



County of Sonoma

State of California

Date: March 24, 2026

Item Number: _____

Resolution Number: _____

4/5 Vote Required

**Resolution of the Board of Supervisors of the County of Sonoma, State of California,
Amending the Department Allocation List of the Human Services Department, to Add 1.0 Full-
Time Equivalent Administrative Aide - Project Position, Effective March 24, 2026.**

Whereas, the Human Services Department is requesting approval to add 1.0 Full-Time Equivalent Administrative Aide – Project allocation to support the transition to a new child welfare data system for the Family, Youth and Children division; and

Whereas, the State of California mandated transition to the new system with expanded data entry and double the users, requiring additional support to staff who will access the system; and

Whereas, the Human Resources Department has reviewed the job duties of the position and determined that the job classification is appropriate; and

Now, Therefore, Be It Resolved that the department allocation list of the Human Services Department is hereby revised as follows, effective March 24, 2026.

Budget Section/ Subsection	Job Class	Class Title	Existing Positions In Class	Change In Position Allocation	New Total Allocation For Class	Duration/ End Date	Salary Range
24030140	7823	Administrative Aide – Project	0.00	1.00	1.00	6/30/2029	3821

Supervisors:

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Rabbitt: Coursey: Gore: Hopkins: Hermosillo:

Ayes: Noes: Absent: Abstain:

So Ordered.