



OFFICE OF THE COUNTY ADMINISTRATOR

County of Sonoma

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August 5, 2025

M. Christina Rivera
County Executive
575 Administration Drive, Room 100A
Santa Rosa, CA 95403

Sonoma County Fire Chiefs Association
1596 S. Fitch Mountain Road
Healdsburg 95448

Re: Conflict Waiver Related to Measure H Oversight Committee administrative services

The County of Sonoma (County) and the Sonoma County Fire Chiefs Association (Association) hereby acknowledge as follows:

Pursuant to the Improved and Enhanced Local Fire Protection, Paramedic Services and Disaster Response Transactions and Use Tax Ordinance (Measure H), the County established the Measure H Oversight Committee (Oversight Committee) to provide transparency and ensure fiscal accountability related to the tax. The County desires to enter into a Memorandum of Understanding (MOU) with Dana Hampson, as an independent contractor, to provide administrative support to the Oversight Committee due to her expertise in providing fire services related administrative support. Ms. Hampson also serves as the Executive Director of the Association, which is an entity that receives a percentage of tax allocated by Measure H. Both the County and the Association, through execution of this document, acknowledge and waive any perceived or actual conflict of interest with regard to Ms. Hampson providing administrative support to the Oversight Committee.

As outlined in Measure H, the Association receives 14.07% of Measure H tax revenue. Additionally, the County of Sonoma Auditor – Controller – Treasurer – Tax Collector receives 1.00% of the tax revenue as an administrative fee to administer the Ordinance (Administrative Fee), including allocating tax revenue to all recipient entities and providing staff support to the Oversight Committee. Per the Ordinance, the annual administrative costs related to the Ordinance borne by the County's Auditor and County Administrator Staff, the Oversight Committee and the California Department of Tax and Fee Administration, to the extent such costs are in excess of the Administrative Fee, will be deducted from the annual proceeds of the tax before quarterly distribution to the recipient entities. The expenses incurred by Ms. Hampson in providing such administrative support services to the Oversight Committee will be paid from the Administrative Fee. Ms. Hampson's Measure H Oversight Committee administrative support services will be in support of the Oversight Committee as an independent contractor and separate from the work she does in her role as Executive Director of the Association and recipient of Measure H tax allocation.

Both the County and the Association have been informed of this potential conflict, understand the implications and associated risks, and consent to proceed with Ms. Hampson providing administrative support services under the terms of this waiver.

ACKNOWLEDGEMENT AND MEMORIALIZATION OF CONSENT RELATED TO MEASURE H OVERSIGHT COMMITTEE ADMINISTRATIVE SERVICES

Despite any potential or actual conflict of interest which may exist now or in the future, we hereby confirm and acknowledge our respective Board's consent to Dana Hampson as an independent contractor providing Measure H Oversight Committee Administrative Support Services with respect to the services as described above.

County of Sonoma
County Executive Officer

Sonoma County Fire Chiefs Association
President



County Counsel's Office

Counsel for Association



Cc: Dana Hampson

