



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 4/7/2026

To: Board of Supervisors

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number: Supervisor Lynda Hopkins 707-565-2241

Vote Requirement: Majority

Supervisorial District(s): Fifth

Title:

Public Infrastructure Rental Fee Waiver - West County Community Services Navigation Site & Homeless Shelter

Recommended Action:

Approve a Public Infrastructure Rental Fee Waiver in the amount of \$138,588 for Guerneville Veterans Memorial Building for West County Community Services to support the continued operation of the West County Navigation Site & Homeless Shelter. (Fifth District)

Executive Summary:

West County Community Services is requesting a Public Infrastructure Rental Fee Waiver for Guerneville Veterans Memorial Building for West County Community Services' West County Navigation Site & Homeless Shelter. This site serves as the lower Russian River's primary service hub and shelter serving 27 unhoused community members nightly.

Discussion:

West County Community Services operates the West County Navigation Site & Homeless Shelter out of the County-owned Guerneville Veterans Memorial Building located at 16255 First Street in Guerneville. The requested waiver facilitates the following core activities at the Vets Hall: Comprehensive Case Management to access needed resources and services; Housing Navigation providing support and access to enroll in Coordinated Entry (CE), three meals per day, light activities, and connection to onsite medical services. By providing a managed, supervised alternative to unmanaged encampments, the Shelter significantly reduces the impact on the Russian River ecosystem and local downtown businesses. This waiver allows WCCS to dedicate 100% of contracted funding toward the frontline staff and services required to move the most vulnerable neighbors off the streets and into housing.

Strategic Plan:

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

FISCAL SUMMARY

| Expenditures | FY25-26 Adopted | FY26-27 Projected | FY27-28 Projected |
|------------------------------------|----------------------------|------------------------------|------------------------------|
| Budgeted Expenses | | | |
| Additional Appropriation Requested | \$138,588 | | |
| Total Expenditures | \$138,588 | | |
| Funding Sources | | | |
| General Fund/WA GF | | | |
| State/Federal | | | |
| Fees/Other | | | |
| Use of Fund Balance | | | |
| General Fund Contingencies | \$138,588 | | |
| Total Sources | \$138,588 | | |

Narrative Explanation of Fiscal Impacts:

\$138,588 in General Fund Contingencies is requested to provide a fee waiver to West County Community Services.

| Staffing Impacts: | | | |
|--|--|-------------------------------|-------------------------------|
| Position Title (Payroll Classification) | Monthly Salary Range (A-I Step) | Additions (Number) | Deletions (Number) |
| | | | |
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Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Application

Related Items "On File" with the Clerk of the Board: