



COUNTY OF SONOMA
PUBLIC INFRASTRUCTURE PURCHASING DIVISION
SINGLE OR SOLE SOURCE WAIVER REQUEST



Directions: Use this form to justify a single or sole source transaction (see selection criteria below). Departments are encouraged to consult with the Purchasing Division prior to submitting this request to Purchasing. The single or sole source request should be approved before the department makes a commitment to the vendor, and before funds are encumbered. If the request is denied, the department will be advised by the Purchasing Division as to next steps (e.g., conduct a competitive process to select the supplier/contractor).

Choose one below:

Sole Source – Services or Goods are available from only one supplier (e.g., proprietary software, licensed or patented good or service).

Single Source – More than one source exists (selecting one supplier out of all that are available). The County selects a particular provider over others for reasons such as (1) safety, (2) training or standardization, (3) logistical requirements (e.g. local presence needed) (4) only one prospective supplier is willing to enter into an agreement with the County (5) item has design and/or performance features that are essential to the department and no other source satisfies the County’s requirements.

Department: DAO

Date Submitted: 11/1/2024

Contact: Shane Lewis

Phone: 707-565-3150

Supplier Name: Axon

Amount: \$ 1,711,584 Term Requested: 5.5 Years/5 Year Renewal Requisition Number: _____

Describe the product or service:

Axon Enterprise is a cloud-based Digital Evidence Management System (DEMS) that facilitates receiving and sharing case-related files for the investigation and prosecution of crimes. Law Enforcement Agencies can submit any digital materials (evidence) through the DEMS to the department for review, further investigation and prosecution. The Department can also use the DEMS to share files (Discovery) with the Public Defender or other defense counsel. The DEMS also provides sophisticated tools to standardize file formats, trim the content for faster review and analysis. It also provides video and transcription functionality.

Describe the basis for your sourcing recommendation. Include what due diligence you have performed in selecting the supplier. Explain why this is the only product or service that will meet the County's needs. Why is this supplier or contractor the one that can provide the services or products? What steps were taken to verify that the goods or services are not available from another source? Explain what efforts were made to obtain the best possible cost (e.g., current benchmark data from industry, other agencies)

Axon offers unlimited cloud storage and is in compliance with the FBI's Criminal Justice Information System (CJIS) and the California Law Enforcement Telecommunication System protocols and provides sophisticated editing and transcription tools. It was selected as it is used by almost all law enforcement and first responder agencies (15+ agencies) within the county and by adjacent counties our office works with thus providing a seamless environment to transmit materials to our office.

Department Head or Designee Signature: Shane Lewis

Date: 11/1/2024

FOR PURCHASING ONLY
Reason for Determination:

Single/Sole Source Approved:

Single/Sole Source Denied:

Approval is for Single Sourcing only; Board approval will be required for a five year term.

Purchasing Agent: [Signature]

Date: 11/1/2024