



## Sonoma County Continuum of Care Staff Report

**Item:** Agenda Item 2: Staff Report: CoC Revenue and Expenses (preliminary, estimated) for Fiscal Year 2022-23

**Meeting Date:** April 27, 2022

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### Agenda Item Overview

This item includes a table (Exhibit A) summarizing the anticipated **Revenues and Expenses for the Sonoma County Continuum of Care in Fiscal Year 2022-23**. This document shows **estimated** costs and expenses, and is contingent upon various funding streams coming in at levels anticipated as well as allocation processes following most past practices. Importantly, we do not expect to see the same amount of one type of funding – State Housing and Community Development (HCD) **Emergency Solutions Grants, Coronavirus (ESG-CV)** – at 2021’s levels during FY 2022-23.

### Recommended Action:

Receive and file the proposed Revenue and Expenditure Table for the Sonoma County Continuum of Care for Fiscal Year 2022-23.

### Background:

The Sonoma County Continuum of Care (CoC) is created to coordinate the region’s response to homelessness, including receiving and expending funds assigned to it from the State and Federal governments, as well as from other sources. In recent years, significant program revenue has come to the region to address homelessness – especially via funding programs like State HCD’s ESG-CV and the State’s Homeless Housing, Assistance, and Prevention (HHAP) program.

The Sonoma County Community Development Commission, as Collaborative Applicant and HMIS Lead for the CoC, presents the attached table of Revenues and Expenses for Fiscal Year 2022-23. In summary, the Table:

- Envisions an allocation of **about \$13 million in CoC- and some County-related funds** that are linked (such as support for Project Homekey-2 operational costs). Please note that not all funds may be specifically expended in FY 2022-23, as some funds, such as HHAP, have longer expenditure periods than one year. Others, such as federal funds, have different fiscal years than State and local funds;
- Shows that the **major funding sources** for the CoC in FY 2022-23 are expected to be State HHAP-3 funds and the US Department of Housing and Urban Development’s (HUD’s) Annual Renewal Demand (ARD) grant for CoCs;

- Shows that about **\$10.4 million in funds** (Federal, State, and Local) will support (via grants and other awards) non-profit service provider and County programs associated with the CoC (though not all involve direct CoC appropriations);
- Describes that **County of Sonoma discretionary (mostly General Fund) support** for the CoC is about \$2.4 million in FY 22-23, an amount which includes about \$920,000 in staff and related administrative support to the Community Development Commission as Lead Agency and another \$1.4 million in funds that, among other things, support non-profit service providers' administrative and related costs not covered by other grants. While we speak as representatives of the County, we want to note and acknowledge this support to the CoC and acknowledge that these General Fund dollars are in high and competitive demand across the County family.
- **Additional County support** includes allocations from the County's HHAP-3 funds (such as for Project Homekey-2 support, a gap needed for Coordinated Entry, and more) and from the Federal ESG-CV funds assigned to the County. This support, when combined with the bullet item above, brings the County's participation in the CoC to about 30% of the overall revenues affiliated with CoC-related operations;
- **Lead agency staffing costs** associated with the roughly **10.3 full-time equivalent (FTE)** personnel (including both wages and benefits) who in some way support the activities of the CoC, from coordinating meetings, issuing contracts, monitoring compliance with the contracts, participating in HUD and HCD monitoring, staffing programs such as the Point in Time Count, preparing and executing Board items, and more.

We note that this summary of revenues and expenses has been challenging to develop and to show this information in a readable and understandable manner. As such, the table should be considered subject to amendment and correction in case we erred.

The challenge of developing this document is not a reflection on the CoC, CDC or any other entity, but it does help show the intricacies associated with funding for homelessness programs in our region and in many others. It also highlights the inter-connectedness of various agencies' homelessness activities – from the County to the CoC to service providers – in seeking funding and delivering services. And this document does not even acknowledge the contributions to shelter, street outreach, master leases, and similar programs made by our Sonoma County municipal partners.

Lead Agency staff at the CDC wish to thank our colleagues at the CDC finance team as well as the CAO and DHS finance experts in assisting to provide the information on this document.

Lead Agency staff welcomes the Board's questions and comments on Exhibit A.

## Exhibit A: Sonoma County Continuum of Care: Expenses and Funding Sources - FY 2022-23 (Estimated, Preliminary)

Expenses			Funding Sources Administered by County			Funding Sources Administered by the CoC							Notes
Expense Category	Lead Agency Costs	Distributed Grants to Organizations/Providers	County HHAP-3	Fed ESG-CV	County Discretionary Funds <sup>1</sup>	CoC HHAP-3	State ESG - Annual	Fed ESG - Annual (est) <sup>2</sup>	HUD CoC Program Grant <sup>3</sup>	HUD CoC Program Planning Grant	Service Charges to Providers	City Contributions to PIT Count	Subtotal
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
			1,298,011	300,000	2,340,213	4,416,736	228,054	220,000	4,162,516	119,898	82,000	16,000	
EH Team Personnel except for HMIS (6.6 FTE)	\$ 1,103,398		-	\$ 275,184	\$ 365,540	\$ 309,172	\$ 17,104	\$ 16,500		\$ 119,898			Includes pro-rated wages and benefits for ten EH positions.
CoC's DHS Team Support (1.7 FTE)	\$ 255,200				\$ 255,200								1.7 DHS FTEs assigned to support CoC activities
EH HMIS Personnel (2 FTE)	\$ 268,973								\$ 268,973				Separated from EH Team to show funding
HMIS Software and Licensing	\$ 165,000			\$ 24,816					\$ 58,184		\$ 82,000		Software costs only. Staff shown in line above
<b>Professional Services</b>													
-- Coordinated Entry	\$ 505,000		\$ 155,009						\$ 349,991				HomeFirst is new provider
-- Legal Assistance, Board Items, etc.	\$ 60,000				\$ 60,000								County Counsel, RWG, Board Items
-- PIT Count (Jan 2023)	\$ 96,000				\$ 80,000							\$ 16,000	Annual Point in Time Count - January 2023
-- Strategic Planning (22-23)	\$ 86,004		\$ 43,002			\$ 43,002							HomeBase is vendor
-- Additional Lead Agency Costs (other admin)	\$ 150,931				\$ 150,931								
<b>Distributed Grants and Agency Admin Dollars<sup>4</sup></b>		<b>\$ 10,482,714</b>	\$ 1,100,000		\$ 1,418,334	\$ 4,064,562	\$ 210,950	\$ 203,500	\$ 3,485,368				\$1.418M in CoC goes generally for CBOs' program admin
<i>Known grants to date (April 2022)</i>													
Catholic Charities of Santa Rosa/PSH		\$ 641,961											Part of the HUD CoC ARD awards
Catholic Charities of Santa Rosa/PSH Expansion		\$ 143,000											" " "
Community-Based PSH		\$ 292,843											" " "
Mill Street Supportive Services		\$ 97,842											" " "
Reach for Home RRH		\$ 87,931											" " "
Renewal Rental Assistance - Persons with HIV		\$ 655,414											" " "
Renewal Rental Assistance - Disabled Youth		\$ 80,666											" " "
Vulnerable Survivors of DV - RRH		\$ 260,040											" " "

Buckelew Program - Post-Jail		\$ 108,926												" " "
Sanctuary Villas		\$ 62,554												" " "
SAY - Rental Assistance		\$ 47,273												" " "
SAY - Rental Assistance Expansion		\$ 258,056												" " "
Buckelew Program (SoCo Independent Living)		\$ 266,270												" " "
St Vincent de Paul PSH		\$ 303,360												" " "
Stony Point Commons		\$ 59,334												" " "
<i>Total Grants Awarded to Date (4-15-2022)</i>		\$ 3,365,470												
Project Homekey-2 Supportive Housing		\$ 2,200,000												Portion to be allocated in the FY 2022-23 County Budget
<i>Grants yet to be awarded</i>		\$ 4,917,244												
<i>Subtotal Expenses (less grants to be awarded)</i>	\$ 2,690,506	\$ 5,565,470	\$ 1,298,011	\$ 300,000	\$ 2,330,005	\$ 4,416,736	\$ 228,054	\$ 220,000	\$ 4,162,516	\$ 119,898	\$ 82,000	\$ 16,000		

*Total County-Administered Funds =* **\$ 3,928,016**

*Total CoC-Administered Funds =* **\$ 9,245,204** *County-Administered Funds = about 30% of all funds*

**Notes:**

<sup>1</sup> The County's discretionary funds assigned to the CoC can vary year to year and come from General Fund (including property taxes that once went to the redevelopment agency known as "R&R Funds"), Measure L, and more.

<sup>2</sup> Federal ESG annual award estimated at about \$200-220K, with small admin share, similar to that of State ESG.

<sup>3</sup> The HUD CoC Grant is submitted by the CoC and Lead Agency staff on behalf of multiple CoC Grantees. HUD awards the funds directly to the grantees.

<sup>4</sup> Organizations / Service Providers are not distributed funds by specific funding sources for this table.

**Acronyms:**

CBO = Community-Based Organization  
 CDC = Community Development Commission/Lead Agency  
 CoC = Continuum of Care  
 DHS = Department of Health Services (County of Sonoma)  
 DV = Domestic Violence  
 EH = Ending Homelessness Division within the CDC  
 ESG = Emergency Solutions Grants  
 ESG-CV = Emergency Solutions Grants, Coronavirus  
 FTEs = Full Time Equivalent Positions

FY = Fiscal Year  
 HHAP = Homeless Housing, Assistance, and Prevention  
 HMIS = Homeless Management Information System  
 HUD CoC Program = US Housing and Urban Development's Annual Renewal funding Continuums of Care  
 PIT = Point in Time Count  
 PSH = Permanent Supportive Housing  
 RRH = Rapid Rehousing  
 RWG = Richards, Watson, and Gershon (law firm)  
 SAY = Social Advocates for Youth