Freebairn to the Sonoma County Regional Parks Foundation Board of Directors for a two-year term beginning December 1, 2022 and ending December 1, 2024. (Fifth District) [2022-1384](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

55. Approve the Appointment of Justin Lindenberg to the Parks Measure M Citizens Oversight Committee for a three-year term beginning December 6, 2022 and ending December 6 2025. (Fifth District) [2022-1189](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

56. Approve the Appointment of John Hadzess and Peter Vranich to a 2-year term and the Re-Appointment of William Robotka to an additional 2-year term on the Independent Citizens Pension Committee ending December 6, 2024. (Countywide) [2022-1271](#)

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

57. Approve the Appointment of Richard Franceschi to the at-large seat of the Spud Point Advisory Committee for a term that is at the pleasure of the Board. (Countywide) [2022-1252](#)

**Department or Agency Name(s):** Regional Parks and County Administrator

**Attachments:** [Summary Report](#)  
[Application of Richard Franceschi](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

9:53 A.M. Public Comment on Consent Calendar Opened

Speakers:

Duane DeWitt

Callum

Adina Flores

Tom

Jack Buckhorn

Shelby

10:05 A.M. Public Comment on Consent Calendar Closed

- VIII. REGULAR CALENDAR**
58. Auditor-Controller-Treasurer-Tax Collector (ACTTC) - Appointment of Retiree Extra-Help [2022-1166](#)
- Pursuant to Government Code §7522.56, approve the appointment of Dawn Krautner as a Supervising Accountant, Retiree Extra-Help, in order to fill a critically needed position within 180 days of her retirement, with an appointment date as early as December 7, 2022.
- Department or Agency Name(s):** Auditor-Controller-Treasurer-Tax Collector
- Attachments:** [Summary Report](#)
- 11:47 A.M.
- Presenters:
- Amanda Ruch, Auditor Controller Treasurer Tax Collector, Assistant Auditor Controller Treasurer Tax Collector
- 11:48 A.M. Public Comment Opened
- Speakers:
- None
- 11:49 A.M. Public Comment Closed
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

## 59. Appointment of County Surveyor

[2022-1127](#)

Adopt a resolution appointing Jonathan R. Olin as County Surveyor effective December 7, 2022.

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report](#)  
[Attachment 1: Board Resolution.pdf](#)

11:49 A.M.

Presenters:

Tennis Wick, Permit Sonoma, Director  
Jonathan Olin, Permit Sonoma, County Surveyor

11:52 A.M. Public Comment Opened

Speakers:

None

11:52 A.M. Public Comment Closed

Board Action: Approved as recommended by Resolution 22-0516.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

60. Office of Equity Proposed Vision, Mission and Values, and Racial Equity Learning Program [2022-1219](#)

- A) Approve Office of Equity Vision Mission, and Values
- B) Receive An Update on the Racial Equity Learning Program, Close of Phase 1 and Phase 2 Core Team Steering Committee work

**Department or Agency Name(s):** Office of Equity

**Attachments:** [Summary Report.pdf](#)  
[A: Presentation on Vision, Mission and Values for Community Engagement](#)  
[B: Staff PowerPoint Presentation](#)  
[Revised Summary Report](#)  
[Revised 12.06.2022 B: Staff PowerPoint Presentation](#)

11:53 A.M.

Presenters:

Alegria De La Cruz, Office of Equity, Director  
Lindsay Franco, Office of Equity, Equity & Social Justice Data Analyst  
Rubyd Olvera, Office of Equity, Community Engagement Analyst  
Dora Estrada, Office of Equity

12:56 P.M. Public Comment Opened

Speakers:

Adina Flores  
Shelby  
No Name  
Maria  
Kirstyne

1:08 P.M. Public Comment Closed

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore



61. 11:00 A.M. Legislative Presentation by Assemblymember Wood

[2022-1357](#)

Receive a presentation on the 2022 legislative session by Assemblymember Wood. (Informational Only)

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)

11:04 A.M.

Presenters:

CA Assembly Member Jim Wood

11:43 A.M. Public Comment Opened

Speakers:

Brian

11:45 A.M. Public Comment Closed

This Regular Calendar Item was Information only.

**IX. REGULAR AFTERNOON CALENDAR****X. RECONVENE FROM RECESS****XI. 1:30 P.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS**

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

1:38 P.M. Public Comment Opened

Speakers:

Adina  
Shelby  
Peter  
Robert  
Josette  
Rosanne  
Sue  
Ron  
No Name  
Maria  
Ian  
Mary  
John  
David  
Mary  
No Name

2:08 P.M. Public Comment Closed

2:08 P.M. The Board recessed.

2:50 P.M. The Board reconvened.

Jennifer Klein, Assistant County Counsel, is present in place of Robert Pittman, County Counsel.

62. **1:40 PM** - File No. MNS18-0004 Chalk Vista Vineyards, LLC Minor Subdivision

[2022-1306](#)

Hold a public hearing and adopt a Mitigated Negative Declaration, Resolution, and Conditions of Approval for a Minor Subdivision of 38 +/- acres into 3 parcels, 11.92 acres, 10.78 acres, and 15.34 acres in size, subject to a Land Conservation Act Contract for property located at 1276 Jensen Lane, Windsor; APN 162-020-007. (Fourth District)

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report](#)  
[ATT 1 Resolution and Attachment A](#)  
[ATT 2 Project Review Advisory Committee](#)  
[ATT 3 Proposal Statement.pdf](#)  
[ATT 4 Tentative Map.pdf](#)  
[ATT 5 Assessor Parcel Map.pdf](#)  
[ATT 6 MNS18-0004 Revised Mitigated Negative Declaration](#)  
[ATT 7 Staff PowerPoint.pdf](#)

4:59 P.M.

Presenters:

Tennis Wick, Permit Sonoma, Director  
Scott Orr, Permit Sonoma, Deputy Director  
Hannah Spencer, Permit Sonoma, Supervising Planner  
Jennifer Klein, County Counsel, Chief Deputy County Counsel

5:03 Public Hearing Opened

5:03 P.M. Public Comment Opened

Public Speakers:

None

5:04 P.M. Public Comment Closed

5:04 P.M. Public Hearing Closed

Board Action: Approved as recommended by Resolution 22-0517.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

63. **1:45 PM** - File No. AGP21-0024 Manor Lane New Land Conservation Contract[2022-1303](#)

To conduct a public hearing and adopt a Resolution to expand Agricultural Preserve 2-411 by adding 217.52 acres and approve a new Non-Prime Land Conservation (Williamson) Act Contract and Land Conservation Plan on the same 217.52-acre parcel, for a grazing property located at 3762 Old Adobe Road, Petaluma; APN 136-150-014. (Second District)

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report](#)  
[Att 1 Resolution with Att A](#)  
[Att 2 Proposal Statement Prepared by Applicant.pdf](#)  
[Att 3 Site Plan.pdf](#)  
[Att 4 Assessor's Parcel Map.pdf](#)  
[Att 5 Staff PowerPoint.pdf](#)  
[REVISED Att 5 Staff PowerPoint.pdf](#)

5:04 P.M.

Presenters:

Tennis Wick, Permit Sonoma, Director  
Scott Orr, Permit Sonoma, Deputy Director  
Jen Chard, Permit Sonoma, Project Planner  
Hannah Spencer, Permit Sonoma, Supervising Planner  
Cecily Condon, Permit Sonoma, Project Review Manager  
Diana Gomez, County Counsel, Deputy County Counsel

5:05 P.M. Public Hearing Opened

5:05 P.M. Public Comment Opened

Public Speakers:

None

5:05 P.M. Public Comment Closed

5:06 Public Hearing Closed

Board Action: Approved as recommended by Resolution 22-0518.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

64. 1:50 P.M. File No. AGP03-0025 Beltane Ranch Land Conservation Contract; 11775 Highway 12, Glen Ellen

[2022-1297](#)

To conduct a public hearing and adopt a Resolution to expand Agricultural Preserve 2-336 by adding 1.30 acres and approve a new Hybrid Land Conservation (Williamson) Act Contract and Land Conservation Plan on a 105.82 acre parcel for vineyard, orchard, and grazing land located at 11775 Highway 12, Glen Ellen; APNs 053-040-035, 053-040-025 and 053-040-024; PRMD File No. AGP03-0025. (First District)

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report](#)  
[Att 1 Resolution with Attachment A](#)  
[Att 2 Proposal Statement Prepared by Applicant.pdf](#)  
[Att 3 Site Plan.pdf](#)  
[Att 4 Assessor's Parcel Map.pdf](#)  
[Att 5 PowerPoint Presentation.pdf](#)  
[REVISED Att 5 PowerPoint Presentation.pdf](#)

5:06 P.M.

Presenters:

Tennis Wick, Permit Sonoma, Director  
Scott Orr, Permit Sonoma, Deputy Director  
Jen Chard, Permit Sonoma, Project Planner  
Jennifer Klein, County Counsel, Chief Deputy County Counsel

5:08 P.M. Public Hearing Opened

5:08 P.M. Public Comment Opened

Public Speakers:

None

5:08 P.M. Public Comment Closed

5:08 P.M. Public Hearing Closed

Board Action: Approved as recommended by Resolution 22-0519.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

65. **1:55 PM** - UPC18-0046 Original Jurisdiction Cannabis Project Located at 6699 Palmer Creek Road [2022-1261](#)

Exercise Original Jurisdiction over the project and adopt a Resolution adopting a Mitigated Negative Declaration and approving a commercial cannabis operation of 10,000 square feet of mixed-light cultivation, 17,825 square feet of outdoor cultivation and 2,520 square feet of propagation, the conversion of 1.8 acres of timberland to a non-timber growing use and the construction of a 2.3 acre-foot rainwater capture and storage reservoir on a 34.04-acre parcel located at 6699 Palmer Creek Road, Healdsburg; APN 069-040-026; Permit Sonoma File No. UPC18-0046; Supervisorial District 4. (Fourth District)

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report](#)

[REVISED UPC18-0046 Summary Report.pdf](#)

[REVISION-2-UPC18-0046-Summary-Report.pdf](#)

[Att1 UPC18-0046 Resolution.pdf](#)

[Att 2 UPC18-0046 Conditions of Approval and Mitigation Monitoring Program.pdf](#)

[Att 3 UPC18-0046 Vicinity Map.pdf](#)

[Att 4 UPC18-0046 Aerial Map.pdf](#)

[Att 5 UPC18-0046 General Plan Land Use Map.pdf](#)

[Att 6 UPC18-0046 Zoning Map.pdf](#)

[Att 7 UPC18-0046 Site Plan.pdf](#)

[Att 8 UPC18-0046 Mitigated Negative Declaration.pdf](#)

[Att 9 UPC18-0046 Hydro Reports.pdf](#)

[Att 10 UPC18-0046 Biotic Assessment.pdf](#)

[Att 11 UPC18-0046 Board of Forestry, Exception - Same Practical Effect 14 CCR §1270.06.pdf](#)

[Att 12 UPC18-0046 Watercourse reclassification documents.pdf](#)

[Att 13 UPC18-0046 Staff Report & Board of Zoning Adjustments, June 24, 2021.pdf](#)

[Att 14 UPC18-0046 Palmer Creek Association Comments.pdf](#)

[Att 15 UPC18-0046 Public Comments.pdf](#)

[Att 16 UPC18-0046 Staff PowerPoint.pdf](#)

[Att 17 UPC18-0046 Applicant PowerPoint.pdf](#)

[REVISED Att 17 UPC18-0046 Applicant PowerPoint.pdf](#)

[Att-18-UPC18-0046 Palmer-Creek-Association-PowerPoint.pdf](#)

[Att 19 UPC18-0046 Applicant Response.pdf](#)

2:50 P.M.

Presenters:

Tennis Wick, Permit Sonoma, Director

Scott Orr, Permit Sonoma, Deputy Director

Marina Herrera, Permit Sonoma, Planner III

Sita Kuteira, County Counsel, Deputy County Counsel

Robert Pennington, Permit Sonoma, Professional Geologist

Steve Mosiurchak, Permit Sonoma, Fire Marshal

3:17 P.M. Public Hearing Opened

3:20 P.M. Applicant Presentation

3:33 P.M. Appellant Presentation

4:16 P.M. Public Comment Opened

Public Speakers:

Cecil Ozniks

Jeffrey Ess

Unknown

Mitchell Thompson

Randy Carmeter

Craig Litman

Vosko Demo

Brant Richardson

Nancy Richardson

Lance

Mia Arianna

Gregory Rutchik

Veva

Bill Krawitz

Daniel Trantham

Julie Simpson

4:45 P.M. Public Comment Closed

4:45 P.M. Public Hearing Closed

Straw vote to deny the project on original jurisdiction (Permit Sonoma File UPE18-0046) for 10,000 square feet of mixed-light cultivation, 17,825 square feet of outdoor cultivation and 2,520 square feet of propagation, the conversion of 1.8 acres of timberland to a non-timber growing use and the construction of a 2.3 acre-foot rainwater capture and storage reservoir on a 34.04-acre parcel located at 6699 Palmer Creek Road, Healdsburg; APN 069-040-026. The Board gave direction to staff to draft a resolution for denial based on the project's location in a critical watershed, low groundwater availability zone, and high fire hazard severity zone, limited road access and dead-end roads, failure to show legal access to a secondary evacuation route, inconsistency with the general plan, project infeasibility, and potentially significant environmental impacts, including those related to aesthetics, biotic habitat, special status species, riparian corridor, runoff and drainage alterations, nearby watercourses, groundwater, and wildfire. Staff will return with a resolution for final action in January 2023.

Board Action: Denied. The motion failed.

**Nay:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

66. **2:55 P.M.** Ordinances amending Chapters 7, 7A, and 13 of the Sonoma County Code, including adoption of the 2022 California Building Standards Code with local amendments [2022-0099](#)

Conduct a public hearing and adopt Ordinances Amending Chapters 7, 7A, and 13 of the Sonoma County Code as directed by the Board at the public hearing on November 8, 2022 and finding the ordinances do not constitute a project under the California Environmental Quality Act or alternatively are categorically exempt.

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report](#)  
[Attachment A: Chapters 7 \(Building\) and 7A \(Limited Density Owner-Built Rural Dwellings\) Ordinance](#)  
[Attachment B: 2022 Chapter 13 Fire Safety Ordinance Amendments.pdf](#)  
[CORRECTED: Attachment B 2022 Chapter 13 Fire Safety Ordinance Amendments\\_VHFHSZ Change.pdf](#)  
[Attachment C: Notice of CEQA Exemption](#)  
[Attachment D: Staff PowerPoint](#)

5:20 P.M.

Presenters:

Tennis Wick, Permit Sonoma, Director  
Nathan Quarles, Permit Sonoma, Deputy Director  
Steve Mosiurchak, Permit Sonoma, Fire Marshal  
Ivan Jimenez, County Counsel, Deputy County Counsel II

5:56 P.M. Public Comment Opened

Public Speakers:

Unknown  
Unknown  
Unknown  
Austin DelShaun  
Fred Allebach  
Jonathan Greenberg  
Sonya Tafejian  
Copperwoman Saso

6:10 P.M. Public Comment Closed

6:10 P.M. Public Hearing Closed

Board Action: Approved as recommended by Ordinances 6395 ad 6396.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore



67. Amendment of Sonoma County Code to Increase Certain Delegated Authority for Purchase of Goods [2022-1122](#)
- A) Consider an Ordinance amending Sonoma County Code Section 2-55 "Central Purchasing - Exceptions," to increase the delegated purchasing authority for goods for Department Heads to seven thousand dollars (\$7,000) per transaction without prior approval from the Purchasing Agent; and
  - B) Adopt a Resolution introducing, reading the title of, and waiving further reading of a proposed ordinance amending Section 2-55 of the Sonoma County Code (First Reading).

**Department or Agency Name(s):** Public Infrastructure

**Attachments:** [Summary Report.pdf](#)  
[1-Underline Strikeout Version of Ordinance.pdf](#)  
[2-Final Clean Version of Ordinance.pdf](#)  
[3-Resolution.pdf](#)

6:18 P.M.

Presenters:

Johannes J, Hoevertsz, Public Infrastructure, Director  
Signe Sugiyama, General Services, Purchasing Agent

6:21 P.M. Public Comment Opened

Public Speakers:

None

6:22 P.M. Public Comment Closed

Board Action: Approved as recommended by Resolution 22-0521.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

68. Permit and Resource Management Department: Review and possible action on the following: [2022-1022](#)
- Acts and Determinations of Administrative Certificate of Compliance
  - Acts and Determinations of Airport Land Use Commission
  - Acts and Determinations of Design Review Committee
  - Acts and Determinations of Environmental Review Committee
  - Acts and Determinations of Landmarks Commission
  - Acts and Determinations of Planning Commission/Board of Zoning Adjustments
  - Acts and Determinations of Project Review and Advisory Committee
  - Administrative Determinations of the Director of Permit and Resource Management
- (All materials related to these actions and determinations can be reviewed at: <http://sonomacounty.ca.gov/PRMD/Boards-Commissions-and-Committees/>)

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Administrative Certificate of Compliance ENP21-0018.pdf](#)  
[20221006 PC Actions.pdf](#)  
[20221020 PC Actions.pdf](#)  
[20221027 PC Actions.pdf](#)  
[20221103 PC Actions.pdf](#)  
[20221104 PC Actions.pdf](#)  
[20221107 PC Actions.pdf](#)  
[20221110 PC Actions.pdf](#)  
[20221117 PC Actions.pdf](#)

6:24 P.M.

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

**XII. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS**

6:24 P.M. The Board reported on assigned Boards, Councils, Commissions and other attended meetings.

**XIII. ADJOURNMENT**

6:30 P.M. The Board adjourned the meeting in the memory of Lucy Kortum.

The meeting was adjourned to December 13, 2022, at 8:30 A.M.

Respectfully submitted, Marcie Woychik, Chief Deputy Clerk of the Board