



**SONOMA COUNTY  
BOARD OF SUPERVISORS  
MEETING MINUTES - DRAFT**

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

Susan Gorin, First District  
David Rabbitt, Second District  
Chris Coursey, Third District  
James Gore, Fourth District  
Lynda Hopkins, Fifth District

Sheryl Bratton, County Administrator  
Robert Pittman, County Counsel

**Tuesday, October 25, 2022**

**8:30 AM**

**Virtual/ Board of Supervisors Chambers  
575 Administration Drive 102A  
Santa Rosa, CA 95403**

**8:30 A.M. CALL TO ORDER**

8:34 A.M. The Board meeting was called to order.

**Present:** Susan Gorin, David Rabbitt, Chris Coursey, Lynda Hopkins, and James Gore

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, County Counsel

**PLEDGE OF ALLEGIANCE**

**I. APPROVAL OF THE AGENDA**

(Items may be added or withdrawn from the agenda consistent with State law)

8:36 A.M.

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

**II. CONSENT CALENDAR**

1. Amend Position Allocation List for Auditor-Controller-Treasurer-Tax Collector's Office [2022-1001](#)

Adopt a resolution to amend position allocation listing for Auditor-Controller-Treasurer-Tax Collector's Office to add one (1) full-time equivalent (FTE) Accountant II and delete one (1) full-time equivalent (FTE) Account Clerk II.

**Department or Agency Name(s):** Auditor-Controller-Treasurer-Tax Collector

**Attachments:** [Summary Report Resolution.pdf](#)

Board Action: Approved as recommended by Resolution 22-0447.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

2. Fee Waiver [2022-1214](#)
- Approve Request for fee waiver for Santa Rosa Police Department applicant, Tanya G. Wagner, in the amount of \$775 for the use of the Santa Rosa Veteran's Memorial parking lot for the organization's annual Trunk-or-Treat community event. The fee consists of: use of the parking lot for five hours at \$150 per hour, \$750; processing fee, \$25. (Third District)
- Department or Agency Name(s):** Board of Supervisors District 3
- Attachments:** [Summary Report](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore
3. California Housing Accelerator Project: Petaluma River Place Apartments [2022-1053](#)
- Adopt a Resolution approving the California Accelerator Project (Accelerator) Tier 2 application with the County and Burbank Housing Development Corporation (Burbank) as co-applicants for the Accelerator award funds in an amount up to \$21,795,295 and authorizing the Interim Executive Director of the Community Development Commission, or designee, to enter into, execute, and deliver any and all documents required or deemed necessary to represent the County as co-applicant with Burbank Housing Development Corporation in the California Accelerator Project Tier 2 application.
- Department or Agency Name(s):** Community Development Commission
- Attachments:** [Summary Report.pdf](#)  
[Attachment 1 - Resolution](#)  
[Attachment 2 - Conditional Award Letter 22-ACC-17493 Accelerator Program Tier 2](#)
- Board Action: Approved as recommended by Resolution 22-0448.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore
4. Tierra de Rosas and Casa Roseland Mixed - Use Development Project [2022-0393](#)
- Receive an update on the current status of the Tierra de Rosas and Casa Roseland mixed-use development project located on land owned by the Sonoma County Community Development Commission at 665 Sebastopol Road, Santa Rosa. (Third District)
- Department or Agency Name(s):** Community Development Commission
- Attachments:** [Summary Report.pdf](#)  
[Public Improvement Plan Diagram](#)  
[Project and Roseland Census Tracts](#)  
[Tierra de Rosas Budget Comparison March 2021 to October 2022](#)  
[Tierra de Rosas Budget - Expended and Remaining Funds](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

5. Fiscal Year 2021-22 Year-end Fund balance [2022-1030](#)
- A) Receive an update on the Fiscal Year 2021-22 Final Year End fund balance.  
B) Adopt a resolution increasing General Fund Contingencies by \$416,291 using year-end available discretionary fund balance in alignment with direction from budget hearings.  
(4/5th Vote Required)

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)  
[Attachment A- Items for Funding Consideration](#)  
[Attachment B - Resolution](#)

Board Action: Approved as recommended by Resolution 22-0449.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

6. First Quarter Consolidated Budget Adjustments for FY 2022-23 [2022-1141](#)
- Adopt a Concurrent Resolution adjusting the FY 2022-23 Budget Appropriations by \$100.4 million.  
(4/5th Vote Required)

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)  
[Attachment A Budget Resoluion](#)  
[Attachment B Exhibit A of Budget Resolution](#)

Board Action: Approved as recommended by Resolution 22-0450.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

7. Fire Protection Services Agreement with City of Healdsburg [2022-0880](#)
- Authorize the County Administrator to enter into a one-year agreement with the City of Healdsburg to provide fire protection services for the Fitch Mountain Dry Creek services areas, for the period of July 1, 2022, through June 30, 2023, for an amount not-to-exceed \$183,870. (4/5th Vote Required)  
(Fourth District)

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)  
[Healdsburg Agreement](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

8. Edward Byrne Memorial Justice Assistance Grant Program [2022-1083](#)
- A) Authorize the District Attorney to execute a Memorandum of Understanding between the Sonoma County District Attorney and Santa Rosa Police Department establishing an agreement to jointly participate in the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program.
  - B) Delegate the authority to the District Attorney to enter into a subaward agreement with Santa Rosa Police Department for participation in the Edward Byrne Memorial Justice Assistance Grant Program and accept \$40,872 in grant funding for the term October 1, 2022 to September 30, 2026.

**Department or Agency Name(s):** District Attorney

**Attachments:** [Summary Report](#)  
[Memorandum of Understanding](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

9. Community Corrections Partnership FY 2022-23 Budget and Position Allocation Adjustments [2022-1084](#)

- A) Adopt a resolution amending the department allocation lists of the District Attorney's Office by adding 1.0 full-time equivalent (FTE) Deputy District Attorney IV, and of the Public Defender's Office by converting 2.0 FTE time-limited allocations to ongoing effective May 31, 2023, utilizing funding provided by the Sonoma County Community Corrections Partnership via California Public Safety Realignment Act (Assembly Bill 109). (Majority)
- B) Adopt a resolution adjusting the Fiscal Year 2022-23 Adopted Budgets for the District Attorney's Office, Public Defender's Office, and Probation Department to add expenditure appropriations for the new and converted position allocations and adjusting reimbursements from the AB109 Public Safety Realignment Fund and SB 678 Community Corrections Performance Incentive Fund. (4/5th Vote Required)

(4/5th Vote Required)

**Department or Agency Name(s):** Probation, District Attorney and Public Defender

**Attachments:** [Summary Report](#)  
[CCP Position Resolution](#)  
[CCP Budget Resolution](#)

Board Action: Approved as recommended by Resolutions 22-0451 and 22-0452.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

10. Acquisition of real property at 16390 Main Street, Guerneville [2022-1032](#)
- A) Release the certain Board of Supervisors approval contingency, provide final approval, and otherwise authorize consummation of the purchase and acquisition of the real property, located 16390 Main Street, Guerneville, California, and known as the former Bank of America building, for the reduced purchase price of \$2,725,000, pursuant to the contingent Property Purchase Agreement dated July 21, 2022, between the County and Patricia M. Veale and Clement C. Carinalli, as Trustees of the Veale Family 2020 Revocable Trust u/t/a dated October 31, 2020, as seller, contingent on there being no further significant due diligence discoveries through the remaining due diligence period.
- B) Adopt a Budget Resolution approving adjustments to the FY 22-23 Capital Project Budget in the amount of \$2,981,834 from Deferred Maintenance. Additional budget adjustments required for operational costs related to this purchase will be included in the FY22-23 Q2 Consolidated Budget Adjustments. (4/5th Vote Required)  
(4/5th Vote Required) (Fifth District)

**Department or Agency Name(s):** General Services

**Attachments:** [Summary Report](#)  
[1-Loan Repayment Detail.pdf](#)  
[2-Resolution.pdf](#)

Board Action: Approved as recommended by Resolution 22-0453.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

11. Public Right of Way Special Events Permitting Ordinance Amendment [2022-1077](#)
- Adoption an ordinance to amend Article VI of Chapter 15 of the Sonoma County Code related to permitting of special events held in the public right of way; finding that the proposed action is not subject to CEQA pursuant to 14 CCR Sections 15061(b)(3), 15301, and 15323; and approving the filing of a Notice of Exemption pursuant to 14 CCR Section 15062.

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report](#)  
[Revised-Summary.pdf](#)  
[Att 1-Ordinance.pdf](#)  
[Att 2-Staff-PowerPoint.pdf](#)

Board Action: Approved as recommended by Ordinance 6393.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

## 12. Surrendered and Abandoned Vessel Exchange (SAVE) Grant - FY 2022/23

[2022-1070](#)

- A) Adopt a resolution authorizing the Sheriff-Coroner to execute the California Department of Parks and Recreation, Division of Boating and Waterways, Surrendered and Abandoned Vessel Exchange (SAVE) grant agreement, and related documents, providing funding in the amount of \$40,000 for the Sheriff's Office Marine Unit to dispose of surrendered, wrecked, and abandoned recreational boats through September 30, 2024. The grant promotes navigational and environmental safety on Sonoma County waterways by removing, reducing, and preventing abandoned recreational vessels and marine debris. (Majority)
- B) Adopt a Resolution adjusting the Sheriff's Office FY 2022-2023 Adopted Budget, increasing expenditure appropriations and offsetting grant revenue from the California Department of Parks and Recreation, Division of Boating and Waterways in the amount of \$15,000. (4/5th Vote Required)  
(4/5th Vote Required)

**Department or Agency Name(s):** Sheriff's Office

**Attachments:** [Summary Report.pdf](#)  
[Resolution authorizing execution of the Division of Boating and Waterways Surrendered and Abandoned Vessel Exchange Agreement](#)  
[Resolution authorizing budgetary adjustments in the amount of \\$15,000 to the FY 22-23 Sheriff's Office budget for the Surrendered and Abandoned Vessel](#)

Board Action: Approved as recommended by Resolutions 22-0454 and 22-0455.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

13. Reimbursement Agreement for the Town of Windsor Water Conservation Program [2022-0918](#)

Authorize Sonoma County Water Agency's General Manager to execute the Second Amended Reimbursement Agreement for the Town of Windsor Water Conservation Program with the Town of Windsor to provide water conservation funding, in a form approved by County Counsel. The amended agreement increases the amount by \$200,000 and extends the agreement term by two years for a new not-to-exceed agreement total of \$900,000 and end date of December 31, 2024. (Fourth District)

**Department or Agency Name(s):** Sonoma County Water Agency

**Attachments:** [Summary Report](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

14. Award of Contract for Airport Taxiway 'A' Rehabilitation - Charles M. Schulz - Sonoma County Airport [2022-1037](#)

- A) Approve Plans and Specifications for the Charles M. Schulz - Sonoma County Airport Taxiway A Rehabilitation and Shoulder Grading Project.
- B) Award contract to lowest responsive and responsible bidder, OC Jones & Sons, Inc., in the amount of \$3,346,192 and authorize Chair to execute the contract.
- C) Delegate authority to the Sonoma County Public Infrastructure (SoCo PI) Director to approve contingency for the project up to 10%.  
(4/5th Vote Required)

**Department or Agency Name(s):** Transportation and Public Works

**Attachments:** [Summary Report](#)  
[Agreement](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

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## APPOINTMENTS/REAPPOINTMENTS

15. Approve the Appointment of Carol Eber to the Sonoma County Parks and Recreation Advisory Commission representing the Second District for a four-year term beginning October 25, 2022 and ending October 25, 2026. (Second District) [2022-1069](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report.pdf](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

16. Approve the Re-Appointment of Meredith Rennie to the Parks Measure M Citizens Oversight Committee for a three-year term beginning October 25, 2022 and ending October 24, 2025. (Fourth District) [2022-1085](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report.pdf](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

17. Approve the Appointment of Rob Devenuto to the Sonoma County Regional Parks Foundation Board for a two-year term beginning October 25, 2022 and continuing until October 24, 2024. (Fourth District) [2022-1086](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report.pdf](#)

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

8:37 A.M. Public Comment on Consent Calendar Opened

Speakers:

Bridget

Connie

8:41 A.M. Public Comment on Consent Calendar Closed



**III. REGULAR CALENDAR**

18. Department Head Personal Service Agreement - Chief Probation Officer [2022-1148](#)

Authorize the Board of Supervisors to execute a Personal Services Agreement with Vanessa Fuchs as Chief Probation Officer, with the agreement from October 25, 2022 to October 24, 2025 at the "E" step of the position's salary range, including other County benefits and compensation as provided in Salary Resolution 95-0926.

**Department or Agency Name(s):** Human Resources

**Attachments:** [Summary Report.pdf](#)  
[Personal Services Agreement with Vanessa Fuchs](#)

8:49 A.M.

Presenters:

Christina Cramer, Human Resources, Director  
Vanessa Fuchs, Probation Department, Chief Probation Officer

8:55 A.M. Public Comment Opened

Speakers:

Judge Averill  
David Koch

9:04 A.M. Public Comment Closed

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

19. Climate Resilience Fund: Round #2

[2022-0802](#)

- A) Approve Climate Resilience Funding Round #2 recommendations
- B) Adopt a Concurrent Resolution adjusting the FY 2022-23 Budget Appropriations as described

**Department or Agency Name(s):** County Administrator

- Attachments:** [Summary Report](#)  
[Attachment A CARE Framework Overview.pdf](#)  
[Attachment B Summary of CRF Round #1 Projects.pdf](#)  
[Attachment C CRF Round #2 Proposals Received.pdf](#)  
[Attachment D CRF Round #2 Funding Recommendations.pdf](#)  
[Attachment E Summary of CRF Round #2 Project Proposal Review and Evaluation Detail.pdf](#)  
[Attachment G Presentation](#)  
[Attachment F Concurrent Budget Adjustment FIN.pdf](#)

9:08 A.M.

Presenters:

Barbara Lee, County Administrator's Office, Director of Climate Action and Resiliency  
 Anna Yip, Sonoma County Administrator's Office, Climate Analyst  
 Tony Tsui, Sonoma County Public Infrastructure, Fleet Manager  
 Stephanie Larson, UC Cooperative Extension, Director

10:08 A.M. Public Comment Opened

Speakers:

- Dee
- Kirstyne
- Steve
- Tom
- Tyra
- Lars
- Christine
- No Name
- Tara
- Connie
- Adina
- Karym
- Michael
- Xinci
- No Name
- No Name
- Bob
- Lee
- Usuario
- Meachor

10:43 A.M. Public Comment Closed

Board Action: Approved as amended by Resolution 22-0456.

**Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

**IV. 10:00 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS**

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

11:01 Public Comment Opened

Speakers:

Beth Bruzzone

Adina Flores

Rob McGilly

Roseanne

No Name

Rick

No Name

Mary

John

Shelby

Maria

Sue

11:23 A.M. Public Comment Closed

**V. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS**

11:24 A.M. The Board reported on attended Boards, Councils, Commissions and other attended meetings.

**VI. REPORT ON CLOSED SESSION OCTOBER 21, 2022**

11:34 A.M. County Counsel, Robert Pittman, reported out on the Tuesday, October 18, 2022 and Friday, October 21, 2022, Closed Sessions.

**VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

11:39 A.M. Public Comment on Closed Session Items Opened

Speakers:

None

11:39 A.M. Public Comment on Closed Session Items Closed

**VIII. CLOSED SESSION CALENDAR**

20. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). 1 Case. Alleged material breach of emergency medical services in Exclusive Operational Area No. 1 (American Medical Response West dba Sonoma Life Support). [2022-1212](#)

No reportable action was taken - the Board gave direction to Legal Counsel and Staff.

21. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). 1 case. Alleged material breach of emergency medical services in Exclusive Operational Area No. 1 (American Medical Response West dba Sonoma Life Support). [2022-1213](#)

No reportable action was taken - the Board gave direction to Legal Counsel and Staff.

**IX. REPORT ON CLOSED SESSION OCTOBER 25, 2022 TO BE AT NEXT REGULAR MEETING****X. ADJOURNMENT**

12:16 P.M. The Board adjourned the meeting and moved to Closed Session.

The meeting was adjourned to November 1, 2022, at 8:30 A.M.

Respectfully submitted, Marcie Woychik, Chief Deputy Clerk of the Board