



January 3, 2022

Johannes J. Hoevertsz  
Director, Transportation & Public Works Department  
Sonoma County  
2300 County Center Drive, Suite B100  
Santa Rosa, CA 95403-3012

Subject: **Financial Reconciliation and Project Closure**  
Hazard Mitigation Grant Program  
FEMA-**4344**-DR-CA, Project #**PJ0193**, FIPS #**097-00000**

Dear Mr. Hoevertsz:

The California Governor's Office of Emergency Services (Cal OES) has completed the financial reconciliation for the above referenced project and enclosed is a copy of your subaward history report. The final retention and project payment was prepared in the amount of **\$27,158.06**. Payments are issued by the State Controller's Office. Please be advised that state warrants have a one-year period of negotiability.

As the recipient of federal funds, your organization is subject to the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Part of your report requirements under the Act and Amendments include the preparation of a Schedule of Expenditures of Federal Awards. You will need the following information in order to accurately complete the Schedule:

Federal Grantor Agency: U.S. Department of Homeland Security – Federal  
Emergency Management Agency  
Pass-Through Agency: California Governor's Office of Emergency Services  
Program Title: Hazard Mitigation Grant Program  
Federal CFDA Number: 97.039  
Pass-Through Number: FEMA-4344-DR-CA, Project #PJ0193, FIPS #097-00000

All records must be retained for three years from the date of the audit determination letter. For assistance regarding this financial reconciliation or audit requirements, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at [HMGrantsPayments@caloes.ca.gov](mailto:HMGrantsPayments@caloes.ca.gov).

Recovery Financial Processing Unit

Enclosure

c: Subrecipient's Project File



3650 SCHRIEVER AVENUE • MATHER, CA 95655  
RECOVERY FINANCIAL PROCESSING UNIT  
(916) 845-8110



January 3, 2022

Johannes J. Hoevertsz  
Director, Transportation & Public Works Department  
Sonoma County  
2300 County Center Drive, Suite B100  
Santa Rosa, CA 95403-3012

Subject: **Audit Waiver**  
Hazard Mitigation Grant Program  
FEMA-**4344**-DR-CA, Project #**PJ0193**, FIPS #**097-00000**

Dear Mr. Hoevertsz:

The California Governor's Office of Emergency Services (Cal OES) has reviewed the final federal claims submitted and has determined an audit of your claimed expenditures is not warranted at this time. However, this does not release your organization from the federal audit requirements detailed in the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Please consult with your own financial staff to ensure compliance with the federal audit requirements. Additionally, the Federal Emergency Management Agency (FEMA) reserves the right to audit your claimed expenditures. All records must be retained for three years from the date of this letter.

If you have any questions regarding this audit waiver letter, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at [HMGrantsPayments@caloes.ca.gov](mailto:HMGrantsPayments@caloes.ca.gov).

Recovery Financial Processing Unit

c: FEMA OIG

Subrecipient's Project File





January 3, 2022

Johannes J. Hoevertsz  
Director, Transportation & Public Works Department  
Sonoma County  
2300 County Center Drive, Suite B100  
Santa Rosa, CA 95403-3012

Subject: **Notification of De-obligation of Excess Funds**  
Hazard Mitigation Grant Program  
FEMA-**4344**-DR-CA, Project #**PJ0193**, FIPS #**097-00000**

Dear Mr. Hoevertsz:

The California Governor's Office of Emergency Services (Cal OES) has received notification from the Federal Emergency Management Agency (FEMA) de-obligating **\$13,941.15** from this project, decreasing your subaward from \$186,741.00 to \$172,799.85. A copy of the FEMA award package is enclosed for your records.

In accordance with Title 44 Code of Federal Regulations, Part 206.440, if your organization disagrees with FEMA's de-obligated amount, you can appeal. All appeals must be in writing and contain documented justification supporting your position and received by Cal OES within 60 days from the receipt of this letter. Please submit your letter of appeal to the following address:

California Governor's Office of Emergency Services  
Hazard Mitigation Branch  
3650 Schriever Avenue  
Mather, CA 95655

If you have any questions or need assistance, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at [HMGraintsPayments@caloes.ca.gov](mailto:HMGraintsPayments@caloes.ca.gov).

Recovery Financial Processing Unit

Enclosure

c: Subrecipient's Project File



12/30/2021

**APPLICANT HISTORY REPORT - HMGP LEDGER (PROJECT SPECIFIC)**

Page: 1

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Decl Num: 4344 FIPS Num: 097-00000 Applicant Name Sonoma County OES Project #: PJ0193

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Entry Date	Supp #	ID #	Full Oblg Amt	Payment Amt	Entry Type
8/26/2019	53		\$186,741.00		Supplement
7/23/2020		21410		\$28,373.00	OES 400 Payment
4/24/2021		PR-82364		\$117,268.79	OES 400 Payment
12/30/2021		AMN-004149	(\$13,941.15)		Supplement
12/30/2021		PR-85246		\$27,158.06	OES 400 Payment

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Totals for OES Project # PJ0193

Total Obligations: \$172,799.85 Total Payments: \$172,799.85

Balance: \$0.00 Retention: \$0.00 Available Balance: \$0.00

**HAZARD MITIGATION GRANT PROGRAM (HMGP)  
FINAL PROJECT PAYMENT**

Grant Name: **4344 October 2017 California Wildfires**

TRANS # : **36874**

Grant #    Project #                      FIPS # :                      Subgrantee:  
**4344 - PJ0193**                      **097-00000**                      **Sonoma County**

FEMA Certified Cost for this Project (100%):	\$230,399.80
Total Eligible Project Cost expended for this Project (100%)	\$230,399.80
Federal Share (75%) :	\$172,799.85
Subgrantee Eligible Administrative Cost:	\$0.00
Subgrantee Administrative Cost Previously Paid:	\$0.00
Project Funds Previously Disbursed:	(\$145,641.79)
Final Administrative Cost Payment:	\$0.00
Final Project Payment:	\$9,878.07
Final Retention Payment (Project \$):	\$17,279.99
<b>FINAL TOTAL PAYMENT DUE:</b>	<b>\$27,158.06</b>

Date : 12/30/2021                      Completed by: Khaliah Ingram                      Title: AGPA

Date : 12/31/21                      Completed by: Robin Shepard                      Title: SSM I



**FEMA**

December 17, 2021

Mark S. Ghilarducci, Director  
Governor's Authorized Representative  
California Governor's Office of Emergency Services  
3650 Schriever Avenue  
Mather, CA 95655

RECEIVED  
DECEMBER 29, 2021  
FPU

Reference: Project Closeout, HMGP DR-4344-193-043F  
Sonoma County, California  
Generator Installation at Road Maintenance Yard

Dear Mr. Ghilarducci:

This letter responds to your request dated August 24, 2021 that we close the Sonoma County, HMGP DR-4344-193-043F, Generator Installation at Road Maintenance Yard. We acknowledge receipt of the final budget summary and claim form. Your closeout documentation shows:

	<b>Approved Amount</b>	<b>Final Expenditures</b>	<b>De-obligation Amount</b>
Federal Share (75%)	\$186,741.00	\$172,799.85	\$13,941.15
Non-Federal Share (25%)	\$62,247.00	\$57,599.95	<del>\$0.00</del> \$4,647.05 (KI)
Totals	\$248,988.00	\$230,399.80	<del>\$13,941.15</del> \$18,588.20 (KI)

This subgrant is programmatically closed effective the date of this letter. Please be advised that the grant may be subject to Federal audit. Financial and programmatic records supporting grant reimbursement claims must be retained for at least three years from the final State action, in accordance with Title 2, Code of Federal Regulations, Section 200.333. This grant's final closeout date will be when all subgrants are closed and all close-out actions are complete as certified by FEMA.

For financial questions please contact Steven Scott, Financial Management Specialist, at [steven.scott@fema.dhs.gov](mailto:steven.scott@fema.dhs.gov) or (202) 717-4507. For programmatic questions contact Thomas Berry, Sr. Grants Management Specialist, at [thomas.berry@fema.dhs.gov](mailto:thomas.berry@fema.dhs.gov), or (510) 627-7180.

Sincerely,

**KATHRYN J LIPIECKI**

Digitally signed by KATHRYN J  
LIPIECKI  
Date: 2021.12.20 09:03:01 -08'00'

Kathryn Lipiecki  
Director, Mitigation Division  
FEMA, Region 9

Mark S. Ghilarducci

December 17, 2021

Page 2 of 2

cc: Jennifer Hogan, California State Hazard Mitigation Officer, California Governor's Office of  
Emergency Services  
Dr. Jacy Hyde, Branch Chief, California Governor's Office of Emergency Services  
Robert McCord, Chief, Hazard Mitigation Assistance Branch, FEMA Region 9