



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 12/12/2023

To: Sonoma County Board of Supervisors
Department or Agency Name(s): Sonoma County Regional Parks
Staff Name and Phone Number: Minona Heaviland, 707-565-2041
Vote Requirement: 4/5th
Supervisory District(s): First and Fourth Districts

Title:

Contract Award for Mark West Creek Restoration Planning Project Services

Recommended Action:

- A) Award a planning and design services contract to Environmental Science Associates for the Mark West Creek and Wetland Restoration Planning project for a not-to-exceed amount of \$748,028 with a term ending December 11, 2026.
- B) Authorize the Director of Regional Parks to execute the contract and any future related task orders as long as the total does not exceed 10% of the contract cost or \$74,802.
- C) Adopt a Resolution authorizing a budget adjustment to the FY 2023-24 Regional Parks budget increasing the revenue and expenditure appropriations in the amount of \$163,000. (4/5th Vote) (First and Fourth Districts)

Executive Summary:

The Mark West Creek Restoration Planning Project will create designs for restoration projects that, if approved and completed, would benefit the health and function of the Mark West Creek watershed through improved water quality, enhanced streamflow, improved fish passage, and enhanced habitat for salmonids, including endangered coho salmon.

The Department is requesting that the Board authorize the Director of Regional Parks to execute the contract with Environmental Science Associates to provide planning and design services for the project.

Discussion:

Mark West Creek has been identified by the National Oceanic and Atmospheric Administration and the California Department of Fish and Wildlife as critical to the recovery of Central California Coast coho salmon. The Mark West Creek Restoration Planning Project will accelerate recovery by advancing designs for over 12-acres of wetland and creek restoration projects within Mark West Creek Regional Park and Open Space Preserve.

Regional Parks' assessment of riparian areas on the property identified over twenty locations to enhance salmonid habitat, fish passage, and stream flow in the park. This project will develop implementation-ready restoration, fish passage, and/or stormwater management projects to protect, restore, and enhance habitat for coho salmon in the Mark West Creek watershed.

A grant application for this project of \$1,063,000 to the Wildlife Conservation Board was approved by the Sonoma County Board of Supervisors on July 11, 2023, selected by the Wildlife Conservation Board on August 24, 2023, and executed on September 12, 2023.

The proposed contract project work includes the following tasks: Technical Advisory Committee coordination, pre-design studies and hydrologic modeling, design and engineering, resource surveys, permit applications, CEQA compliance, and construction document development.

The County of Sonoma issued a Request for Proposals for restoration planning, design, engineering, and permitting services on the County Purchasing portal on October 16, 2023. A mandatory pre-bid conference was held on October 23, 2023, to show and explain the project to interested firms, with 6 organizations represented in attendance. On November 3, 2023, the Purchasing Division received three electronic proposals on the County Purchasing portal from the following firms: Environmental Science Associates, Integral Consulting Inc., and FlowWest.

The proposals were reviewed and scored by a review panel at Regional Parks. Environmental Science Associates was unanimously rated highest and selected based on the qualifications of technical personnel in engineering, ecology, biology, hydrology, and permitting, experience with similar projects, clarity of work plan, logical approach, quality of project management, and lowest cost.

Strategic Plan:

This item directly supports the County's Five-year Strategic Plan and is aligned with the following pillar, goal, and objective.

Pillar: Climate Action and Resiliency

Goal: Goal 5: Maximize opportunities for mitigation of climate change and adaptation through land conservation work and land use policies

Objective: Objective 2: Develop policies to maximize carbon sequestration and minimize loss of natural carbon sinks including old growth forests, the Laguna de Santa Rosa, and rangelands. Encourage agricultural and open space land management to maximize sequestration

Racial Equity:**Was this item identified as an opportunity to apply the Racial Equity Toolkit?**

No

Prior Board Actions:

July 11, 2023: Resolution # 23-0338: Board approved grant application to Wildlife Conservation Board.

FISCAL SUMMARY

Expenditures	FY23-24 Adopted	FY24-25 Projected	FY25-26 Projected
Budgeted Expenses		\$400,000	\$185,028
Additional Appropriation Requested	\$163,000		
Total Expenditures	\$163,000	\$400,000	\$185,028

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Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	\$163,000	\$400,000	\$185,028
Use of Fund Balance			
General Fund Contingencies			
Total Sources	\$163,000	\$400,000	\$185,028

Narrative Explanation of Fiscal Impacts:

Additional revenue and expenditure appropriations are requested in the FY 2023/24 Budget by \$163,000 for activities related to the contractor services. The balance of funds for this contract will be budgeted in future fiscal years.

The contract will be funded by a grant award of \$1,063,000 by the Wildlife Conservation Board which was approved by the Sonoma County Board of Supervisors on July 11, 2023, selected by the Wildlife Conservation Board on August 24, 2023, and executed on September 12, 2023.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None

Attachments:

Budget Resolution
Grant Agreement
Request for Proposals
Contract

Related Items "On File" with the Clerk of the Board:

None