

SUBMIT TO:
Board of Supervisors
575 Administration Dr, Ste 100A
Santa Rosa, CA 95403

COUNTY OF SONOMA

RECEIVED

JUN 26 2026

BOARD OF SUPERVISORS
COUNTY OF SONOMA
For Board of Supervisors Use Only

Fee Waiver/Board Sponsorship Request Form

1. Contact information for individual requesting fee waiver/sponsorship:

Name: Kathleen L Smith
First Middle Last
Mailing Address: [REDACTED] Guerneville CA 95446
City State Zip
Phone: [REDACTED]

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name: Russian River Rotary
Mailing Address: PO Box 394 Guerneville, CA 95446
Number Street Apt/Suite City State Zip
Phone: [REDACTED]

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

Board Member and District	Rebecca Hermosillo District 1	David Rabbitt District 2	Chris Coursey District 3	James Gore District 4	Lynda Hopkins District 5
Entity or organization location (select all that apply)	☐	☐	☐	☐	☒
Project/activity/event location (select all that apply)	☐	☐	☐	☐	☒
District office to receive request (select only one)	☐	☐	☐	☐	☒

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

☐ City ☐ Special District ☐ Other Local Government
☐ School ☒ Non-profit or CBO

Other (please specify): _____

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

6. Please indicate if this is a one-time or annual event:

☐ One Time ☒ Annual

7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

Department Assessing Fee	Type of Fee	Amount of Fee
planning	Office Review	\$118
	Technology Enhancement	3.98
	Over the Counter Plan Review	188.00
	Total	309.98

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

Date of Fee Waiver	Department Assessing Fee	Type of Fee	Amount of Fee
9/19/2023	prmd		1,140.64
6/04/2024	prmd		797.23
9/09/2025	prmd		309.98
1 1			

9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify:

☐

Property Tax

☐

Sales Tax

☐

Special Assessment

☐

User Fees

Other (please specify): We received a Community Investment Grant for 2025-26 which was used on our Sept 2025 concert.

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request. Thank you.
11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request. No charge for event

[Redacted Signature]

Authorized Signature

Russian River Rotary Club Member

Title

6/19/2026

Date



COUNTY OF SONOMA
PERMIT AND RESOURCE MANAGEMENT DEPARTMENT

2550 Ventura Avenue, Santa Rosa, CA 95403-2829
(707) 565-2268 FAX (707) 565-1103

Application Fees / Invoice # 552011 on 06/19/2026 for: SPE26-0051

Site Address: 1 COUNTYWIDE

Activity Type: Special Event

APN:

Initialized By: INFILLAUSER

Fire District:

Insp Area:

Valuation: \$0.00

Ag/Comm/Res:

Planning File: SPE24-0011

Description: Special Event Permit for "Rockin' the River" on August 20, 2026 (YR 3) from 6:00PM to 9:00PM with 300 attendees. Event is located on the Guerneville Plaza and includes food, drinks, and amplified music.

Owner:

Applicant: Kathy Smith
PO Box 394
Guerneville, CA 95446
7079536412

Fee Item	Description	Account Code	Total Fee
0706-000	Office Review - Building/Engineering Permit Clearance	26010111-45061-10005	\$118.00
0140-000	Technology Enhancement	26011100-45321-11176	\$3.98
1292-000	Over-the-Counter Plan Review - Hourly Rate	26030101-45301-11155	\$188.00
Invoiced Fees:			\$309.98
Total Paid:			\$0.00
Project Balance Due:			\$309.98

When validated below, this is your receipt

Refunds of fees paid may be made pursuant to Section 108.6 of Appendix 1 of the California Building Code and adopted model codes, subject to the following:

- 1) 100% of a fee erroneously paid or collected.
- 2) 90% of the plan review fee when an application for a permit is withdrawn or cancelled or expires or becomes void before any plan review effort has been expended. No portion of the plan review fee shall be refunded when any plan review effort has been expended.
- 3) 90% of the building, plumbing, electrical, and/or mechanical fee may be refunded when a permit is withdrawn, or cancelled or expires or becomes void before any work was done and before any inspections are performed. No portion of these fees shall be refunded when any work was done and/or any inspections have been performed.
- 4) Application for refund must be made within one year.