



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 12/16/2025

To: Board of Supervisors

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number: Supervisor Rebecca Hermosillo, (707) 565-2241

Vote Requirement: Majority

Supervisorial District(s): First District

Title:

Fee Waiver

Recommended Action:

Approve a Fee Waiver of \$858.00 for the Annual Food Permit for Sonoma Home Meals Inc. DBA Meals on Wheels Sonoma. (First District)

Executive Summary:

Fee Waiver request for Annual Food Permit fees for Sonoma Home Meals Inc. DBA Meals on Wheels Sonoma annual Health Services food permit.

Discussion:

N/A

Strategic Plan:

N/A

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

Sonoma Home Meals Inc. DBA Meals on Wheels Sonoma has received fee waivers in the past:

2024: \$1370.00

2023: \$1255.00

2022: \$1255.00

2021: \$1255.00

2020: \$1135.00

2019: \$1082.00

2018: \$984.00

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected

Agenda Date: 12/16/2025

Budgeted Expenses			
Additional Appropriation Requested	\$858.00		
Total Expenditures	\$858.00		
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies	\$858.00		
Total Sources	\$858.00		

Narrative Explanation of Fiscal Impacts:

General Fund Contingencies in the amount of \$858.00 is required for this fee waiver.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

Fee Waiver Request Form.

Related Items "On File" with the Clerk of the Board:

N/A