



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 9/16/2025

To: Board of Supervisors, County of Sonoma
Department or Agency Name(s): Emergency Management
Staff Name and Phone Number: Jeffrey DuVall / 707-565-1152
Vote Requirement: 4/5th
Supervisory District(s): Countywide

Title:

Community Development Block Grant Mitigation Planning and Public Services 2017-Round 2 Awards

Recommended Action:

- A. Authorize the Director of Emergency Management to accept three Community Development Block Grant (CDBG) Mitigation Planning and Public Services (MIT-PPS) 2017-Round 2 awards totaling \$1,365,740 for: a Multi-Jurisdictional Emergency Transportation Gap Analysis and Plan (\$444,440); an Access and Functional Needs (AFN) Gap Analysis/Feasibility Study (\$421,900); and, the AFN Communications Plan Implementation (\$499,400).
- B. Adopt a Resolution adjusting the Department of Emergency Management FY 2025-2026 adopted budget by \$709,420 for first fiscal year program expenditures (4/5th Vote Required)

Executive Summary:

The U.S. Department of Housing and Urban Development (HUD) appropriated \$212 million in CDBG funds to the state of California to address the impacts of disasters that occurred in 2017. \$22.4 million has been allocated to address unmet resilience Planning and Public Services (MIT-PPS), supporting projects and activities that reduce risk to communities impacted by the 2017 disasters.

The goal of the program is to have projects and activities that address risks to community lifelines that support health and safety and mitigate future disasters. Community lifelines, as defined by the Federal Emergency Management Agency (FEMA), are services that enable the continuous operation of critical government and business functions and are essential to human health and safety or economic security, build capacity for eligible jurisdictions, assist local entities with planning and support public services. While the funding available will not address all hazards, the Planning and Public Services program is designed to support eligible applicants to reduce and mitigate future risks.

The California Department of Housing and Community Development (HCD) manages the state MIT-PPS program and disbursement of the related CDBG funding. The Department of Emergency Management was awarded Round 2 Mitigation and Public Services (MIT-PPS) Program funds for three county projects by HCD, totaling \$1,365,740.

HCD requires formal acceptance from your Board for the involved County officers to receive the Round 2 MIT-PPS funding.

The Sonoma County Department of Emergency Management (DEM) is requesting authorization for the Director of Emergency Management to: (1) receive three Department of Housing and Urban Development (HUD) CDBG MIT-PPS 2017-Round 2 awards in the amount of \$1,365,740; and, (2) to adopt a Budget Resolution increasing FY 2025-2026 revenue and expenditure appropriations by \$709,720 for first year program expenditures.

Discussion:

The Department of Emergency Management, on behalf of Sonoma County, has been awarded three HUD CDBG MIT-PPS 2017-Round 2 grant awards, administered by the California Department of Housing and Community Development. The Department of Emergency Management is a sub-recipient of these grant funds.

1. Sonoma County Multi-Jurisdictional Emergency Transportation Gap Analysis and Plan:
 - a. The gap analysis will (1) determine the needs in the county for improvement of the emergency transportation plan. Community lifelines, evacuation routes, vulnerable populations, communications, and mutual aid will be identified in the plan; (2) set realistic long-term goals and short-term objectives for developing and implementing a comprehensive emergency transportation plan; and (3) devise programs and activities to meet the goals and objectives based on the findings of the gap analysis.
 - b. Award amount \$444,440
 - c. Performance period: January 20, 2025, through August 1, 2031
2. Sonoma County Access and Functional Needs Communications Gap Analysis and Feasibility Study (AFN 1):
 - a. The gap analysis feasibility study will (1) determine the needs in the county for improvement in language accessibility and communications through all phases in emergency management; (2) set realistic long-term goals and short-term objectives for outreach and communications to those with different access and functional needs that are currently underserved; and (3) devise programs and activities to meet the goals and objectives as identified in the gap analysis.
 - b. Award amount \$421,900
 - c. Performance period: April 1, 2025, through August 1, 2031
3. \$499,400: Sonoma County Access and Functional Needs Communications Plan Implementation (AFN 2):
 - a. The implementation of the Sonoma County Access and Functional Needs Communications Plan will expand an outreach and educational campaign directed at Sonoma County resident and visitors that have limited English proficiency or are hearing impaired and will be focused on translation and interpretation services that can be prepared before an emergency to ensure that the impacts of the emergencies are mitigated for those that do not Speak English or Spanish. There is currently no funding for these services. The Department of Emergency Management has not previously offered these services.
 - b. Award amount: \$499,400
 - c. Performance period: April 1, 2025, through August 31, 2031

On May 21, 2024, your Board adopted a Resolution authorizing the Director of Emergency Management or the Deputy Director of Emergency Management to apply for funding, accept allocations of funding, execute grant

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agreement(s), and any amendments thereto, and, execute for and on behalf of the County of Sonoma, any actions necessary for obtaining funding provided by the State of California's Housing and Community Development Community Development Block Grant Mitigation (CDBG-MIT) program 2017-Round 2 Mitigation and Public Services (MITPPS) Program.

On May 14, 2025, the Department of Emergency Management executed agreement #17-MITPPS-23008 with HCD for the Access and Functional Needs Communications Gap Analysis Feasibility Study.

On June 10, 2025, the Department of Emergency Management executed agreement #17-MITPPS-23003 with HCD for the Transportation Gap Analysis.

On July 9, 2025, the Department of Emergency Management executed agreement #17-MITPPS-23009 with HCD for the Access and Functional Needs Communications Plan Implementation.

The Department of Emergency Management will work with the Purchasing Unit to solicit the contractor(s) to provide the study and plans associated with these grant awards.

This item also requests adopting a Budget Resolution to program budget allocations for FY 2025-2026 expenses for the Transportation Gap Analysis (\$372,220) and Access and Functional Needs Communications Gap Analysis (\$337,200). The remaining grant allocations will be budgeted in subsequent fiscal years through the end of the performance periods.

Strategic Plan:

This item directly supports the County's Five-year Strategic Plan and is aligned with the following pillar, goal, and objective.

Pillar: Resilient Infrastructure

Goal: Goal 2: Invest in capital systems to ensure continuity of operations and disaster response.

Objective: Objective 1: Strengthen critical communications infrastructure, interoperability, and information technology tools relied upon during disasters.

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

05/21/2024: Delegation of Authority for Obtaining and Managing Grant Assistance for Community Development Block Grant Mitigation Program grant funding (Round 2)

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected	FY28-29 Projected
Budgeted Expenses		\$156,920	\$354,200	\$145,200
Additional Appropriation Requested	\$709,420			
Total Expenditures	\$709,420	\$156,920	\$354,200	\$145,200

Funding Sources				
General Fund/WA GF				
State/Federal	\$709,420	\$156,920	\$354,200	\$145,200
Fees/Other				
Use of Fund Balance				
General Fund Contingencies				
Total Sources	\$709,420	\$156,920	\$354,200	\$145,200

Narrative Explanation of Fiscal Impacts:

This is additional federal passthrough grant funding that has no impact to the general fund. The department requests additional appropriations of \$709,420 for FY 2025-2026 to begin work on the Transportation Gap Analysis \$372,220 and the Access and Functional Needs Gap Analysis (AFN 1) \$337,200 grants. Work on the Access and Functional Needs Plan Implementation (AFN 2) is estimated to begin in FY2027-2028, within sixty (60) days of the completion of the AFN 1 project.

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

1. Budget Resolution
2. Agreement #17-MITPPS-23003
3. Agreement #17-MITPPS-23008
4. Agreement #17-MITPPS-23009

Related Items "On File" with the Clerk of the Board:

Resolution #24-0227