

SUBMIT TO:
 Board of Supervisors
 575 Administration Dr, Ste 100A
 Santa Rosa, CA 95403

COUNTY OF SONOMA

For Board of Supervisors Use Only

Fee Waiver/Board Sponsorship Request Form

1. Contact information for individual requesting fee waiver/sponsorship:

Name: _____

First
Middle
Last

Mailing Address: _____

Number, Street, Apt/Suite
City
State
Zip

Phone: () _____ - _____ Email: _____

Area Code, Number

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name: _____

Mailing Address: _____

Number, Street, Apt/Suite
City
State
Zip

Phone: () _____ - _____ Email: _____

Area Code, Number

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

Board Member and District	Susan Gorin District 1	David Rabbitt District 2	Chris Coursey District 3	James Gore District 4	Lynda Hopkins District 5
Entity or organization location (select all that apply)					
Project/activity/event location (select all that apply)					
District office to receive request (select only one)					

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

City Special District Other Local Government
 School Non-profit or CBO

Other (please specify): _____

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

6. Please indicate if this is a one-time or annual event: One Time Annual

7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

Department Assessing Fee	Type of Fee	Amount of Fee

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

Date of Fee Waiver	Department Assessing Fee	Type of Fee	Amount of Fee
/ /			
/ /			
/ /			
/ /			


9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify:

- Property Tax
 Sales Tax
 Special Assessment
 User Fees

Other (please specify): _____

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request.

11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request.



 Authorized Signature Title

 / /

 Date

Plum Ranch Road Traffic Mirror Installation – Encroachment Permit

Neighbors of Plum Ranch Road wish to apply for an encroachment permit for the installation of a mirror at Plum Ranch and Calistoga Roads. They met with Supervisor Gorin and Director of Sonoma County Public Infrastructure, Johannes Hoevertsz, who agreed that this would be beneficial, and Supervisor Gorin agreed to submit a Fee Waiver for the permitting fees for the work for approval by the Board of Supervisors. The purpose of the traffic mirror at Plum Ranch and Calistoga Roads is to improve visibility and safety for drivers, cyclists, and pedestrians at that intersection.



COUNTY OF SONOMA
PERMIT AND RESOURCE MANAGEMENT DEPARTMENT

2550 Ventura Avenue, Santa Rosa, CA 95403-2829
 (707) 565-1900 FAX (707) 565-1103

Application Fees / Invoice # 501592 on 06/13/2024 for: ENC24-0173

Site Address: 1 Countywide [RIN]

Activity Type: Encroachment

APN: 000-000-001

Initialized By: PUBLICUSER5981

Fire District: Sonoma County FD

Insp Area: 06

Valuation: \$0.00

Ag/Comm/Res:

Description: (BOS Fee Waiver) Safety mirror installation along Calistoga Rd @ Plum Ranch Rd (private). Mirror installed on existing utility pole.

Owner: COUNTY OF SONOMA - COUNTYWIDE PROJECT

Applicant: Thai Hoang
 6902 Plum Ranch Rd
 Santa Rosa, CA 95404
 2144771291

Fee Item	Description	Account Code	Total Fee
0140-000	Technology Enhancement	26010104-45321-10005	\$7.35
0420-100	Encroachment Inspection - Minor Work within Right-of-Way	26010111-45171_3323-	\$256.00
0419-000	Encroachment Plan Review	26010111-45171-10005	\$256.00
0740-000	NPDES - Encroachment	26010112-45061-10005	\$53.00
3804-000	Public Works Plan Check	34010101-45061-11051	\$228.00

Invoiced Fees: \$800.35

Total Paid: \$0.00

Project Balance Due: \$800.35

When validated below, this is your receipt

Refunds of fees paid may be made pursuant to Section 108.6 of Appendix 1 of the California Building Code and adopted model codes, subject to the following:

- 1) 100% of a fee erroneously paid or collected.
- 2) 90% of the plan review fee when an application for a permit is withdrawn or cancelled or expires or becomes void before any plan review effort has been expended. No portion of the plan review fee shall be refunded when any plan review effort has been expended.
- 3) 90% of the building, plumbing, electrical, and/or mechanical fee may be refunded when a permit is withdrawn, or cancelled or expires or becomes void before any work was done and before any inspections are performed. No portion of these fees shall be refunded when any work was done and/or any inspections have been performed.
- 4) Application for refund must be made within one year.