



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 5/21/2024

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**To:** Board of Supervisors, County of Sonoma  
**Department or Agency Name(s):** Emergency Management  
**Staff Name and Phone Number:** Jeffrey DuVall / 565-1152  
**Vote Requirement:** Majority  
**Supervisorial District(s):** All Districts

**Title:**

Delegation of Authority for Obtaining and Managing Grant Assistance for Community Development Block Grant Mitigation Program grant funding (Round 2)

**Recommended Action:**

Adopt a new Resolution authorizing the Director of Emergency Management or the Deputy Director of Emergency Management to apply for funding, accept allocations of funding, execute grant agreement(s), and any amendments thereto, and, execute for and on behalf of the County of Sonoma, any actions necessary for obtaining funding provided by the State of California's Housing and Community Development Community Development Block Grant Mitigation (CDBG-MIT) program 2017 Round 2 Mitigation and Public Services (MIT-PPS) Program.

**Executive Summary:**

The California Department of Housing and Community Development (HCD) recently released a Notice of Funding Opportunity (NOFO) for Round 2 applications to be awarded through the Mitigation and Public Services (MIT-PPS) Program.

A total of \$9,987,941 in funding is now available on a first-come, first-served basis, until all funds are expended for up to \$1,500,000 per applicant.

HCD requires formal authorization from your Board for the involved County officers to apply for and receive the Round 2 MIT-PPS funding. HCD also requires authorization for delegated signature authority to execute funding documentation. Finally, HCD requires that the Resolution be on the HCD template.

On January 30, 2024, the Board approved a Resolution for two applications, and in the process of that Board action being completed, the project deliverables changed moderately, and the funding total changed. Per HCD grant application requirements, the Resolution submitted to the grantor must accurately reflect the project scope and fiscal details of the final application. A new Resolution is requested to update the two projects previously requested on January 30, 2024, and add a third project.

**Discussion:**

The U.S. Department of Housing and Urban Development (HUD) appropriated \$212 million in CDBG-Disaster Recovery (DR) funds to the State of California to address the impacts of disasters that occurred in 2017. The

California Department of Housing and Community Development (HCD) is the distributor of this funding, which includes the \$9,987,941 for 2017 MIT-PPS Round 2.

In 2022, the Department of Emergency Management was awarded funding for five (5) mitigation projects, totaling \$9,046,612 through the first round of CDBG-MIT funding. The Department of Emergency Management brought a Resolution for adoption in January 2024 which authorized the Director of Emergency Management to apply for the second round of funding through the CDBG MIT-PPS program for a Comprehensive Multi-Jurisdictional Emergency Transportation Plan and a Language Access and Accessibility for Emergency Preparedness/Response Gap Analysis. This item requests approval to modify the Resolution to reflect the activity and dollar amount being requested in the chart below.

Activity	Dollar Amount Being Request
Planning	Not to Exceed \$1,000,000
Public Services	Not to Exceed \$500,000

The Department of Emergency Management applications include the following:

1. Planning:
  - a) Sonoma County Access and Functional Needs Communications Gap Analysis and Feasibility Study
  - b) Sonoma County Multi-Jurisdictional Emergency Transportation Gap Analysis and Plan
2. Public Services
  - a) Sonoma County Department of Emergency Management's Limited English Proficiency and Hearing Impaired Disaster Preparedness Outreach and Communication

HCD requires a new formal authorization for the Department of Emergency Management to modify its applications, add a third application, and receive CDBG-MIT Round 2 funding. As part of the HCD-required Resolution, the County is required to acknowledge the CDBG-MIT program requirements and program documents, including the State's Community Development Block Grant Mitigation (CDBG-MIT) Action Plan for 2017 disasters, which are available at:

<https://www.hcd.ca.gov/grants-and-funding/disaster-recovery-and-mitigation/mitigation-planning-and-public-services>>?

Staff has previously reviewed the Action Plan, the State's CDBG-DR Policies and Procedures Manual, CDBG MIT -RIP addendum, Standard Agreement and other related materials, and are prepared to implement all program requirements should funding be awarded and grant agreements be finalized. As permitted by HCD and in accordance with County general requirements, County Counsel approval as to form, legality, and other agreement-specifics will be required in conjunction with finalization of the actual agreement(s) to be executed with HCD.

**Strategic Plan:**

N/A

**Racial Equity:**

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**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

**Prior Board Actions:**

January 30, 2024: Delegation of Authority for Obtaining and Managing Grant Assistance Provided by the State of California's Community Development Block Grant (CDBG) Mitigation Program. (Second Round funding)

October 26, 2021: Delegation of Authority for Obtaining and Managing Grant Assistance Provided by the State of California's Community Development Block Grant (CDBG) Mitigation-Planning and Public Services (MIT-PPS). (First Round funding)

**FISCAL SUMMARY**

<b>Expenditures</b>	<b>FY23-24 Adopted</b>	<b>FY24-25 Projected</b>	<b>FY25-26 Projected</b>
Budgeted Expenses			
Additional Appropriation Requested			
<b>Total Expenditures</b>			
<b>Funding Sources</b>			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies			
<b>Total Sources</b>			

**Narrative Explanation of Fiscal Impacts:**

No fiscal impacts to the current year FY2023-24 budget. Any future grant awards will be budgeted into the applicable performance period fiscal years. There is no local match required for this grant.

**Narrative Explanation of Staffing Impacts (If Required):**

None.

**Attachments:**

Resolution.

**Related Items "On File" with the Clerk of the Board:**

None.