

COUNTY OF SONOMA
PUBLIC INFRASTRUCTURE PURCHASING DIVISION
SINGLE OR SOLE SOURCE WAIVER REQUEST



Directions: Use this form to justify a single or sole source transaction (see selection criteria below). Departments are encouraged to consult with the Purchasing Division prior to submitting this request to Purchasing. The single or sole source request should be approved before the department makes a commitment to the vendor, and before funds are encumbered. If the request is denied, the department will be advised by the Purchasing Division as to next steps (e.g., conduct a competitive process to select the supplier/contractor).

Choose one below:

- ☒ Sole Source – Services or Goods are available from only one supplier (e.g., proprietary software, licensed or patented good or service).
- ☐ Single Source – More than one source exists (selecting one supplier out of all that are available). The County selects a particular provider over others for reasons such as (1) safety, (2) training or standardization, (3) logistical requirements (e.g. local presence needed) (4) only one prospective supplier is willing to enter into an agreement with the County (5) item has design and/or performance features that are essential to the department and no other source satisfies the County's requirements.

Department: Sonoma Water

Date Submitted: _____

Contact: Ryan Pedrotti

Phone: 707-521-6209

Supplier Name: Sonoma State University

Amount: \$ 300,000 Term Requested: 7/1/26 - 6/30/29 Requisition Number: _____

Describe the product or service:

Sonoma Water and Sonoma State University desire to continue the program called the Watershed Academics to Enhance Regional Sustainability (WATERS) Collaborative to support and build on existing interactions between Sonoma Water and Sonoma State University.

Sonoma State University is uniquely qualified as an educational institution with access to academic resources and students to implement the services requested. Sonoma State students gain career exposure and learn about opportunities for internships and careers they previously did not know existed.

Describe the basis for your sourcing recommendation. Include what due diligence you have performed in selecting the supplier. Explain why this is the only product or service that will meet the County's needs. Why is this supplier or contractor the one that can provide the services or products? What steps were taken to verify that the goods or services are not available from another source? Explain what efforts were made to obtain the best possible cost (e.g., current benchmark data from industry, other agencies)

Sonoma State University has provided research and investigation services to improve the effectiveness of Sonoma Water's stream maintenance, water supply, energy, and sanitation services. Collaborations between Sonoma Water and Sonoma State University faculty and students have been on-going for many years. Sonoma State University partnered with Sonoma Water for the "Copeland Creek Watershed Storm Water Detention, Groundwater Recharge, Habitat Restoration and Steelhead Refugia Project." This project, integrated with Sonoma Water, private landowners, the Sonoma County Agricultural and Open Space District, and Sonoma County Regional Parks, helped solve flooding and sedimentation issues in Copeland Creek, as well as addressed groundwater recharge in the region.

Department Head or Designee Signature: 
Grant Davis (Apr 1, 2026 13:07:37 PDT)

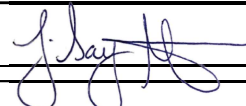
Date: 04/01/2026

FOR PURCHASING ONLY

Reason for Determination:

Single/Sole Source Approved: ☒

Single/Sole Source Denied: ☐

Purchasing Agent: 

Date: 4/6/2026

Sole Source Waiver 2526-104

Final Audit Report

2026-04-01

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"Sole Source Waiver 2526-104" History

-  Document created by Rosa Brandt (Rosa.Brandt@scwa.ca.gov)
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