COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 9/20/2022

To: Board of Supervisors, County of Sonoma
Department or Agency Name(s): Emergency Management
Staff Name and Phone Number: Christopher Godley / 565-1152
Vote Requirement: 4/5th
Supervisorial District(s): All Districts

Title:
High Frequency Communications Equipment Program Grant Award

Recommended Action:

A) Authorize the Director of Emergency Management to receive the California Office of Emergency Services (CalOES) High Frequency Communications Equipment Program award in the amount of $60,000.

B) Adopt a Budget Resolution increasing Fiscal Year 2022-23 revenue and expenditure appropriations by $60,000. (4/5th vote)

Executive Summary:
The Department of Emergency Management (DEM) was awarded funding through the California Office of Emergency Services (CalOES) High Frequency Communications Equipment Program in May 2022 in the amount of $60,000. DEM is requesting adoption of a Budget Resolution to increase Fiscal Year 2022-23 revenue and expenditure appropriations.

Discussion:
The California Office of Emergency Services (CalOES) administers the High Frequency Communications Equipment Program grant on behalf of the State of California via the State General Fund.

The purpose of the High Frequency Communications Equipment (FH) Program is to provide funding for equipment that will allow local governments to be included in an integrated high frequency radio network service that utilizes frequencies authorized by the Federal Communications Commission and intended to be capable of communications during a disaster with state, local, and federal agencies.

DEM was notified in May 2022 of a program award of $60,000 to be administered on behalf of the Sonoma County Operational Area (OA). DEM will purchase three prime components of a High Frequency radio system: A base station for permanent deployment at the County EOC; A mobile version of this system designed for vehicle installation for inclusion in the DEM's Mobile Command post and a separate portable version for deployment that can be taken into the field if existing infrastructure is destroyed or unusable. The mobile version and the portable version include Smartlink which is a router device that connects a Local Area Network for the radio which allows you to use smart phone or tablet to control the radio. The three kits identified above include all required ancillary subcomponents for operation except for power generation.

This system will be used as a fail-safe communications system for communications with state agencies and other counties to coordinate response activities in the event of a widespread telecommunications failure.

Once installed, OA partners will participate in weekly tests with other participating counties and/or state agencies. This will be the responsibility of the DEM Staff Duty Officer. This will allow rotation of the responsibility within the Department while ensuring multiple entities are familiar with the system and able to activate the system in the event of an emergency.

The Grant Subaward Performance Period is from April 1, 2022, through October 31, 2023. DEM anticipates encumbering and expending the award within Fiscal Year 2022-23.

DEM is requesting a Budget Resolution to increase Fiscal Year 2022-23 revenue and expenditure appropriations to administer the grant.

Strategic Plan:
N/A

Prior Board Actions:
None.

FISCAL SUMMARY

Expenditures	**FY 22-23 Adopted**	**FY23-24 Projected**	**FY 24-25 Projected**
Budgeted Expenses			
Additional Appropriation Requested	$60,000		
Total Expenditures	**$60,000**		
Funding Sources			
General Fund/WA GF			
State/Federal	$60,000		
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	**$60,000**		

Narrative Explanation of Fiscal Impacts:
High Frequency Communications Equipment Program grant funding is appropriated as State Grant Revenue passthrough; there is no net cost to the General Fund.

Narrative Explanation of Staffing Impacts (If Required):
None.

Attachments:

Agenda Date: 9/20/2022

Budget Resolution

Related Items "On File" with the Clerk of the Board:
None.