

SUBMIT TO:
 Board of Supervisors
 575 Administration Dr, Ste 100A
 Santa Rosa, CA 95403

COUNTY OF SONOMA

For Board of Supervisors Use Only

Fee Waiver/Board Sponsorship Request Form

1. Contact information for individual requesting fee waiver/sponsorship:

Name: Matthew Jorgensen
First Middle Last

Mailing Address: 3130 Brush Street Graton CA 95444
Number, Street, Apt/Suite City State Zip

Phone: (860) 614 - 3361 Email: mattjorgensen@gmail.com
Area Code, Number

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name: Graton Community Services District

Mailing Address: P.O. Box 534 Graton CA 95444
Number, Street, Apt/Suite City State Zip

Phone: (707) 823 - 1542 Email: chaddavisson.gcsd@gmail.com
Area Code, Number

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

Board Member and District	Susan Gorin District 1	David Rabbitt District 2	Chris Coursey District 3	James Gore District 4	Lynda Hopkins District 5
Entity or organization location (select all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Project/activity/event location (select all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
District office to receive request (select only one)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

City
 Special District
 Other Local Government
 School
 Non-profit or CBO

Other (please specify): _____

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

6. Please indicate if this is a one-time or annual event:
 One Time
 Annual

7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

Department Assessing Fee	Type of Fee	Amount of Fee
Permit Sonoma	Use Permit Level 1	\$4,056
Permit Sonoma	Environmental Review Level 1	\$4,214
Permit Sonoma	Hearing Fee	\$3,851
Permit Sonoma	Planning referrals	\$3302.59

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

Date of Fee Waiver	Department Assessing Fee	Type of Fee	Amount of Fee
8 / 6 / 24	Permit Sonoma	Administrative Design Review	\$2332.93
/ /			
/ /			
/ /			

9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify:

- Property Tax
 Sales Tax
 Special Assessment
 User Fees

Other (please specify): _____

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request.

11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request.



 Authorized Signature

Town Square Coordinator (Consultant)

 Title

06 / 03 / 2025

 Date

Addendum to Fee-Waiver-Form GCSD.pdf

5.) Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

Goal:

To secure a full Use Permit for the long-term operation of Graton Town Square as a permanent, publicly accessible community park and gathering space serving thousands of residents, visitors, and organizations across West Sonoma County.

1. Use Permit Level 1

Purpose:

Initiates formal County review of the proposed use of the site as a community park and event space. This phase defines the scope of allowable activities, structures, and improvements on the site and ensures alignment with zoning and General Plan goals.

Why It Matters:

Establishes the legal framework for operating the Town Square long-term as a multi-use public space.

2. Environmental Review Level 1

Purpose:

Evaluates potential environmental impacts of proposed site improvements and programming (such as grading, lighting, ADA paths, gatherings, etc.) to ensure compliance with CEQA (California Environmental Quality Act).

Why It Matters:

Ensures the project protects local ecology, air quality, noise levels, and overall community health while enabling the Town Square to proceed without undue delays.

3. Hearing Fee

Purpose:

Covers the cost of public hearings before the Sonoma County Planning Commission or Board of Zoning Adjustments. During these hearings, the Town Square proposal is reviewed publicly and the CUP may be approved with conditions.

Why It Matters:

Creates a transparent public forum for community input and government approval, giving the project legitimacy and enforceability.

4. Planning Referrals

Purpose:

Funds reviews from multiple County departments and agencies (e.g., Fire, Environmental Health, Public Works) that assess technical and regulatory aspects of the project, from safety to traffic circulation.

Why It Matters:

These interdepartmental evaluations are critical for integrated site planning and for meeting all necessary local and state regulations.

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request.

The Graton Community Services District (GCSD) is seeking a fee waiver for the development and activation of the Graton Town Square project. The GCSD, responsible for essential community services, operates with a financial policy ensuring that sewer rate payer funds remain separate from funds allocated for the Town Square project. We are currently fundraising but do not have any recurring funding that can be used for the Permit Sonoma Review Fees.

11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request.

N/A