



# SONOMA COUNTY BOARD OF SUPERVISORS MEETING MINUTES - DRAFT

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

Rebecca Hermosillo, First District  
David Rabbitt, Second District  
Chris Coursey, Third District  
James Gore, Fourth District  
Lynda Hopkins, Fifth District

M. Christina Rivera, County Executive Officer  
Robert Pittman, County Counsel

**Tuesday, September 9, 2025**

**9:00 AM**

**Virtual/Board of Supervisors Chambers  
575 Administration Drive 102A**

## **9:00 A.M. CALL TO ORDER**

9:05 A.M. The Board Meeting was called to order.

### **I. ROLL CALL / BOARD MEMBER TELECONFERENCE DISCLOSURE OR VOTE, IF APPLICABLE**

9:05 A.M.

**Present:** Rebecca Hermosillo, Chris Coursey, James Gore, and Lynda Hopkins

**Absent:** David Rabbitt

Staff Present: M. Christina Rivera, County Executive Officer and Josh Myers, Chief Deputy County Counsel

## **PLEDGE OF ALLEGIANCE**

### **II. APPROVAL OF THE AGENDA**

(Items may be added or withdrawn from the agenda consistent with State law)

9:07 A.M.

Item 6 Recommended Action Correction Read into Record

Item 12 Recommended Action Correction Read into Record

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as amended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

## III.

**9:00 A.M. CONSENT CALENDAR**

1. Local Agency Formation Commission FY2024-25 through FY 2028-29 Memorandum of Understanding and Executive Officer Personal Services Agreement [2025-0975](#)

- A) Authorize the Board of Supervisors Chair to sign the Memorandum of Understanding Between the County of Sonoma and the Sonoma Local Agency Formation Commission for FY2024-25 through FY2028-29.
- B) Authorize the County Executive to execute a Personal Services Agreement with the Executive Officer of the Sonoma Local Agency Formation Commission, an at-will employee of the County, for FY2024-25 through FY2028-29.

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)  
[Attachment I - 2024-29 LAFCO MOU.pdf](#)  
[Attachment II - LAFCO Executive Officer Employment Contract 2024-2029](#)  
[LAFCO MOU UAAL Calculation 7.7.25.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

2. Fee Waiver - Russian River Rotary Club [2025-0893](#)

Approve permit fee waiver in the amount of \$309.98 for Russian River Rotary Club's Rockin' the River music events. (Fifth District)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)  
[09-09-25 Russian River Rotary Fee Waiver app.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

3. Annual Federal Equitable Sharing Agreement and Certification with the U.S. Department of Justice and the U.S. Treasury. [2025-0856](#)

Authorize the Chairperson of the Board of Supervisors to execute annual Federal Equitable Sharing Agreement and Certifications with the U.S. Department of Justice and the U.S. Treasury for fiscal year 2024-2025, as annual reporting ensures eligibility for future funding.

**Department or Agency Name(s):** District Attorney

**Attachments:** [Summary Report](#)  
[24-25 Equitable Sharing Agmt](#)  
[Cover letter to DOJ FY 24-25](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

4. Extension and Continuation of Proclamation of Local Emergency Due to November 2024 Atmospheric River Storm Event [2025-0901](#)

Review and make findings continuing the need for the proclamation of a local emergency in the Sonoma County Operational area due to the November 2024 Atmospheric River Storm Event.

**Department or Agency Name(s):** Emergency Management

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

5. Extension and Continuation of Proclamation of Local Emergency Due to February 2025 Atmospheric River Storm Event [2025-0903](#)

Review and approve the continuation of the proclamation of a local emergency in the Sonoma County Operational area due to the February 2025 Atmospheric River Storm Event.

**Department or Agency Name(s):** Emergency Management

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

## 6. Department of Health Services Public Health Agreements

[2025-0557](#)

Authorize the Director of Health Services, or designee, to execute a no-cost data sharing agreement with the State of California Department of Public Health for access to a fetal, infant and child mortality database for a term beginning November 1, 2024, and renewed annually thereafter unless canceled by either party.

Authorize the Director of Health Services, or designee, to execute an agreement with DocuPet Corp. for animal licensing services beginning August 26, 2025 and renewed annually thereafter unless canceled by either party, with an annual cost of \$25,900 to the Department of Health Services.

Authorize the Director of Health Services, or designee, to execute the first amendment to a revenue agreement with the County of Mendocino, for data system services in support of Advanced Life Support and Basic Life Support providers, extending the initial term of November 14, 2024 through June 30, 2025, to June 30, 2026. The extension will result in an additional \$15,000 to the Department of Health Services for a total of \$20,000 over the term of the agreement.

Authorize the Director of Health Services, or designee, to execute a revenue agreement with the City of Petaluma for the County of Sonoma to perform administration and compliance activities in support of Petaluma's Tobacco Retailer License for the period of July 1, 2025 through June 30, 2028, resulting in \$19,240 in annual revenue to the Department of Health Services for a total of \$57,720 over the term of the agreement.

Authorize the Director of Health Services, or designee, to execute modifications to the agreements in this Board Item which may increase the total not-to-exceed amount in order to address increased service needs and/or will not significantly change the scope of services, subject to available funding as well as review and approval by County Counsel.

**Department or Agency Name(s):** Health Services

**Attachments:** [Summary Report](#)

[Attachment 1 – State of California Draft Agreement](#)

[Attachment 2 – DocuPet Draft Agreement](#)

[Attachment 3 – County of Mendocino Draft Agreement](#)

[Attachment 4 – City of Petaluma Draft Agreement](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

## 7. Medical Support for Disaster Shelters Contract Award

[2025-0911](#)

Authorize the Director of Health Services, or designee, to execute an agreement with IEM International, Inc. to provide medical support services in evacuation shelters during times of disaster within Sonoma County, for a three-year term beginning September 1, 2025 with the option to extend for up to two (2) additional one-year periods, in an amount not to exceed \$300,000 annually, subject to annual appropriations and satisfactory contractor performance, and review and approval as to form by counsel.

Authorize the Director of Health Services, or designee, to execute an agreement with LIFEwest Northern California to provide medical support services at disaster shelters within Sonoma County, for a three-year term beginning September 1, 2025 with the option to extend for up to two (2) additional one-year periods, in an amount not to exceed \$300,000 annually, subject to annual appropriations and satisfactory contractor performance, subject to review and approval as to form by counsel.

Authorize the Director of Health Services, or designee, to execute minor amendments to the scope of services during local disasters, subject to County Counsel approval.

**Department or Agency Name(s):** Health Services

**Attachments:** [Summary Report](#)  
[Attachment 1 - Sample Agreement](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

## 8. 2.4% Rate Increase - Sonoma County Fire District Agreement

[2025-0940](#)

Approve a 2.4% rate Increase in Emergency Medical Service rates with Sonoma County Fire District, pursuant to the Exclusive Operating Area 1 (EOA-1) Professional Services Agreement.

**Department or Agency Name(s):** Health Services

**Attachments:** [Summary Report](#)  
[Attachment 1 - Agreement](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

9. Agreement with Computer Aid, Inc (CAI) for IT project management consulting services to support the implementation of the Public Defender's new case management system. [2025-0931](#)

Authorize the Public Defender to execute an agreement with Computer Aid, Inc (CAI) for a term of 6 months beginning on September 1, 2025 through March 1, 2026 with an option to extend an additional 6-month term, for an amount not to exceed \$133,632 over the entire potential contract term.

Adopt a Resolution authorizing budgetary adjustments for the FY 2025-2026 adopted budget programming \$133,632 from Graton Tribal Mitigation Funds.

(4/5th Vote Required)

**Department or Agency Name(s):** Public Defender

**Attachments:** [Summary Report](#)  
[CAI Services Agreement - Draft](#)  
[PDO Budget Resolution](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0410.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

10. Blanket Purchase Order Agreements for On Call Traffic Control Services [2025-0663](#)

Award the agreements and authorize the Purchasing Agent to execute the proposed eight Blanket Purchase Order Agreements with the following entities for as-needed on-call traffic control and related services, and for similar services during emergencies and declared disasters, for an initial term of one (1) year, with the option to extend for up to four (4) additional one-year periods:

- Ghilotti Bros., Inc.;
- Road Safety Inc.;
- Statewide Traffic Safety and Signs, Inc.; and
- Wilhelm L.L.C. (doing business as "U.S. Traffic Control").

**Department or Agency Name(s):** Public Infrastructure

**Attachments:** [Summary Report](#)  
[1 - Ghilotti Bros BPO.pdf](#)  
[2 - Ghilotti Bros Emergency BPO.pdf](#)  
[3 - Road Safety BPO.pdf](#)  
[4 - Road Safety Emergency BPO.pdf](#)  
[5 - Statewide DBA AWP BPO.pdf](#)  
[6 - Statewide DBA AWP Emergency BPO.pdf](#)  
[7 - US Traffic Control BPO.pdf](#)  
[8 - US Traffic Control Emergency BPO.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

11. Adoption of an Ordinance Revising Speed Limits on Certain Sections of the County Highways of Stewarts Point Skaggs Springs Road (#0001C) and Moscow Road (#7004) - Adopt [2025-0824](#)

Adopt an Ordinance amending Ordinance 664 to establish vehicular speed limits on certain sections of the County highways of Stewarts Point Skaggs Springs Road (#0001C) and Moscow Road (#7004).

**Department or Agency Name(s):** Public Infrastructure

**Attachments:** [Summary Report](#)  
[Map](#)  
[Ordinance](#)  
[Speed Table](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Ordinance 6531.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

12. Internal Revenue Code section 401(a)(9) Minimum Distribution Regulation [2025-0826](#)

Approve the IRC section 401(a)(9) Minimum Distribution Regulation

**Department or Agency Name(s):** Retirement

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Exhibit A SCERA Regulation for IRC section 401 \(a\)\(9\) - Required Minimum Distribution Rules - Redline](#)  
[SCERA Board of Retirement meeting minutes June 19, 2025](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0414.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

13. Sonoma County Employees' Retirement Association Bylaws [2025-0827](#)

Adopt the Resolution approving the SCERA Bylaws, amended by the SCERA Board June 19, 2025.

**Department or Agency Name(s):** Retirement

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Resolution Exhibit A SCERA Bylaws 2025-6-19 redline](#)  
[Revised SCERA Bylaws 2025-6-19 redline.pdf](#)  
[SCERA Board of Retirement meeting minutes June 19, 2025](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0411.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

## 14. Flood Warning Monitoring Network System Maintenance

[2025-0798](#)

Authorize Sonoma County Water Agency's General Manager to execute an agreement with OneRain Incorporated, in substantially the form as the draft presented to this Board, for ongoing flood warning monitoring network system maintenance and support services through September 15, 2026 in the not-to-exceed amount of \$73,459.

**Department or Agency Name(s):** Sonoma County Water Agency

**Attachments:** [REVISED Summary Report](#)  
[Summary Report](#)  
[Agreement with OneRain Incorporated](#)  
[Att 2Flood Warning Monitoring Network System Maintenance att2 Redacted.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

### APPOINTMENTS/REAPPOINTMENTS

## 15. Approve the Reappointment of Anthony Withington to the Independent Citizens' Pension Committee for a two-year term beginning September 12, 2025, and ending on September 11, 2027. (Countywide)

[2025-0888](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

### PRESENTATIONS/GOLD RESOLUTIONS

#### PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

## 16. Adopt a Gold Resolution honoring Michelle and Micah Sawyer founders of Micah's Hugs. (Countywide)

[2025-0860](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)  
[Gold Resolution](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0412.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt



17. Adopt a Gold Resolution proclaiming the fourth week of September of each year, as [2025-0794](#)  
Community Health Worker, Promotores de Salud, and Community Health  
Representatives Week in Sonoma County.

**Department or Agency Name(s):** Health Services

**Attachments:** [Revised Summary Report.pdf](#)  
[Summary Report](#)  
[Attachment 1- Resolution - English](#)  
[Attachment 2 - Resolution - Spanish](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0413.

**Aye:** Hermosillo, Coursey, Gore, and Hopkins

**Absent:** Rabbitt

9:08 A.M. Public Comment on Consent Calendar Opened

Speakers:

Steve

9:15 A.M. Public Comment on Consent Calendar Closed

**IV. 9:05 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE  
SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS**

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

9:16 A.M. Public Comment on Matters Not Listed on the Agenda Opened

Speakers:

Richard

9:19 A.M. Public Comment on Matters Not Listed on the Agenda Closed

**V.****REGULAR CALENDAR**

9:19 A.M.

## 18. 2024 Sonoma County Crop Report

[2025-0857](#)

Receive the 2024 Sonoma County Crop Report - Informational Only

**Department or Agency Name(s):** Agricultural Commissioner

**Attachments:** [Summary Report.pdf](#)  
[2024 Sonoma County Crop Report - ADA.pdf](#)  
[2024 Sonoma County Crop Report - Cannabis Production - ADA.pdf](#)  
[2024 Sonoma County Crop Report Powerpoint Presentation - ADA.pdf](#)

9:19 A.M.

Presenters:

Andrew Smith, Agricultural Commissioner  
Pierpaolo Aymar, Deputy Agricultural Commissioner  
Misty Eland, Senior Agricultural-Weights & Measure Inspector

10:05 A.M. Public Comment Opened

Speakers:

Jason  
Amanda  
Phil

10:13 A.M. Public Comment Closed

Board Action: Informational Only.

19. Results of the 2025 “Point-in-Time” Count of Persons Experiencing Homelessness

[2025-0881](#)

Receive a report of the January 31, 2025, Point-in-Time Homeless Count in Sonoma County

**Department or Agency Name(s):** Health Services

**Attachments:** [Summary Report](#)

[Attachment 1 - 2025 Sonoma County Point-in-Time Count Report](#)

[Attachment 2 - Counts Over the Last Three Years](#)

[Attachment 3 - Presentation](#)

10:16 A.M.

Presenters:

Nolan Sullivan, Director, Department of Health Services

Michael Gause, Ending Homelessness Manager, Department of Health Services

11:03 A.M. Public Comment Opened

Speakers:

None

11:03 A.M. Public Comment Closed

Board Action: Informational Only.

11:10 A.M. The Board Recessed to lunch break.

1:35 p.m. The Board Reconvened from lunch break.

**VI.**

**REGULAR AFTERNOON CALENDAR**

1:35 P.M.

Assistant County Administrator, Jennifer Solito, sitting in for County Executive Officer, Christina Rivera.

**VII. 1:30 P.M. - PRESENTATIONS/GOLD RESOLUTIONS**

1:35 P.M.

Chair Hopkins presented to Michelle and Micah Sawyer a Gold Resolution as founders of Michah's Hugs.

Chair Hopkins presented to Nolan Sullivan, Director, Department of Health Services, Rocio Rodriguez Casquete, Health Program Manager, Kaylee Fabela, Dept Analyst, Araceli Dreitzler, Admin Aide, Cassandra Villatoro, Comm Health Worker Specialist, Paola Santos, Comm Health Worker Specialist, Gesenia Aguirre, Comm Health Worker Specialist, Olga Torres, Comm Health Worker Specialist a Gold Resolution proclaiming the fourth week of September as Community Health Worker, Promotores de Salud, and Community Health Representatives Week in Sonoma County.

**Present:** Rebecca Hermosillo, David Rabbitt, Chris Coursey, James Gore, and Lynda Hopkins

**VIII. REPORT ON CLOSED SESSION FOR AUGUST 27-29, 2025**

This item was taken out of order.

11:07 A.M. Chief Deputy County Counsel, Josh Myers, reported out on the August 27-29, 2025, Closed Session.

**IX. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS**

This item was taken out of order.

11:04 A.M. The Board reported on assigned Boards, Councils, Commissions and other attended meetings.

**X. ADJOURNMENT**

2:19 P.M. The Board adjourned the meeting.

The meeting was adjourned to September 16, 2025 at 9:00 A.M.

Respectfully submitted, Marcie Woychik, Chief Deputy Clerk of the Board