



COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 9/9/2025

**To:** Sonoma County Board of Supervisors  
**Department or Agency Name(s):** County Executive Office and Sonoma County Employees Retirement Association  
**Staff Name and Phone Number:** M. Christina Rivera and Julie Wyne, 707-565-8103  
**Vote Requirement:** Majority  
**Supervisorial District(s):** All

**Title:**  
Sonoma County Employees’ Retirement Association Bylaws

**Recommended Action:**  
Adopt the resolution approving the SCERA Bylaws, amended by the SCERA Board June 19, 2025.

**Executive Summary:**  
On June 19, 2025, the Sonoma County Employees’ Retirement Association (SCERA) amended its Bylaws to clarify some provisions relating to withdrawing members and correction of errors. These Bylaws require Board of Supervisors approval.

**Discussion:**  
SCERA amended its Bylaws, which govern retirement plan operations, to clarify the rules applying to withdrawing members with more or less than five years of service. In addition, a minor change was made to the wording relating to the employer’s obligation to make the plan whole in the event the plan is unable to collect from a plan participant or beneficiary when an error has been made.

**Strategic Plan:**  
N/A

**Racial Equity:**  
  
**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**  
No

**Prior Board Actions:**  
See Board of Supervisors’ Resolutions listed below.

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected
Budgeted Expenses			

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Additional Appropriation Requested			
<b>Total Expenditures</b>			
<b>Funding Sources</b>			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies			
<b>Total Sources</b>			

**Narrative Explanation of Fiscal Impacts:**

These Bylaw changes affect the administration of the Retirement Plan and do not have a fiscal impact upon the County that is different than the fiscal impact that already exists.

<b>Staffing Impacts:</b>			
<b>Position Title (Payroll Classification)</b>	<b>Monthly Salary Range (A-I Step)</b>	<b>Additions (Number)</b>	<b>Deletions (Number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

Resolution

Resolution Exhibit A - SCERA Bylaws 2025-6-19 Redline

Board of Retirement meeting minutes June 19, 2025

**Related Items “On File” with the Clerk of the Board:**

Board of Supervisors Resolutions approving SCERA Bylaws: Reso No. 49546 (June 19, 1975); Reso No. 63771 (May 8, 1971); Reso No. 68063 (October 14, 1980); Reso No. 69965 (June 28, 1981; Reso No. 01-0283 (March 13, 2001); Reso No. 02-0809 (August 6, 2002); Reso No. 02-1810 (August 6, 2002); Reso No. 02-0957 (September 10, 2002); Reso No. 04-0907 (September 28, 2004); Reso No. 09-0508 (June 2, 2009); Reso No. 11-0344 (June 21, 2011); Reso No. 15-0476 (December 8, 2015); Reso No. 16-0438 (November 15, 2016); Reso No. 18-0126 (April 10, 2018); Reso No. 21-0136 (April 6, 2021)