



County of Sonoma

State of California

Date: March 22, 2022

Item Number: _____

Resolution Number: _____

4/5 Vote Required

Resolution of the Board of Supervisors Of The County Of Sonoma Amending The Department Allocation Lists Of The Board Of Supervisors/County Administrator, Department Of Health Services, And Office Of Equity, Effective March 22, 2022

Whereas, on December 14, 2021, the Board adopted new district boundaries after the 2020 census and directed staff to return with a review of Supervisorial District staffing, considering each Districts incorporated and unincorporated population mix; and

Whereas, On January 25, 2022, the Board reviewed the Supervisorial District Staffing Policy presented by the CAO, proposing the District staffing level range using a formula of 1.0 FTE per 40,000 of the District's total population; or 1.0 FTE per 12,000 of the District's unincorporated population, whichever results in the larger total position value. The proposed range was from 2.5 to 4.0 FTE, but without reducing the current FY 2021-22 allocations within each district. The described staffing level formula applicable to each district resulted in the Board's approval of the recommendation and adjustment to the current staffing level for District 5; and

Whereas, in order to assign appropriate level of responsibilities and tasks associated with District 1's constituents services, upgrading existing Board of Supervisors' Board Aide to a Board of Supervisors' Field Representative job class will address the need; and

Whereas, based on the described staffing level formula applicable to each district, it was determined appropriate to increase District 5's position allocations by 1.0 FTE; and

Whereas, on February 3, 2022, the Civil Service Commission approved a classification study recommendation by Human Resources to reclassify a 1.0 FTE Department Analyst in Department of Health Services to an Administrative Services Officer I, and retain the incumbent in accordance with Civil Service Rule 3.3B; and

Whereas, on August 5, 2021, the Civil Service Commission approved a classification study recommendation by Human Resources to reclassify a 1.0 FTE County Communications Specialist in the Office of Equity to a County Equity Program Manager, and retain the incumbent in accordance with Civil Service Rule 3.3B; and

Now, Therefore, Be It Resolved that the Department Allocation Lists of the Board of Supervisors/County Administrator, Department of Health Services, and Office of Equity are hereby revised as follows, effective March 22, 2022:

Budget Section/ Subsection	Job Class	Class Title	Existing Positions In Class	Change in Position Allocation	New Total Allocation For Class	Duration/ End Date	Salary Range
Board of Supervisors/County Administrator							
15010105	0861	Board of Supervisors' Field Representative	2.0	1.0	3.0	On-going	3262
15010101	0851	Board of Supervisors' Aide	1.0	(1.0)	0.0	On-going	2764
15010101	0861	Board of Supervisors' Field Representative	1.0	1.0	2.0	On-going	3262
Department of Health Services							
22010101	0826	Department Analyst	13.8	(1.0)	12.8	On-going	3498
22010101	0827	Administrative Services Officer I	5.0	1.0	6.0	On-going	4123
Office of Equity							
39010100	0906	County Communications Specialist	1.0	(1.0)	0.0	On-going	4197
39010100	4619	County Equity Program Manager	0.0	1.0	1.0	On-going	4856

Supervisors:

Gorin: Rabbitt: Coursey: Hopkins: Gore:

Ayes: Noes: Absent: Abstain:

So Ordered.