



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 11/4/2025

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**To:** Board of Supervisors

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:** Supervisor David Rabbitt, 707-565-2241

**Vote Requirement:** Majority

**Supervisorial District(s):** Second

**Title:**

Fee Waiver

**Recommended Action:**

Approve a Permit Sonoma Department fee waiver in the amount of \$309.98 for the Penngrove Social Firemen's Holiday Light Parade to be held December 14, 2025. (Second District)

**Executive Summary:**

The Penngrove Holiday Parade of Lights is an annual community event that brings together neighbors and families to celebrate the holiday season in the small community of Penngrove. With over 65 parade entries including glammed up farm equipment, this event is organized by the Penngrove social Firemen and enhances community engagement and spirit.

**Discussion:**

None

**Strategic Plan:**

N/A

**Racial Equity:**

**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

**Prior Board Actions:**

Approved fee waivers in 2017-19 and 2021-24.

**FISCAL SUMMARY**

| Expenditures                       | FY25-26<br>Adopted | FY26-27<br>Projected | FY27-28<br>Projected |
|------------------------------------|--------------------|----------------------|----------------------|
| Budgeted Expenses                  |                    |                      |                      |
| Additional Appropriation Requested | \$309.98           |                      |                      |
| <b>Total Expenditures</b>          | \$309.98           |                      |                      |
| <b>Funding Sources</b>             |                    |                      |                      |

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|                            |          |  |  |
|----------------------------|----------|--|--|
| General Fund/WA GF         |          |  |  |
| State/Federal              |          |  |  |
| Fees/Other                 |          |  |  |
| Use of Fund Balance        |          |  |  |
| General Fund Contingencies | \$309.98 |  |  |
| <b>Total Sources</b>       | \$309.98 |  |  |

**Narrative Explanation of Fiscal Impacts:**

\$309.98 in General Fund Contingencies is requested for this fee waiver.

| <b>Staffing Impacts:</b>                       |                                        |                           |                           |
|------------------------------------------------|----------------------------------------|---------------------------|---------------------------|
| <b>Position Title (Payroll Classification)</b> | <b>Monthly Salary Range (A-I Step)</b> | <b>Additions (Number)</b> | <b>Deletions (Number)</b> |
|                                                |                                        |                           |                           |
|                                                |                                        |                           |                           |
|                                                |                                        |                           |                           |

**Narrative Explanation of Staffing Impacts (If Required):**

None

**Attachments:**

Fee Waiver/Board Sponsorship Request Form

**Related Items "On File" with the Clerk of the Board:**

Permit Sonoma Invoice