



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 8/30/2022

To: Board of Supervisors

Department or Agency Name(s): Auditor-Controller-Treasurer-Tax Collector

Staff Name and Phone Number: Zoe Bagala 707-565-4685

Vote Requirement: Majority

Supervisorial District(s): Countywide

Recommended Action:

Adopt a Gold Resolution proclaiming the week of September 6 - September 11, 2022, as National Payroll Week in Sonoma County

Executive Summary:

Adopt a Gold Resolution celebrating National Payroll Week 2022 and acknowledging the contribution of all Payroll Professionals within the greater Sonoma County area. County of Sonoma payroll professionals process payroll for 4,600 employees and provide customer service, education, and training in 31 Individual Departments and Special Districts on an on-going bi-weekly basis.

Discussion:

National Payroll Week is recognized by the American Payroll Association and over 20,000 members. This week celebrates America's employees and the payroll professionals who pay them; whom together through payroll withholding, contribute, collect, report, and deposit 70% of the U.S. Treasury's annual revenue, about \$2.4 trillion per year. These taxes include both federal and state withholding, which go toward important civic projects, including roads, schools and parks. Taxpayers and payroll professionals are also partners in supporting the social security and Medicare systems. In addition, entities are now playing an increasingly important role in the enforcement of child support laws by calculating and deducting child support payments from workers' pay.

The Auditor-Controller-Treasurer-Tax Collector (ACTTC) Payroll Division and County Department Payroll staff tirelessly process payroll for the County of Sonoma's 4,600 employees through wildfires & evacuations, floods, public safety power shutdowns and the current COVID-19 pandemic to ensure our employees are paid accurately and timely.

The ACTTC and its Payroll Division are committed to:

- Conducting our business with the highest ethical standards
- Protecting the public's interest
- Treating our clients and employees with the utmost respect
- Striving toward continuous improvement of our services
- Celebrating the accomplishments of our employees
- Rewarding innovation
- Promoting an open and collaborative environment

Prior Board Actions:

09/01/2020: Board adopted a Gold Resolution proclaiming the week of September 7 - September 11, 2020 as National Payroll Week

FISCAL SUMMARY

| Expenditures | FY 21-22 Adopted | FY22-23 Projected | FY 23-24 Projected |
|------------------------------------|-----------------------------|------------------------------|-------------------------------|
| Budgeted Expenses | | | |
| Additional Appropriation Requested | | | |
| Total Expenditures | | | |
| Funding Sources | | | |
| General Fund/WA GF | | | |
| State/Federal | | | |
| Fees/Other | | | |
| Use of Fund Balance | | | |
| Contingencies | | | |
| Total Sources | | | |

Narrative Explanation of Fiscal Impacts:

N/A

| Staffing Impacts: | | | |
|--|--|-------------------------------|-------------------------------|
| Position Title (Payroll Classification) | Monthly Salary Range (A-I Step) | Additions (Number) | Deletions (Number) |
| | | | |
| | | | |
| | | | |

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

Resolution

Related Items "On File" with the Clerk of the Board:

N/A