



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 12/14/2021

To: Sonoma County Board of Supervisors

Department or Agency Name(s): Information System's Department

Staff Name and Phone Number: Craig Carlock 565-1988

Vote Requirement: 4/5th

Supervisorial District(s): All

Title:

Acceptance of updated Titles for Authorized Agents for the Federal Emergency Management Agency Hazard Mitigation Grant Program.

Recommended Actions:

Adopt resolution authorizing the Director and/or Assistant Director of Information Systems Department (ISD), and the Division Director of Information Systems Department to execute any actions necessary for the completion of the ISD Data Center Generator Project as part of the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP).

Executive Summary:

FEMA approved \$440,052 for the implementation phase (Phase 2) of ISD's Data Center Generator Project as part of its Hazard Mitigation Grant Program (HMGP), with a local match requirement of \$146,684. HMGP is administered by the California Governor's Office of Emergency Services (Cal OES), where all grant reporting is received and approved. Cal OES requires an individual holding an Authorized Agent Title to sign documentation for submission. ISD grant administration has been hampered as one of the on file Authorized Agents titles requires an update. The actual title for this Authorized Agent does not match the initial resolution (20-0133) that was accepted by the Sonoma County Board of Supervisors. The Board's approval to authorize the updated Authorized Agent title included in the proposed resolution are necessary for timely grant reporting and management. We request that this authorized agent title be amended from Deputy Director to Assistant Director. In addition, we are requesting that ISD Division Directors be added as Authorized Agents.

Discussion:

On April 21, 2020, the Sonoma County Board of Supervisors approved a number of items to support the countywide effort to obtain and manage financial assistance through sub-granted awards through the State of California and the Federal Department of Homeland Security. Included in this decision was a list of Authorized Agent Titles as from various departments given the authority to act on behalf of the County of Sonoma to advance these grants. The Authorized Agent Titles listed for Information Systems Department do not match actual titles held by individuals that review, approve, and sign ISD reporting on the ISD Data Center Generator project. In order to correct this we are in need of an update to the titles in order to conduct business with Cal OES on the HMGP grant deliverables.

Prior Board Actions:

3/16/2021 Acceptance of HMGP funding for Phase 2 of ISD's Data Center Generator project and allocation of \$146,684 from the General Fund Resiliency Set Aside for the required local cost share for the Data Center

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Generator - Phase 2 project.

4/21/20 Acceptance of Awards from the Federal Emergency Management Agency Hazard Mitigation Grant Program (HMGP), Allocation of \$1,253,711 from the General Fund Resiliency Set Aside, and Administrative Actions Necessary to Obtain and Manage State and Federal Financial Assistance Provided by and/or Sub-granted through the State of California and/or the federal Department of Homeland Security.

FISCAL SUMMARY

Expenditures	FY 18-19 Adopted	FY19-20 Projected	FY 20-21 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

No fiscal impact

Staffing Impacts:			
Position Title (Payroll)	Monthly Salary Range (A - I Step)	Additions (number)	Deletions (number)

Narrative Explanation of Staffing Impacts (If Required):

No staffing impacts

Attachments:

HMGP Authorized Agents Titles Update Resolution

Related Items "On File" with the Clerk of the Board:

NA