



County of Sonoma

State of California

Date: January 28, 2025

Item Number: _____

Resolution Number: _____

4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Approving the Conflict of Interest Code for the Sonoma County Library Commission

Whereas, the Political Reform Act, Government Code section 81000 et seq. requires state and local government agencies to adopt conflict of interest codes; and

Whereas, state law requires that every two years agencies review their conflict of interest codes and make such changes as are necessary to keep the codes current; and

Whereas, the Board of Supervisors is the code reviewing body for agencies within the geographic jurisdiction of the County, and charged with the responsibility of ensuring that the amended codes comply with law; and

Whereas, the Sonoma County Library Commission has proposed an amendment to update its code to comply with state law; and

Whereas, County Counsel has reviewed the amended code and determined that it complies with the Political Reform Act; and

Now, Therefore, Be It Resolved, that the conflict of interest code of the Sonoma County Library Commission is approved as amended. The Clerk is directed to send a copy of this resolution to the Sonoma County Library Commission and County Counsel.

Supervisors:

Hermosillo:

Rabbitt:

Coursey:

Gore:

Hopkins:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

RESOLUTION NO. 2238

DATED: 09/04/2024

RESOLUTION OF THE SONOMA COUNTY LIBRARY COMMISSION
ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

RECITALS

WHEREAS, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and further requires that locally adopted codes be reviewed and updated biennially; and

WHEREAS, on September 7, 2022 the Commission adopted Resolution 2188, approving an amended Conflict of Interest Code for the Sonoma County Library; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730), which contains the terms of a standard conflict of interest code which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings (the "Standard Code"); and

WHEREAS, the Sonoma County Library wishes to amend its Conflict of Interest by: i) adopting the Standard Code by reference; ii) adopting a revised list of Designated Positions (Appendix A); and iii) adopting a revised list of Disclosure Categories (Appendix B).

NOW, THEREFORE, THE SONOMA COUNTY LIBRARY COMMISSION DOES HEREBY RESOLVE AS FOLLOWS:

1. The terms of the Standard Code (2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission) are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitutes the Conflict of Interest Code of the Sonoma County Library.
2. Pursuant to Section 4 of the Standard Code, members of the Library Commission shall file statements of economic interest with the Clerk of the Commission, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Individuals holding Designated Positions shall file statements with the Clerk of the Commission who shall retain them at the main place of business of the Sonoma County Library. Any Commissioner or other individual holding a Designated Position who is already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this Code provided that no additional disclosure would be required by this Code.
3. Resolution 2188 is hereby superseded in its entirety.

PASSED AND ADOPTED this 4th day of September, 2024. I HEREBY CERTIFY the foregoing resolution was introduced and passed at a regular meeting of the Sonoma County Library Commission by the following vote:

AYES: 9
NOES: 0
ABSENT: 0
ABSTAIN: 0



Commission Chair

APPENDIX A

List of Designated Positions

| <u>Designated Positions</u> | <u>Disclosure categories</u> |
|--|------------------------------|
| Member of the Commission | 1 |
| Director | 1 |
| Deputy Director | 1 |
| Chief Financial Officer | 1 |
| Accounting Manager | 2 |
| Division Manager, Collection Services | 2 |
| Division Manager, Public Services | 2 |
| Division Manager, Community Engagement | 2 |
| Children's Services Administrator | 2 |
| Teen Services Administrator | 2 |
| Adult Services Administrator | 2 |
| Communications Manager | 2 |
| Facilities Manager | 2 |
| Human Resources Manager | 2 |
| Information Technology (IT) Manager | 2 |
| Fund Development Manager | 2 |
| General Counsel | 2 |
| Consultants/New Position * | * |

*Consultants/New Position shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Library Director may determine in writing that a particular consultant, although in a "designated position" is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the disclosure requirements. The Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX B

Disclosure Categories¹

Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

Category 2: All investments, business positions and sources income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the Sonoma County Library.

¹ Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area served by the Sonoma County Library, or real property interests located in the area served by the Sonoma County Library, need to be reported.