



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 7/8/2025

To: Board of Supervisors

Department or Agency Name(s): Probation

Staff Name and Phone Number: Vanessa Fuchs - (707) 565-2731

Vote Requirement: Majority

Supervisorial District(s): All

Title:

Annual Memorandum of Understanding (MOU) with the Franchise Tax Board

Recommended Action:

Adopt a Resolution authorizing the Chief Probation Officer or designee to execute an annual Memorandum of Understanding (MOU) with the Franchise Tax Board after County Counsel review.

Executive Summary:

The Probation Department is responsible for collecting Court ordered restitution, fines and fees, and for distributing restitution payments to victims. Probation works routinely with the Franchise Tax Board (FTB) Court Ordered Debt (COD) program to facilitate collection of delinquent court-ordered victim restitution and delinquent fines and fees. The requested resolution authorizes the Chief Probation Officer or designee to enter into an annual MOU for this work.

Discussion:

Historically, there had been a joint effort between the Auditor-Controller-Treasurer-Tax Collector (ACTTC) and Probation to collect court-ordered debt resulting from misdemeanor and felony convictions and conditional sentences. Over time, Probation has assumed the primary role to collect court ordered victim restitution, fines and fees. As a result, Probation is seeking approval of an updated resolution authorizing the Chief Probation Officer or designee to enter into an annual MOU with the State of California Franchise Tax Board to participate in the Court Ordered Debt Program.

Probation's participation in the Franchise Tax Board Court Ordered Debt Collection program (FTB-COB) is a primary avenue of collection for both delinquent court-ordered victim restitution and delinquent fines and fees. Under this program, Sonoma County Probation refers delinquent accounts to FTB-COD, and they can collect court-ordered debt by means of wage garnishment, bank levies or liens on property. Probation collects about \$1,000,000 in court ordered debt every year. Of this, over \$592,000 of court-ordered debt was collected by the FTB during FY 23-24, and \$424,000 has been collected by FTB to date in FY 24-25. This illustrates that participation in this program is critical in helping ensure that victims receive restitution payments they are due.

Strategic Plan:

N/A

Racial Equity:

Agenda Date: 7/8/2025

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

February 3, 2009: Board approval of Resolution 09-0092 authorizing the MOU with the Franchise Tax Board and ACTTC.

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

There is no cost to participate in this MOU.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

Attachment A - Resolution

Related Items "On File" with the Clerk of the Board:

None