

**FIRST AMENDMENT
TO MEMORANDUM OF UNDERSTANDING NUMBER F003087 BETWEEN CITY OF
SANTA ROSA AND THE COUNTY OF SONOMA**

This First Amendment to the Memorandum of Understanding Number F003087, dated July 10, 2025 ("MOU") is made as of this _____ day of _____, 2026, by and between the City of Santa Rosa, a municipal corporation ("City"), and the County of Sonoma, a political subdivision of the State of California ("County").

RECITALS

- A. City and County entered into the MOU for County to provide a Supervised Work Crew of up to ten (10) low risk offenders, supervised by the County Probation Department, to provide general maintenance, cleanup, and landscaping services for the City.
- B. City and County now desire to amend the MOU for the purpose of extending the term of services, updating the daily crew rate beginning July 1, 2026, and increasing compensation annually thereafter, in accordance with Exhibit A-1.

AMENDMENT

NOW, THEREFORE, the parties agree to amend the MOU as follows:

1. Section 1. Scope of Services

Exhibit A to the MOU is supplemented by Exhibit A-1 to this Amendment.

2. Section 2. Term

Section 2 is amended to read as follows:

"Services shall commence during a period mutually agreed upon by both parties for work to be completed no later than December 31, 2027."

3. Section 3. Compensation

Section 3 is amended to read as follows:

"The total of all fees paid to County for the satisfactory performance and completion of all services set forth in Exhibits A and A-1 shall not exceed the total sum of \$290,814.00. City's Chief Financial Officer is authorized to encumber from Key 330501 and 130804."

All other terms of the MOU shall remain in full force and effect.

Executed as of the day and year first above stated.

COUNTY OF SONOMA
a political subdivision of the State of California

CITY OF SANTA ROSA
a Municipal Corporation

By: _____

By: _____

Print Name: _____

Print Name: Dan Galvin

Title: _____

Title: Chair, Board of Public Utilities

APPROVED AS TO FORM:

APPROVED AS TO FORM:

County Counsel

Office of the City Attorney

ATTEST:

Board Secretary

Attachment: Exhibit A-1 - Scope of Work



Exhibit A-1

VANESSA FUCHS
CHIEF PROBATION OFFICER

Date: February 18, 2026

To: Kyle Spongberg
Creek Stewardship Coordinator
City of Santa Rosa

From: Melissa Segura
Division Director
Probation Industries

ANNUAL AGREEMENT (AMENDED)
3369-26 City of Santa Rosa

Scope of Work

Work will consist of general maintenance and landscaping. Examples of work to be performed include, but are not limited to trash removal, maintenance of trails, sidewalks and fences, vegetation management, weed eating, tree removal and pruning, and maintenance of creeks and small waterways for flood control. Assistance in hauling debris from project sites to City’s Municipal Service Center for disposal. Location, prioritization and work to be performed at the direction of representatives from the City of Santa Rosa.

The Sonoma County Probation Supervised Work Crew (SWC) agrees to provide:

- A peace officer trained in client management, first aid/CPR, and safe work practices.
- Worker's Compensation and liability insurance coverage.
- Field Supervisor support and coordination.
- All hand-held tools and small power tools necessary including OSHA protective gear.
- Heavy equipment and operators are available at additional hourly rate.
- Up to ten clients per crew.

City of Santa Rosa agrees to provide:

- Project direction and site review by director or designee.
- All materials or reimbursement for materials purchased by Probation Industries.
- 30 (thirty) day notice on any scheduling adjustment request.

Terms of Agreement:

Original Agreement Period:	July 1, 2025 to June 30, 2026
Original Agreement Amount:	\$98,539.00 (NINETY-EIGHT THOUSAND FIVE HUNDRED THIRTY-NINE DOLLARS)
Amended Agreement Period:	January 1, 2026 to December 31, 2027
Amended Agreement Amount:	\$192,275.00 (ONE HUNDRED NINETY-TWO THOUSAND TWO HUNDRED SEVENTY-FIVE DOLLARS)

New Agreement Total:
New Contract Total Amount:

July 1, 2025 to December 31, 2027
\$290,814.00 (TWO HUNDRED NINETY
THOUSAND EIGHT HUNDRED FOURTEEN
DOLLARS)

Dump charges are not included in the contract
and will be an additional charge.

Payment Schedule:

Payment will occur monthly

- From July 1, 2025 - June 30, 2026 the daily crew rate will be \$2,011.00.
- From July 1, 2026 - June 30, 2027 the daily crew rate will be \$2,110.00.
- From July 1, 2027 - December 31, 2027 compensation for a crew per day cost may increase up to 15% annually without further amendments to this contract.

It is mutually agreed that if funding for the County's SWC Program is reduced or if performance under this Agreement would cause a financial hardship to the County, then the County shall have the option of cancelling this Agreement, with no liability occurring to the County, upon thirty (30) days written notice.

This agreement may be terminated by either party with a 30 (thirty) day written notice.