



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 8/13/2024

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**To:** Board of Supervisors

**Department or Agency Name(s):** County Administrator's Office

**Staff Name and Phone Number:** Michelle Norman, 707-565-2241

**Vote Requirement:** Majority

**Supervisorial District(s):** Countywide

### **Recommended Action:**

Approve the Reappointment of Alanya Navarro Blake as an Alternate Member of the Assessment Appeals Board for a term of three years beginning on September 3, 2024, and ending September 5, 2027.

(Countywide)

### **Executive Summary:**

The Board of Supervisors are responsible for appointments to over 75 Boards, Commissions, Committees, and Task Forces. Vacancies and upcoming expiring appointments are posted on the County's list of Boards, Commissions, Committees, and Task Forces website.

Rule 50 of the Board Rules of Procedures states that the Clerk of the Board shall convene staff to review prospective countywide appointments and make appointment recommendations to the Board. The current item recommends reappointment of Alanya Navarro Blake as an alternate member to the Assessment Appeals Board.

### **Discussion:**

The Assessment Appeals Board constitutes the Board of Equalization for Sonoma County and has the power to equalize the valuation of taxable property within the county for the purpose of taxation, as provided by applicable law. The Board consists of three members and three alternates. Appointees must have a minimum of five years professional experience in this state as one of the following: certified public accountant or public accountant, licensed real estate broker, attorney, property appraiser accredited by a nationally recognized professional organization, or a property appraiser certified by the Office of Real Estate Appraisers, or a property appraiser certified by the State Board of Equalization. Per Government Code Section 1623 of the Revenue and Taxation Code Assessment Appeals Board member's term shall begin on the first Monday of September for a term of three years.

The Assessment Appeals Board supports a critical role in resolving valuation disputes between property owners and the Assessors' Office. When an appeals Board is not appointed, or does not have quorum, the Board of Supervisors shall serve as the County Board of Equalization. Alanya Navarro Blake has been serving as an alternate member of the Sonoma County Assessment Appeals Board since June 2024. Staff recommends reappointing the existing member as she is in good standing having shown dedication to the work and purpose of the Board. Alanya is willing and qualified to continue her service and meet the increased demands of her position.

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**Strategic Plan:**

N/A

**Prior Board Actions:**

June 4, 2024 Appointed to Assessment Appeals Board

**FISCAL SUMMARY**

**Narrative Explanation of Fiscal Impacts:**

N/A

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

N/A

**Related Items "On File" with the Clerk of the Board:**