



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 11/4/2025

To: Board of Supervisors

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number: Supervisor Lynda Hopkins 707-565-2241

Vote Requirement: Majority

Supervisorial District(s): Fifth

Title:

Fee Waiver - West County Community Services

Recommended Action:

Approve Fee Waivers in the amount of \$1,473.00 for West County Community Services for permitting fees for dining sites to provide meals for seniors in Guerneville and Forestville. (Fifth District)

Executive Summary:

West County Community Services operates two dining sites in West County, providing a meal program which feeds at least 80 seniors per week. A fee waiver of the retail food facility permits is requested to support this beneficial community program.

Discussion:

West County Community Services operates two dining sites in West County: Guerneville and Forestville. The meal program feeds at least 80 seniors per week and is often their only meal of the day. The meals are healthy and provide seniors with socialization rather than isolation. By granting the fee waiver, West County Community Services can dedicate more resources directly into serving meals to those who need them.

Strategic Plan:

Racial Equity:

Was this item identified as an opportunity to apply the Racial Equity Toolkit?

No

Prior Board Actions:

01-09-2024; 09-13-2022, 08-31-2021, 09-01-2020, 08-20-2019, 08-14-2018, 11-14-2017 and 10-25-2016

FISCAL SUMMARY

Expenditures	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected
Budgeted Expenses			
Additional Appropriation Requested	\$1,473		
Total Expenditures	\$1,473		

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Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies	\$1,473		
Total Sources	\$1,473		

Narrative Explanation of Fiscal Impacts:

\$1,473 in [General Fund Contingencies](#) is requested to provide a fee waiver to West County Community Services.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

West County Community Services Application

Related Items "On File" with the Clerk of the Board: