



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 10/28/2025

To: Sonoma County Board of Supervisors

Department or Agency Name(s): County Executive Office

Staff Name and Phone Number: M. Christina Rivera, Yvonne Shu and Inez Hernandez, 565-2431

Vote Requirement: Majority

Supervisorial District(s): Countywide

Title:

Quarterly Ad Hoc Update - Third Quarter 2025

Recommended Action:

- A) Receive third quarter 2025 update on Board Ad Hoc committees' activities
- B) Approve the Cities & County Critical Areas Coordination Ad Hoc Charter

Executive Summary:

On January 7, 2025, the Board of Supervisors approved Board Ad Hoc assignments, including department liaison responsibilities for calendar year 2025. Staff provides quarterly updates on Ad Hoc activities to keep the Board and public informed on progress made by the committees. Each committee is unique in its charter, outcomes, and process. Attachment A includes detailed information on each ad hoc and a summary of activities completed during July through September 2025, including the recent approvals of the Cities and County Critical Areas Coordination Ad Hoc and the Supporting Immigrant Communities Ad Hoc. This item provides an update on third quarter Ad Hoc meetings and the charter of the Cities and County Critical Areas Coordination Ad Hoc for approval.

Discussion:

The Ad Hoc committee assignments for calendar year 2025 are as follows:

Ad Hoc Committee	Supervisor Assigned	Department/Agency	Lead Staff
Agricultural	Gore and Hopkins	Agriculture Weights & Measure	Sue Ostrom
Cities and County Critical Areas Coordination (new) *	Hermosillo and Hopkins	County Executive Office	M. Christina Rivera
Code Enforcement	Rabbitt and Hopkins	Permit Sonoma	Scott Orr
Measure O	Coursey and Gore	Department of Health Services	Alea Tantarelli
Potter Valley	Rabbitt and Gore	Sonoma Water	Grant Davis
South Santa Rosa Annexation	Hermosillo and Coursey	County Executive Office	Christel Querijero and Maggie Luce

Supporting Immigrant Communities (new)	Hermosillo and Hopkins	County Executive Office and Office of Equity	Jennifer Solito and Melissa Valle
Transient Occupancy Tax (TOT) Policy Review (concluded)	Rabbitt and Gore	County Executive Office	Andrew Sturmfels and McCall Miller
Unincorporated Governance	Hermosillo and Hopkins	County Executive Office	Christel Querijero and Maggie Luce

*Additional lead contact: Lauren Berges, Sonoma County Mayors' and Councilmembers' Association

Agricultural Ad Hoc Committee:

July 29, 2025 Agenda items:

- Discuss scope of ad hoc committee
- *Direction to staff:* Draft Ad Hoc Charter

September 22, 2025 Agenda items:

- Draft Ad Hoc Charter and timeline for board item
- *Direction to staff:* bring Ad Hoc Charter to Board on November 4, 2025
- Next Meeting: November 17, 2025.

Cities and County Critical Areas Coordination: the Board approved the Ad Hoc on July 22, 2025.

August 20, and September 17, 2025 Agenda items:

- Department of Health Services (DHS) Director presented an overview of known Homeless programs funding and uses
- Draft Ad Hoc Charter
- *Direction to staff:*
- Finalize Ad Hoc Charter
- Next Meeting: October 15, 2025

Code Enforcement Ad Hoc Committee:

July 28, 2025 Agenda Items:

- Data and fee discussions, overview of ordinance updates in process, review new [dashboard](https://permitsonoma.org/performancedata/productivitydata).
<<https://permitsonoma.org/performancedata/productivitydata>>
- *Direction to Staff:* Bring back existing Policies & Procedures to discuss.

August 18, 2025 Agenda items:

- Discuss Policies & Procedures
- *Direction to Staff:* Review other jurisdictions' practices for consolidating materials in a public facing desk manual; bring back information on amnesty programs.

September 22, 2025 Agenda Items:

- Amnesty programs, budget structure, and final report out schedule
- *Direction to Staff:* Bring back summary of Ad Hoc discussions for reporting out to the Board at year end.
- Next Meeting: October 27, 2025

Measure O Ad Hoc Committee:

July 7, 2025 Agenda items:

- Review and Approve the Measure O Ad Hoc Committee Charter
- Fiscal Update
- Measure O NOFA Update
- Measure O Renewal
- *Direction to Staff:*
 - Schedule monthly meeting through June 2026
 - Measure O fiscal tracking document for Supervisors review
 - Measure O renewal: research funding needs and ballot measure renewal process
 - Conduct analysis of Measure O spending by jurisdiction
 - Initiate communication strategy

August 18, 2025 Agenda items:

- Fiscal Update
- Proposed Measure O Fiscal Management Strategy
- Measure O Funding Decisions Approach
- Communications with Cities
- Measure O Renewal
- General Measure O Updates
- *Direction to Staff:*
 - Provide updates on the Measure O Citizens' Oversight Committee
 - Ensure external Measure O requests go through a NOFA process
 - Provide high level information on Measure O that can be shared with constituents
 - Develop materials that can be presented to each jurisdiction about Measure O funds

September 15, 2025 Agenda items:

- Measure O Fiscal Update
- Communications with Cities
- Measure O Renewal
- General Measure O Updates
- *Direction to Staff:*
 - Provide talking points to Supervisors on Measure O status
 - Continue to refine and develop communication strategies
 - Provide ongoing fiscal updates with agreed upon template
 - Research funding sources to pay for the Measure O feasibility consultant
- Next meeting: October 20, 2025 and future meetings will occur the 3rd Monday of the month.

Potter Valley Ad Hoc Committee:

July 21, 2025 Agenda items:

- The Ad Hoc met in preparation for the Eel-Russian Project Authority meeting later that day, and the July 22, 2025 Board of Supervisors/Sonoma Water Board of Directors meeting. At the July 22 meeting, an update was presented to the full Board on the overall Potter Valley Project:
<https://sonoma-county.legistar.com/LegislationDetail.aspx?ID=7491655&GUID=9845D10F-704D-406D->
- Next meeting: It is anticipated that the Ad Hoc will meet prior to the next Eel-Russian Project Authority

meeting which will likely be held before the end of 2025.

South Santa Rosa Annexation Ad Hoc Committee:

- The Ad Hoc did not meet in this quarter.
- Next meeting: the Ad Hoc Committee plans to meet again when there is an update on the City of Santa Rosa Specific Area Planning effort.

Supporting Immigrant Communities Ad Hoc Committee: The Board approved the Ad Hoc on August 12, 2025. The Ad Hoc met on August 18, August 29, and September 17, 2025.

Agenda items for the three meetings:

- Language Access and Accessibility: to ensure the needs of the participating community members are met.
- Participation and Representation: to ensure all impacted communities and interests are represented.
- County Employee ICE Protocols: were reviewed, updated, and distributed to all County staff, following input from community partners.
- Training for County staff on ICE Protocols: development in process.
- Charter: developed and approved by the Board on September 23, 2025.
- Reviewed proposal for a local Law Enforcement Masking Urgency Ordinance, which was reviewed by the Board on September 23, 2025 and currently undergoing meet and confer requirements with the impacted labor groups.
- Reviewed Non-Collaboration Ordinance proposal submitted by the Sanctuary Coalition.
- *Direction to staff:*
 - Finalize the draft charter - approved by the Board on September 23, 2025.
 - Updated the County employee ICE protocols -updated and distributed to all departments on September 5, 2025.
 - Develop a Countywide employee training on the ICE protocols.
 - Consider development of an uncodified ordinance applicable to County departments under the purview of the Board, reiterating the Board's direction provided in the January 10, 2025 Resolution of support for County residents, and reaffirming compliance with State ICE non-cooperation laws.
- Next meetings: October 9 and October 29, 2025. □

Transient Occupancy Tax (TOT) Policy Ad Hoc Committee:

August 14 and August 21, 2025 Agenda items:

- Recommendations and Community Investment Fund Policy updates were presented to the full Board on September 16, 2025 ([SONOMA COUNTY - File #: 2025-0935 <https://sonoma-county.legistar.com/LegislationDetail.aspx?ID=7653370&GUID=8FDE862F-D358-4405-AD49-](https://sonoma-county.legistar.com/LegislationDetail.aspx?ID=7653370&GUID=8FDE862F-D358-4405-AD49-)).
- The revised policy was adopted. □
- Next meeting: n/a. The work of the TOT Policy Ad Hoc Committee has concluded. □

Unincorporated Governance Ad Hoc Committee:

August 13, 2025 Agenda items:

- Revisit Ad Hoc Committee Charter
- Municipal Advisory Council (MAC) convening follow up

Agenda Date: 10/28/2025

- Update on District Formation Advisory Services consultant work
- Enhanced Infrastructure Financing District (EIFD) Update
- MAC resources
- Maintenance of small community parks
- Satellite office update
- *Direction to staff:*
 - ☐ Update the Committee Charter to, given Supervisor Gorin's retirement, reflect current members and dates
 - ☐ Host another all-MAC convening in 2026 (using budget balance from previous convening)
 - ☐ Participate in meeting with Ad Hoc Committee and Regional Parks and Sonoma County Public Infrastructure (SPI) to discuss the Ad Hoc's interests in smaller community parks
 - ☐ Bring status of current potential community park projects to next Ad Hoc meeting

August 20, 2025 Ad Hoc meeting with Regional Parks and Sonoma Public Infrastructure agenda items:

- Identify current challenges and opportunities for options for new small parks on County owned property in unincorporated areas
- *Direction to Staff:* Provide options to move forward with small parks recommendations
- Next meeting: October 29, 2025 and December 17, 2025.

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

2025 Quarterly Ad Hoc Updates: May 6 and August 12, 2025.

2024 Quarterly Ad Hoc Updates: August 13, October 22, 2024 and January 28, 2025.

2023 Quarterly Ad Hoc Updates: April 18, September 19, December 5, and March 26, 2024.

FISCAL SUMMARY

Narrative Explanation of Fiscal Impacts:

When applicable, Ad Hoc committee financial information will be included in their quarterly report.

Narrative Explanation of Staffing Impacts (If Required):

None

Attachments:

Attachment A - Third Quarter 2025 Consolidated Ad Hoc Report

Attachment B - Draft Charter for Cities and County Critical Areas Coordination Ad Hoc

Related Items "On File" with the Clerk of the Board:

None