

Attachment G

| | |
|--|---|
| <p>Support Services Provided By County: County Established Community Capacity Building Support</p> <p><i>Services provided to all 95 contractors and subcontractors to uphold the intention of creating improved financial, administrative, quality improvement and data collection capacity to all partner entities. Supports started at launch and will continue through the duration of the Community Resilience Program.</i></p> | <p>Support Services Provided by Contracted Firm (Witt O'Brien's, LLC): Federally-Required Compliance</p> <p><i>Services to be provided only to the 24 contractors as they are the entities required to comply with federal monitoring services</i></p> |
| <ul style="list-style-type: none"> • Develop and assess Equity-Centered Results Based Accountability metrics for all contracts. • Develop and implement Equity-Centered data collection tools and plans. • Support contractors to successfully and consistently collect new client level data through 1:1 and group technical assistance • Conduct quarterly Equity-Centered Results-Based Accountability "Turn the Curve" conversations, which are in-person meetings with all recipients (contractors and subcontractors) to examine performance/data trends, to establish where program changes might be needed, and to create action plans for how the changes will be implemented. These meetings provide the opportunity for real-time contract monitoring and adjustments when needed. • Conduct demographic data collection and analysis and evaluation to ensure these funds are reaching those most in need. • Build and maintain the Equity-Centered Results-Based Accountability Scorecard (online dashboard) and train contractors to use it as a tool to inform program growth and consistent quality improvement. • Hold quarterly ARPA CRP Learning Sessions throughout the grant award period with all contractors and subcontractors. to facilitate better use of equity-centered data to enhance program implementation. • Provide ongoing technical assistance relating to cost accounting, federal fiscal requirements, and the County's reimbursement process and required documentation. • Review Contractor single audits as required in order to comply with federal requirements. | <ul style="list-style-type: none"> • Provide technical assistance and capacity building support to the 24 contractors related to fiscal, program and contractual compliance, including support to these lead agencies in the provision of monitoring their subcontractors. • Develop written policies, processes, requirements, and tools around contractor risk assessment, monitoring and management, including training of contractors on grant requirements. • Conduct at least one annual fiscal and program monitoring of each subrecipient agency, including a risk assessment of non-compliance, and report of the results for each. • Provide one capacity building training on receiving and administering federal funding for interested community-based organizations and county staff. |