



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 9/12/2023

To: Sonoma County Board of Supervisors

Department or Agency Name(s): Public Infrastructure

Staff Name and Phone Number: Johannes J. Hoevertsz, 707-565-2550

Vote Requirement: Informational Only

Supervisorial District(s): Countywide

Title:

Capital Improvement Plan 2023-2028

Recommended Action:

Accept the Five-Year Capital Improvement Plan for the period Fiscal Year 2023-2024 through Fiscal Year 2027-2028

Executive Summary:

The Fiscal Year 2023-2024 through Fiscal Year 2027-2028 Capital Improvement Plan (Plan) is presented in accordance with Sonoma County Code Section 2-8(I), pursuant to which, the County Administrator recommends to the Board of Supervisors a long-term capital project program including project priorities, costs, and methods of financing. Receipt by your Board of the 2023-2028 Plan does not authorize budgetary appropriations.

Funding decisions for the Capital Improvements Budget are made as part of the budget process for each participating agency. General Fund annual contribution allocations for FY 2023-24 were included in the adopted budget and are listed in Attachment 1.

The Plan (Attachment 2) is a compilation of separate capital improvement plans prepared by Public Infrastructure, Regional Parks, and Sonoma Water. Annually, the Plan is updated to reflect any scope and budgets revisions, and the Plan is then brought to the Board for acceptance. FY 2023-24 Budget Hearings concluded on June 16, 2023.

Discussion:

The Capital Improvement Plan identifies the need for continued upstream investment strategies to both maintain County-owned property asset values and to address the deferred maintenance backlog. The County, as stewards of over one billion dollars in property replacement value, recognizes the need for sustainable progress on the deferred maintenance backlog.

The Plan contains descriptions of proposed Capital Projects, their estimated costs, and a narrative explaining the relationship to short-term needs and longer-term objectives. The Plan is a five-year planning document that indicates infrastructure improvement needs. Funding sources are suggested where potential funding has

been identified for a project, however Board acceptance of the Plan does not fund projects. Final determination of project funding is made during the annual Capital Improvements Budget process.

A combination of federal, state, and local funding sources and strategies are needed to meet the needs across all County-owned infrastructure, including buildings, roads, and parks. Specific project funding may include maximizing state and federal funding opportunities, utilizing proceeds from the sale or lease of surplus County property assets, use of dedicated fund sources, bond issuances, use of third-party development and operations agreements, and/or use of the County General Fund.

Plan Development Process: Public Infrastructure issued a memo to all departments and Sonoma Water to review the process and timeline for the Plan. The Plan presented today was modified to prioritize projects based on general operational needs and improve public safety, preserve County assets, and they are ranked according to the following criteria:

1. Projects related to roof replacement &/or Emergency type projects
2. Projects related to HVAC replacement
3. Projects related to interiors improvements

Project requests are subsequently reviewed by the County Administrator’s Office for inclusion in the budget process.

Information on Capital Projects where funding has been appropriated is available to the public on the County’s website at: <https://sonomacounty.ca.gov/administrative-support-and-fiscal-services/county-administrators-office/budget-and-operations/budget-reports>

Strategic Plan:

N/A

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

June 13, 2022: Accept Fiscal Year 2022-2027 Capital Project

Plan. <https://sonomacounty.ca.gov/administrative-support-and-fiscal-services/general-services/capital-improvement-plan>

FISCAL SUMMARY

	FY 23-24 Adopted	FY24-25 Projected	FY 25-26 Projected
Expenditures			
Budgeted Expenses			

Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

There is no fiscal impact in accepting the annual plan. Project funding is appropriated during the annual budget process to the highest priority projects.

Narrative Explanation of Staffing Impacts (If Required):

None

Attachments:

- 1 – FY 2023-24 Capital Projects Adopted Budget-General Fund Allocations
- 2 – County of Sonoma Capital Improvement Plan - 2023-2028