
Date: April 15, 2025

Item Number: _____

Resolution Number: _____

☒ 4/5 Vote Required

**Resolution of the Board of Directors of the Sonoma County Water Agency, State of California,
Authorizing Revisions to Records Retention Schedules and Authorizing the Destruction of
Records.**

Whereas, Sonoma County Water Agency (Sonoma Water) has an obligation to maintain records in accordance with government laws and regulations and accepted records management practices; and

Whereas, Sonoma Water records are subject to the records maintenance and destruction provisions of California Government Code Sections 60200, 60201, and 60203 and the Board of Directors, under these codes, may authorize the destruction of such records, and

Whereas, the proposed records retention schedules (Attached as Exhibit A and Exhibit B) have been extensively reviewed as set forth in the “County of Sonoma Request for Approval of Records Retention Schedule”, and

Whereas, the records retention schedules approved by this Resolution supersedes any previous schedule approved by the Board of Directors, and

Whereas, records retention schedules constitute an active, continuing program for the disposal of records and approval of a records retention schedule constitutes continuing approval for the General Manager to properly dispose of the records as indicated on the schedule.

Now, Therefore, Be It Resolved that the Board of Directors of the Sonoma County Water Agency approves these record retention schedules (Attached as Exhibit A and Exhibit B) and authorizes destruction of records in accordance with the approved schedules for the Sonoma County Water Agency.

Directors:

Hermosillo:

Rabbitt:

Coursey:

Gore:

Hopkins:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.