



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 3/24/2026

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**To:** Board of Directors, Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District, South Park County Sanitation District,  
**Department or Agency Name(s):** Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District, and South Park County Sanitation District

**Staff Name and Phone Number:** Grant Davis 707-547-1900, Michelle Maxwell 707-975-5614

**Vote Requirement:** Majority

**Supervisory District(s):** Countywide

**Title:**

Sonoma Water Emergency Operations Plan

**Recommended Action:**

Approve the 2026 update of the Emergency Operations Plan for continued use by Sonoma Water as the foundation for all emergency response and recovery by the agency and the framework for all future planning efforts.

**Executive Summary:**

The Emergency Operations Plan (EOP) is an all-hazards, whole-agency response and recovery document and the base for all future planning efforts at Sonoma County Water Agency (Sonoma Water). The plan uses the context of Sonoma Water's water and wastewater operations and the hazards that threaten its infrastructure, systems, and staff to provide emergency response coordination structure and procedures. Additionally, the plan demonstrates the integration and use of the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS), the Incident Command System (ICS), and the National Response Framework. Lastly, this plan has been distributed to the Sonoma County Department of Emergency Management for awareness as they are vital partners in whole community response.

**Discussion:**

Sonoma Water's EOP is intended for use by Sonoma Water in coordination with county, regional, state, and national partners and underpins Sonoma Water's overall emergency management framework. The original EOP was approved by the Board of Directors in July 2021. Once this updated plan is approved, Sonoma Water intends to distribute this plan for reference purposes to all regularly coordinated local partners, including the Sonoma County Department of Emergency Management, and will make the document available to the public.

The EOP primarily provides organizational information and response strategies for Sonoma Water's use during an emergency response, but all community partners should be familiar with the document as it provides important context for how Sonoma Water intends to operate during a whole community emergency response. The response procedures outlined intend to prioritize the safety and security of human life, the protection of property and the environment, and strive to stabilize an incident. This plan is the base plan of a broader response planning network. The base plan is not intended to provide tactical response operations for specific hazards, but instead provides the framework, concepts, and policies that apply to and influence all emergency

management functions and can scale to all types of emergency scenarios. This EOP’s content expands upon the findings from hazard and risk assessments, published Sonoma Water tools and references, standard operating procedures, and previous response efforts. Additionally, this plan supports the development of mutual aid agreements and training and exercise programs. The EOP’s annex houses documents specific to hazards or functional areas, all of which use the framework laid out in this EOP as their foundation.

When compared to the 2021 version of the EOP, this version has been updated to include more specificity of Sonoma Water’s organizational roles and responsibilities, more details for common hazards that have risk of impacting Sonoma Water, the addition of national and state support function and how Sonoma Water interacts with these functions, and a holistic update of Sonoma Water’s response coordination to match current procedures.

Approval of the EOP by the Board of Directors is a best practice and will provide important credibility for its use.

**County of Sonoma Strategic Plan:**

N/A

**Racial Equity:**

**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

**Sonoma Water Strategic Plan Alignment**

This item directly supports Sonoma Water’s Strategic Plan and is aligned with the following goal, strategy, and action item.

**Goal:** 4. Emergency Preparedness - Build organizational resilience and ensure effective emergency response to extreme weather events, disasters, and security risks.

**Strategy:** 4.1 Strengthen and ensure a comprehensive emergency response capability through coordinated response programs, resource management, and emergency planning.

**Action Item:** 4.1.2 Establish operational emergency response functions, procedures, and systems.

This EOP serves as the foundation for all strategies and actions within Goal 4.

**Prior Board Actions:**

7/20/2021: Approved Emergency Operations Plan

**FISCAL SUMMARY**

<b>Expenditures</b>	<b>FY25-26 Adopted</b>	<b>FY26-27 Projected</b>	<b>FY27-28 Projected</b>
Budgeted Expenses			
Additional Appropriation Requested			
<b>Total Expenditures</b>			
<b>Funding Sources</b>			
General Fund/WA GF			

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State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies			
<b>Total Sources</b>			

**Narrative Explanation of Fiscal Impacts:**

N/A

<b>Staffing Impacts:</b>			
<b>Position Title (Payroll Classification)</b>	<b>Monthly Salary Range (A-I Step)</b>	<b>Additions (Number)</b>	<b>Deletions (Number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

None

**Related Items "On File" with the Clerk of the Board:**

Sonoma Water Emergency Operations Plan