



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 4/28/2026

To: Board of Directors, Sonoma County Water Agency

Department or Agency Name(s): Sonoma County Water Agency

Staff Name and Phone Number: Grant Davis 707-547-1900, Dale Roberts 707-547-1979

Vote Requirement: Majority

Supervisorial District(s): Fourth

Title:

Assessment and Maintenance of Solar Photovoltaic Power System

Recommended Action:

Authorize Sonoma County Water Agency's General Manager to execute an agreement with Vince Sigal Electric, Inc., in substantially the form presented to this Board, for assessment and maintenance of Geyserville Wastewater Treatment Plant solar photovoltaic systems through June 30, 2031, in the not-to-exceed amount of \$100,000.

Executive Summary:

Sonoma County Water Agency (Sonoma Water) owns a solar photovoltaic power system (PV System) at its Geyserville Wastewater Treatment Plant that generates renewable electric power used by Sonoma Water enterprises. Sonoma Water requires assistance to assess, inspect, test, clean, and perform maintenance on its PV System to ensure proper functionality.

Discussion:

HISTORY OF ITEM/BACKGROUND

Sonoma Water owns, operates, and manages Geyserville Sanitation Zone, which includes Geyserville Wastewater Treatment Plant (Geyserville TP). Sonoma Water constructed a 41-kilowatt PV System at Geyserville TP in 2017 to generate renewable power at Geyserville TP. The PV System needs periodic inspection, testing, cleaning, and maintenance to work properly.

SELECTION PROCESS

Vince Sigal Electric, Inc. (Service Provider) was selected from a list of qualified consultants developed from a competitive selection process. Attached is a memo that explains the competitive selection process.

Service Provider was selected for the subject work because they were the only firm that listed solar power system experience in their Statement of Qualifications and have expertise in servicing solar power systems.

SERVICES TO BE PERFORMED

Under the proposed agreement, Service Provider will assess, inspect, test, clean, and perform maintenance on Sonoma Water's Geyserville TP PV Systems to ensure functionality.

The cost of services will not exceed \$100,000; the term end date is June 30, 2031.

Through the proposed agreement, the General Manager will be delegated the authority to approve a written amendment to extend the term of the agreement for up to two additional years by providing written notice to the other party thirty days in advance of the term end date and by executing an agreement amendment.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

The General Manager has determined that the agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(b), Existing Facilities, and 15303(d)(e), New Construction or Conversion of Small Structures, because the project does not involve an expansion of use beyond that existing at the time of the Lead Agency’s determination. Maintenance of the existing solar system would not result in a significant adverse impact to the environment. A Notice of Exemption was filed with the Sonoma County Clerk on September 24, 2009.

County of Sonoma Strategic Plan Alignment:

N/A

Sonoma Water Strategic Plan Alignment

Goal: Planning and Infrastructure

Strategy: Conduct planning that integrates and balances operational, maintenance, and infrastructure priorities.

Action: Continue to identify opportunities to implement renewable and efficiency enhancing energy projects to meet energy policy objectives

Maintenance of the existing PV Systems is crucial to ensuring the PV System operates effectively and continues to cost effectively generate renewable energy to meet Sonoma Water’s energy policy objectives.

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

06/11/2018: Board approved agreement with Energy Endeavors dba Westcoast Solar Energy for solar photovoltaic power system maintenance through May 8, 2023, in the amount of \$175,780.

07/28/2015: Board approved an energy services contract for \$145,082 with Danlin Corporation for the design, construction, and five year maintenance of the Geyserville Solar Photovoltaic Project.

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected
Budgeted Expenses	\$100,000		
Additional Appropriation Requested	\$		
Total Expenditures	\$100,000		
Funding Sources	\$		

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General Fund/WA GF	\$		
State/Federal	\$		
Fees/Other	\$100,000		
Use of Fund Balance	\$		
General Fund Contingencies	\$		
Total Sources	\$100,000		

Narrative Explanation of Fiscal Impacts:

Budgeted amount of \$100,000 is available from FY 2025/2026 appropriations for the Internal Services Power fund. No additional appropriation is required.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

Attachment 1: Draft Agreement with Vince Sigal Electric, Inc.

Attachment 2: Competitive Selection Process Memo

Related Items "On File" with the Clerk of the Board:

None.