



# County of Sonoma

## State of California

Date: January 28, 2025

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

4/5 Vote Required

### **Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Approving the Conflict of Interest Code for the Dunham School District**

**Whereas**, the Political Reform Act, Government Code section 81000 et seq. requires state and local government agencies to adopt conflict of interest codes; and

**Whereas**, state law requires that every two years agencies review their conflict of interest codes and make such changes as are necessary to keep the codes current; and

**Whereas**, the Board of Supervisors is the code reviewing body for agencies within the geographic jurisdiction of the County, and charged with the responsibility of ensuring that the amended codes comply with law; and

**Whereas**, the Dunham School District has proposed an amendment to update its code to comply with state law; and

**Whereas**, County Counsel has reviewed the amended code and determined that it complies with the Political Reform Act; and

**Now, Therefore, Be It Resolved**, that the conflict of interest code of the Dunham School District is approved as amended. The Clerk is directed to send a copy of this resolution to the Dunham School District and County Counsel.

#### **Supervisors:**

Hermosillo:

Rabbitt:

Coursey:

Gore:

Hopkins:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**

Dated: 12/10/24

RESOLUTION OF THE Dunham School District, STATE OF CALIFORNIA, ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act, and

WHEREAS, Dunham School District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed, and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Dunham School District, and

2. Pursuant to Section 4 of the standard code, board members shall file statements of economic interest with the Dunham School District clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the District clerk who shall retain them at the main place of business of the District. Any District board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

**PASSED, APPROVED, AND ADOPTED** on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by the following voter:

<u>Title</u>	<u>Name</u>	<u>AYES</u>	<u>NOES</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Board Trustee	Lisa Puncia				
Board Trustee	Spencer Cunn				
Board Trustee	Joe Petersen				
Board Trustee	Taylor Withrington				
Board Trustee	Ari Larson				
Board Trustee	Dan Drummond				
<b>COUNT:</b>					
<b>ATTEST:</b>	<i>Withrington</i>	<b>APPROVED:</b>		<i>[Signature]</i>	
	<i>Clerk of the Board</i>			Dan Drummond	<i>Board President</i>

**Dunham School District  
APPENDIX A**

<u>Designated Positions</u>	<u>Disclosure categories</u>
Member of the Board of Trustees	1,2
Superintendent/Principal	1,2
Chief Business Official	1,2
Department Director	1,2
Program Director	1,2
Department Manager	1,2
Program Manager	1,2
Chief Business Official	1,2
Consultants	*

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Principal/Superintendent may determine in writing that a particular consultant, although in a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written

## APPENDIX B

### Disclosure Categories<sup>1</sup>

Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

Category 2: All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the Dunham School District.

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<sup>1</sup>Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area of the *Dunham School District* or real property interests located in the District, need to be reported.

**DUNHAM SCHOOL DISTRICT**  
4111 Roblar Road, Petaluma, CA 94952, (707) 795-5050  
**Meeting of the Board of Trustees**

Minutes

Tuesday, December 10, 2024

1. The meeting was called to order by President Dan Drummond at 6:02 p.m.
2. Members Present: Dan Drummond, Joe Petersen, Taylor Withrington and Superintendent/Principal Ani Larson.
3. COMMENTS FROM THE AUDIENCE ON ITEMS ON THE CLOSED SESSION AGENDA, PUBLIC COMMENTS: None.
4. Board adjourned to closed session at 6:02 p.m.
5. The closed session ended at 6:30 p.m.
6. Agenda Adjustments: None.
7. Public Comment: None.
8. Public Hearing on Developer fees Opened at 6:35 p.m. closed at 6:36
9. Presentations, Reports
  - 9.1 5th Grade Class presentation
  - 9.2 Anne Marie Norris, District Fiscal Management Advisor presented 23-24 first interim budget report
  - 9.2 Superintendent/ Principal: Mrs. Larson went over Enrollment, Classroom Activity and Facilities Activity.
10. Correspondence: None.
11. Discussion Items: Contract with Hancock Park and Delong.
12. CONSENT ITEMS
  - 12.1 Petersen moves to Approve Minutes from the October 8th, 2024 Regular Board Meeting. Seconded by Withrington.  
**Ayes: 3 Nays: 0 Abstentions: 0**
  - 12.2 Withrington moves to Approve Warrants Paid in October 2024 seconded by Petersen.  
**Ayes: 3 Nays: 0 Abstentions: 0**
  - 12.3 Petersen moves to table Minutes from the November 12th, 2024 Board Meeting. Seconded by Withrington.
  - 12.4 Petersen moves to Approve Warrants Paid in November of 2024. Seconded by Withrington.  
**Ayes: 3 Nays: 0 Abstentions: 0**

13. ACTION ITEMS

13.1 Petersen moves to Consider Approval of Certification of the 2024-25 First Interim Budget Report as prepared by Anne Marie Norris, District Fiscal Management Advisor. Seconded by Withrington.

**Ayes: 3 Nays: 0 Abstentions: 0**

13.2 Withrington moves to Consider Approval of Resolution #2025-03 on Developer Fees. Seconded by Petersen.

**Ayes: 3 Nays: 0 Abstentions: 0**

13.3 Petersen moves to Consider Approval of Resolution #2025-04 Biennial Notice. Seconded by Withrington.

**Ayes: 3 Nays: 0 Abstentions: 0**

13.4 Drummond moves to Consider Approval of Appointed Trustee Raffo. Seconded by Petersen.

**Ayes: 3 Nays: 0 Abstentions: 0**

13.5 Withrington moves to Consider Approval of 2024 Policies for Dunham. Seconded by Petersen.

**Ayes: 3 Nays: 0 Abstentions: 0**

14. Future Agenda Items:

- School Accountability Report
- Q4 Williams Reporting
- EEF Reporting
- ELOP Plan
- School Safety Plan
- Cell Phone Policy
- Lice Policy

15. Comments/Questions from the Board of Trustees: Mr. Drummond wants to thank everyone for their participation.

16. Adjournment: 8:18 p.m.

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Taylor Withrington, Clerk

Date