



County of Sonoma

State of California

Date: July 9, 2024

Item Number: _____

Resolution Number: _____

☐ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Approving the Amendment to the Conflict of Interest Code for the Wright Elementary School District

Whereas, the Political Reform Act, Government Code section 81000 et seq. requires state and local government agencies to adopt conflict of interest codes (COIC); and

Whereas, state law requires that local agencies amend its COIC when necessitated by changed circumstances;

Whereas, the Board of Supervisors is the code reviewing body for agencies within the geographic jurisdiction of the County, and charged with the responsibility of ensuring that the amended codes comply with law; and

Whereas, the Wright Elementary School District has proposed an amendment to update its code to comply with state law; and

Whereas, County Counsel has reviewed the amended code and determined that it complies with the Political Reform Act; and

Now, Therefore, Be It Resolved that the conflict of interest code of the Wright Elementary School District is approved as amended. The Clerk is directed to send a copy of this resolution to the Wright Elementary School District and County Counsel.

Supervisors:

Gorin:

Coursey:

Gore:

Hopkins:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

Bylaws of the Board

CONFLICT OF INTEREST

RESOLUTION NO. #06-01-23/24

RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Governing Board of the Wright Elementary School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Wright Elementary School District has recently reviewed its positions, and the duties of each position, and has determined that changes to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Wright Elementary School District Governing Board adopts the following Conflict of Interest Code including its Appendix of Designated Positions and Disclosure Categories.

PASSED AND ADOPTED THIS 20th day of June 2024, at a meeting, by the following vote:


Bylaws of the Board

CONFLICT OF INTEREST (continued)

The foregoing Resolution was adopted upon motion of Trustee Greenberg, seconded by Trustee Stiles, at a regular meeting on this 20th day of June 2024, by the following vote:

Trustee <u>Greenberg</u>	<u>aye</u>	Trustee <u>Moore</u>	<u>aye</u>
Trustee <u>Mapoy</u>	<u>aye</u>	Trustee <u>Irwin Magee</u>	<u>aye</u>
	Trustee <u>Stiles</u>	<u>aye</u>	
AYES: <u>5</u>	NOES: <u>0</u>	ABSENT/NOTE VOTING: <u>0</u>	

I hereby certify the foregoing to be a full, true, and correct Resolution duly adopted by the Board of Trustees of the Wright Elementary School District.


Karen Irwin Magee, President
Wright Elementary School District

Attest:



LaDonna Moore, Secretary of the Board

APPENDIX A

Revised: 11/10/92, 01/10/95, 12/10/96, 03/12/98, 10/24/00, 03/20/03, 02/18/11, 03/20/14, 5/21/15, 8/18/16,
09/12/18, 09/17/20, 04/20/23, 04/18/24, 6/20/24
Adopted: 06/08/99
Reviewed: 06/20/24

Wright Elementary School District
Santa Rosa, California

Bylaws of the Board

CONFLICT OF INTEREST (continued)

Conflict of Interest Code of the Wright Elementary School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. Category 2: A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department that the designated person manages or directs.
 - b. Investments or business positions in or income from sources that manufacture or sell supplies, books, machinery, or equipment of the type used by the department that the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

DESIGNATED POSITIONS/CATEGORIES

Revised: 11/10/92, 01/10/95, 12/10/96, 03/12/98, 10/24/00, 03/20/03, 02/18/11, 03/20/14, 5/21/15, 8/18/16, 09/12/18, 09/17/20, 04/20/23, 04/18/24, 6/20/24

Adopted: 06/08/99

Reviewed: 06/20/24

Wright Elementary School District
Santa Rosa, California

Bylaws of the Board

CONFLICT OF INTEREST (continued)

<u>Designated Positions</u>	<u>Assigned Disclosure Category</u>
Governing Board Members	1
Superintendent of Schools	1
Chief Business Official	1
Principals	2
Maintenance Director	2
Consultants	1, 2 * Subject to the following:

Disclosure by Consultants

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation:

*The Superintendent may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation;
2. Adopt or enforce a law;
3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement;
4. Authorize the district to enter into, modify, or renew a contract that requires district approval;
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract;
6. Grant district approval to a plan, design, report, study, or similar item; and
7. Adopt or grant district approval of district policies, standards, or guidelines.

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18701)