



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 12/3/2024

To: Boards of Directors, Sonoma County Water Agency, Russian River County Sanitation District, Sonoma Valley County Sanitation District

Department or Agency Name(s): Sonoma County Water Agency, Russian River County Sanitation District, Sonoma Valley County Sanitation District

Staff Name and Phone Number: Danny Colvin 707-547-1062

Vote Requirement: Majority

Supervisorial District(s): Countywide

Title:

Janitorial and Maintenance Services

Recommended Action:

Authorize Sonoma County Water Agency's General Manager acting on behalf of Sonoma County Water Agency, Russian River County Sanitation District, and Sonoma Valley County Sanitation District to execute an agreement with James Furuli Investment Company, Inc., dba Environmental Dynamics dba Total Building Maintenance, in substantially the form as the draft presented to this Board, for janitorial and maintenance services through June 30, 2029, in the not-to-exceed amount of \$1,076,463.

Executive Summary:

Sonoma County Water Agency, Russian River County Sanitation District, and Sonoma Valley County Sanitation District (collectively "Sonoma Water") require janitorial services at a variety of locations throughout the county. Through the proposed agreement, services will be provided through June 30, 2029.

Discussion:

HISTORY OF ITEM/BACKGROUND

Sonoma Water requires janitorial services at each of its six facilities. Most facilities require service at the end of each business day. The facilities involved include, but are not limited to, the following:

- Administration Offices, 404 Aviation Boulevard, Santa Rosa, CA
- Operations and Maintenance Offices, 204 Concourse Boulevard, Santa Rosa, CA
- Fisheries Environmental Lab, 800 and 806 Aviation Boulevard, Santa Rosa, CA
- Water Education Building, 9703 Wohler Road, Forestville, CA
- Sonoma Valley County Sanitation District Treatment Plant, 22675 8th Street, Sonoma, CA
- Russian River County Sanitation District Treatment Plant, 18400 Neely Road, Guerneville, CA

SELECTION PROCESS

James Furuli Investment Company, Inc., dba Environmental Dynamics dba Total Building Maintenance (Service Provider) was selected from a list of qualified service providers developed from a 2022 competitive selection process. Attached is a memo that explains the competitive selection process.

Service Provider was selected for the subject work because Service Provider meets the evaluation criteria and

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has a great deal of experience in this field. Additionally, Service Provider has successfully worked with Sonoma Water in the past and is familiar with Sonoma Water processes, procedures, and facilities.

SERVICES TO BE PERFORMED

Under the agreement, Service Provider will clean and restock restrooms; sweep, mop, or vacuum floors, as appropriate; dust office furniture; empty wastebaskets; and other general janitorial services.

The cost of services will not exceed \$1,076,463 the term end date is June 30, 2029.

Under the agreement, the General Manager shall have the ability to extend the term of the agreement for up to two additional years by providing written notice to the other party thirty days in advance of the expiration date. The extension shall be formalized in an amended agreement or amendment signed by the parties.

County of Sonoma Strategic Plan Alignment:

N/A

Sonoma Water Strategic Plan Alignment

N/A

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

09/13/2022: Authorized Sonoma Water’s General Manager to execute an agreement with James Furuli Investment Company, Inc., dba Environmental Dynamics dba Total Building Maintenance to provide janitorial services for the amount of \$449,272, term end September 30, 2024.

08/04/2020: Authorized Sonoma Water’s General Manager to execute an agreement with James Furuli Investment Company, Inc., dba Environmental Dynamics dba Total Building Maintenance to provide janitorial services for the amount of \$406,000, term end June 30, 2022.

8/14/2018: Authorizes Sonoma Water’s General Manager to execute an agreement with James Furuli Investment Company, Inc., dba Environmental Dynamics dba Total Building Maintenance to provide janitorial services for the amount of \$300,000, term end June 30, 2020.

04/26/2016: Authorized Sonoma Water’s General Manager to execute an agreement with James Furuli Investment Company, Inc., dba Environmental Dynamics dba Total Building Maintenance to provide janitorial services for the amount of \$300,000, term end April 30, 2018.

03/10/2015: Second Amendment to joint agreement with City of Santa Rosa to provide janitorial services. Additional Cost \$131,320.80; new term end date February 28, 2016.

03/26/2013: Authorized Chair to execute a joint agreement with City of Santa Rosa to provide janitorial services; Cost \$274,795; term end February 28, 2015.

FISCAL SUMMARY

Expenditures	FY24-25 Adopted	FY25-26 Projected	FY26-27 Projected
Budgeted Expenses	\$137,004	\$234,865	\$234,865

Additional Appropriation Requested			
Total Expenditures	\$137,004	\$234,865	\$234,865
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	\$137,004	\$234,865	\$234,865
Use of Fund Balance			
General Fund Contingencies			
Total Sources	\$137,004	\$234,865	\$234,865

Narrative Explanation of Fiscal Impacts:

Budgeted amount of \$137,004 is available from FY 2024/2025 appropriations for the Facilities Fund (\$93,810), Water Transmission O&M Fund (\$4,268), Sonoma Valley County Sanitation District Operations Fund (\$2,971), and Russian River County Sanitation District Operations Fund (\$3,872). FY 2025/2026, FY 2026/2027, FY 2027/2028, and FY 2028/2029 appropriations will be budgeted in that fiscal year.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

Attachment 1: Agreement with James Furuli Investment Company, Inc. dba Environmental Dynamics dba Total Building Maintenance

Attachment 2: Service Provider Selection Memo

Related Items "On File" with the Clerk of the Board:

None.