



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 9/16/2025

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**To:** Sonoma County Board of Supervisors

**Department or Agency Name(s):** Registrar of Voters

**Staff Name and Phone Number:** Evelyn Mendez, (707) 565-8564

**Vote Requirement:** Majority

**Supervisory District(s):** Fifth District

**Title:**

November 4, 2025, Uniform District Election, Appointments

**Recommended Action:**

Adopt the resolution appointing nominees to the office of district director for special districts that had insufficient nominees to trigger an election. (Fifth District)

**Executive Summary:**

Pursuant to California Elections Code (EC) §§ 1303 and 14052, a general district election is scheduled to take place on November 4, 2025, to elect district directors to seven special district boards having odd-year elections in Sonoma County. For contests that had one or more nominees but insufficient total nominees to trigger an election, EC § 10515(a) provides for the appointment of those nominees by the Board of Supervisors (BOS) as long as no petition was presented from voters in the district requesting a general election be held.

The attached resolution includes the names of the candidates who have qualified for appointment to their respective special district boards pursuant to the above-stated provisions of state law.

**Discussion:**

Candidate nominations for the November 4, 2025, Uniform District Election, ran from July 14, 2025, to August 8, 2025. Extended candidate nomination ran from August 11, 2025, to August 13, 2025, for offices for which an incumbent officeholder did not file. The two tables below show how many candidates filed for each office.

Offices going to election:

District	Term Length	# Seats	# Candidates Who Filed	# Vacant Seats Still Needing to Be Filled
Timber Cove County Water	4 yrs	3	4	None

Offices not going to election:

District	Term Length	# Seats	# Candidates Who Filed	# Vacant Seats Still Needing to Be Filled
Occidental Community Services	4 yrs	2	2	None
Bodega Bay Public Utility, Office #1	4 yrs	1	1	None
Bodega Bay Public Utility, Office #2	4 yrs	1	1	None

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Monte Rio Recreation and Park, Full Term	4 yrs	2	2	None
Monte Rio Recreation and Park, Short Term	2 yrs	1	1	None
Russian River Recreation and Park, Full Term	4 yrs	2	2	None
Russian River Recreation and Park, Short Term	2 yrs	1	1	None
Russian River County Water	4 yrs	2	2	None
Sonoma Mountain County Water	4 yrs	2	None	2

EC § 10515 requires that appointments to the office of district director be made by the supervising authority, which for special districts is the BOS. The appointments shall be made prior to “the Monday before the first Friday in December in which the election is held.” For the November 4, 2025, Uniform District Election, that date is December 1, 2025. Each person so appointed shall qualify, take office, and serve exactly as if elected at a general district election. Upon adoption of this resolution, the Registrar of Voters will issue certificates of election to the respective nominees.

For those offices for which no candidates filed or fewer candidates filed than the number of seats to be filled, state law provides that the supervising authority appoint any person who is qualified to hold each office as of November 4, 2025. Separate memos to the Clerk of the Board and supervisors will list the vacant positions and the necessary qualifications for appointment. It will be incumbent upon the BOS to identify qualified candidates and make the necessary appointments to fill the vacant seats.

**Strategic Plan:**

N/A

**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

**Prior Board Actions:**

On September 24, 2024, the Board of Supervisors authorized the appointment of district directors in special districts with insufficient nominees to be on the ballot in the November 5, 2024, General Election (Resolution Number 24-1013).

**FISCAL SUMMARY**

<b>Expenditures</b>	<b>FY25-26 Adopted</b>	<b>FY26-27 Projected</b>	<b>FY27-28 Projected</b>
Budgeted Expenses			
Additional Appropriation Requested			
<b>Total Expenditures</b>			
<b>Funding Sources</b>			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			

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General Fund Contingencies			
<b>Total Sources</b>			

**Narrative Explanation of Fiscal Impacts:**

N/A

<b>Staffing Impacts:</b>			
<b>Position Title (Payroll Classification)</b>	<b>Monthly Salary Range (A-I Step)</b>	<b>Additions (Number)</b>	<b>Deletions (Number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

Resolution

**Related Items “On File” with the Clerk of the Board:**

N/A